



HILLINGDON  
LONDON



# Residents' and Environmental Services Policy Overview Committee

## Councillors on the Committee

Michael White (Chairman)  
David Yarrow (Vice-Chairman)  
Lynne Allen  
Teji Barnes  
Mohinder Birah  
Peter Davis  
Patricia Jackson  
Kuldeep Lakhmana (Labour Lead)  
Carol Melvin

**Date:** TUESDAY, 20 JANUARY  
2015

**Time:** 5.30 PM

**Venue:** COMMITTEE ROOM 5 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE UB8  
1UW

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

**This agenda and associated  
reports can be made available  
in other languages, in braille,  
large print or on audio tape.  
Please contact us for further  
information.**

Published: Monday, 12 January 2015

Contact: Ainsley Gilbert  
Tel: 01895 250692  
Fax: 01895 277373  
Email: [agilbert@hillington.gov.uk](mailto:agilbert@hillington.gov.uk)

This Agenda is available online at:

<http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CIId=114&Year=0>

***Putting our residents first***

Lloyd White  
Head of Democratic Services  
London Borough of Hillingdon,  
3E/05, Civic Centre, High Street, Uxbridge, UB8 1UW  
[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

# Useful information

Bus routes 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away. Limited parking is available at the Civic Centre. For details on availability and how to book a parking space, please contact Democratic Services

Please enter from the Council's main reception where you will be directed to the Committee Room. An Induction Loop System is available for use in the various meeting rooms. Please contact us for further information.

Please switch off any mobile telephones and BlackBerries™ before the meeting. Any recording of the meeting is not allowed, either using electronic, mobile or visual devices.

If there is a FIRE in the building the alarm will sound continuously. If there is a BOMB ALERT the alarm sounds intermittently. Please make your way to the nearest FIRE EXIT.



# Terms of Reference

A central role of a Policy Overview Committees is to undertake in-depth policy reviews on specific issues. Reviews provide the opportunity to hear from members of the public and expert witnesses, including people from a wide range of external organisations. Reviews usually make recommendations to the Cabinet on how the Council could improve its work. They therefore perform an important role in opening up the policy-making process to a wider audience, including people who would not normally have the opportunity to participate.

This Committee undertakes the policy overview role in relation to the following matters:

- Highways, traffic, parking & street environment
- Local transport, including rail, cycling & London Underground
- Footpaths and Bridleways
- Road safety and education
- Planning & Building Control
- Libraries
- The Borough's heritage and history
- Sport & Leisure services
- Waste management & recycling
- Green spaces, allotments, woodlands, conservation and sustainable development
- Consumer Protection, Trading Standards & Licensing
- Registrars & Bereavement Services
- Local watercourses, drainage and flooding
- Environmental Health, Air & Noise Quality
- Local impacts of Heathrow expansion
- Local impacts of High Speed Rail

# Agenda

## Chairman's Announcements

- 1 Apologies for Absence
- 2 Declaration of Interest in matters coming before this meeting
- 3 To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private
- 4 To agree the Minutes of the meeting held on 20 November 2014 1 - 6
- 5 Budget Proposals Report for Residents Services 2015/16 7 - 124
- 6 Public Spaces Protection Orders Briefing 125 - 132
- 7 Annual Safety at Sports Grounds Report 133 - 140
- 8 Major Review into Diversifying the Street Champions Initiative - Consideration of Draft Final Report 141 - 154
- 9 Scoping Report - Review of the Cleaning and Maintenance Schedule for Hillingdon's Footpaths and Bridleways 155 - 156
- 10 Forward Plan 157 - 160
- 11 Work Programme 2014/2015 161 - 162

## Minutes

### RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE

20 November 2014

Meeting held at Committee Room 5 - Civic Centre,  
High Street, Uxbridge UB8 1UW



HILLINGDON  
LONDON

	<p><b>Committee Members Present:</b> Councillors Michael White (Chairman), David Yarrow (Vice-Chairman), Teji Barnes, Mohinder Birah, Patricia Jackson and Kuldeep Lakhmana (Labour Lead)</p> <p><b>LBH Officers Present:</b> Steven Maiden (Democratic Services Officer), Victoria Boorman (Flood &amp; Water Management Specialist), Charlotte Stamper (Communications Manager) and Helena Webster (Community Engagement &amp; Town Centres Team Leader)</p>
24.	<p><b>APOLOGIES FOR ABSENCE</b> (<i>Agenda Item 1</i>)</p> <p>Apologies were received from Councillors Allen, Davis and Melvin with Councillors Eginton and Edwards substituting.</p>
25.	<p><b>DECLARATION OF INTEREST IN MATTERS COMING BEFORE THIS MEETING</b> (<i>Agenda Item 2</i>)</p> <p>Councillor Barnes declared a non-pecuniary interest in the item 6, 'Update on the Council's and Other Bodies' Responses to Flooding in the Borough' as her husband was a flood risk management engineer who had worked for Thames Water in the past. She remained in the room for discussions.</p>
26.	<p><b>TO AGREE THE MINUTES OF THE MEETING HELD ON 16 OCTOBER 2014</b> (<i>Agenda Item 4</i>)</p> <p><b>RESOLVED: That the minutes of the meeting held on 16 October be agreed as an accurate record.</b></p>
27.	<p><b>DIVERSIFYING THE STREET CHAMPIONS INITIATIVE - THIRD WITNESS SESSION</b> (<i>Agenda Item 5</i>)</p> <p>As in previous meetings, the witness session was divided into two sections; the first dedicated to gathering evidence from an active Street Champion and the second set aside for officers from the Corporate Communications and Community Engagement teams to provide brief updates on their work areas since the last session at which they had also presented evidence. The following is a summary of evidence heard.</p> <p><b><u>Street Champions</u></b></p> <p>The Street Champion providing evidence was from Cavendish ward and noted that he had been attracted to the role because he was interested in the Borough's environment. This had started with reporting graffiti issues but had latterly focussed on litter. He had worked for the Royal Mail for 23 years and reported issues via the</p>

Contact Centre on issues throughout Hillingdon as well as in other London boroughs. He commended the Council as, in his experience, it was far better at dealing with reported issues than its neighbouring boroughs. Issues in Hillingdon were generally dealt with in a matter of days. The Street Champion noted that the quick resolution of an issue was considered to be a better form of feedback than a written update.

The possibility of linking the Street Champions initiative with Neighbourhood Watch was discussed and it was suggested that the Council's reporting system could be used to report low-level crimes that would otherwise not be reported to the Police. Members noted this idea but stressed that the Police would be unlikely to support such a development.

The Street Champion informed the Committee that he had attended celebration events in the past and that these had been a valuable opportunity to meet other volunteers and feel valued by the Council. However, he suggested that some of the events were too large which led to it being difficult to share opinions given the number of views to be heard. It was noted that these meetings had been most beneficial when there had been a Police presence providing information and advice.

The Street Champion already had good links with his Ward Councillors and supported the suggestion that they be copied in when reports were submitted online.

It was suggested that the Council could undertake more publicity to promote the Street Champions initiative including case studies in the Hillingdon People setting out what volunteers had achieved.

### **Other witnesses**

The Community Engagement and Town Centres Team Leader noted that there had been issues with the sharing of Street Champion data with Ward Councillors. This was because the registration process had not asked whether volunteers were willing for their data to be shared in this way. However, the proposed plan to ask Street Champions to re-register with the Council would be a good opportunity to ask this question.

Members asked that officers provide the Committee with the number of Street Champions who had registered within the last 12 months. Officers stressed that the number of active volunteers was significantly less than the 4,000+ residents registered for the scheme and that new registrations were relatively low. Data on the total number of active volunteers could be drawn together and reflected in the Committee's final report.

Information was provided on the four Feel Proud of Your Neighbourhood pilots for which individual leaflets and Facebook pages had been produced. The pilots would be progressed after Christmas and, based on their findings and success, a decision would be made as to whether the programme should be rolled out throughout the Borough.

The Communications Manager advised that some research had been undertaken on the external website, fixmystreet.com. The Council's Contact Centre had advised that some residents already used the site and that reports were submitted to them as with any other issue. Officers from the Contact Centre had noted that dealing with reports from the site could be difficult because residents were not always required to input the level of detail needed for issues to be located and / or resolved. As such, officers stressed that they would not want to promote the use of this site.

The Committee was informed that it would be possible to have a smart phone app to report issues but the aim was to have a website that was good enough that residents did not need a standalone app.

The Committee agreed that recommendations would be developed in the following keys areas:

- § Training sessions for Street Champions on how to use the online reporting system. It was suggested that this could be supplemented by a tour of the Contact Centre.
- § Additional functionality on the online reporting system that copied Street Champions' reports into Ward Councillors unless otherwise specified.
- § The possibility of offering celebration events for volunteers to make them feel valued for the work they do.
- § That research be undertaken to ascertain exactly how Street Champions wanted to report and wanted to be communicated with.
- § All currently registered Street Champions be contacted and asked to re-register. This would also be an opportunity to ask whether they were willing for their data to be shared with their local Ward Councillors.

**RESOLVED: That:**

- 1. Officers provide the Committee with the number of people who had registered as Street Champions in the past 12 months; and**
- 2. Officers produce a draft final report reflecting the suggested recommendation areas set out above.**

28. **UPDATE ON THE COUNCIL'S AND OTHER BODIES' RESPONSES TO FLOODING IN THE BOROUGH** (*Agenda Item 6*)

Officers provided a brief presentation on the Flood Investigation Report - December 2013 to June 2014 in which it was noted that such a report fulfilled the Council's responsibility as the Lead Flood Authority to investigate significant flooding. Information for the report had been gathered directly from residents as well as from the Contact Centre. It was noted that the report only dealt with the most recent flooding events and had not explored historic floods as this would have been too resource intensive. The report had also not dealt with some of the ongoing ground water flooding issues that were present throughout the Borough. It was often very difficult and expensive to ascertain where these were coming from and the priority had been the major areas of flooding.

In response to Members' questions, officers confirmed that Community Flood Plans were support plans for residents of a local area that could involve neighbours assisting one another with sandbags or taking care of properties whilst owners were away.

Officers advised that the Council worked well in some areas with the Environment Agency and had recently been awarded £175k for flood works in the Borough. However, there were some areas in which the relationship was less effective. This was also the case with Thames Water which was noted to be a difficult organisation to communicate with and that it was often not possible to get complete answers concerning the works that they would or would not undertake.

Members reminded officers that this Committee could be used to apply pressure on to partner agencies such as the Environment Agency and Thames Water should this be necessary.

	<p>Members stressed that the Council should not just focus on the clearing of ditches but also trash screens. Officers agreed that this was an important area and noted that a map and plan setting out ownership and responsibility was being drafted. This would be used to prioritise cleaning work.</p> <p>In response to Members' questions, officers explained that schools in flood risk areas were being worked with in order that they all knew their responsibilities and the risks.</p> <p>It was agreed that a regular report would be added to the Committee's Work Programme so that it could be kept updated on the Council's flood response.</p> <p><b>RESOLVED: That:</b></p> <ol style="list-style-type: none"> <li><b>1. A regular report on the Council's response to flooding in the Borough be added to the Committee's Work Programme;</b></li> <li><b>2. The report be noted.</b></li> </ol>
29.	<p><b>CONSIDERATION OF TOPICS FOR SECOND REVIEW OF THE YEAR</b> (<i>Agenda Item 7</i>)</p> <p>The Committee discussed possible topics for a single meeting review to take place in 2015. The following were agreed as areas to be considered by officers and the Chairman as to which would be a viable area for investigation:</p> <ol style="list-style-type: none"> <li>1. The number and condition of street signs in the Borough with consideration being given to their state of repair and whether or not they were easily visible in their current state.</li> <li>2. The capacity of the Borough's Theatres and whether they were being used effectively. This would include investigating whether or not there was anything that the Council could do to provide additional support to boost usage.</li> <li>3. The policing of memorials in the Borough and whether there was anything more that the Council could do to ensure that they were kept in a good state of repair.</li> <li>4. Promoting the use of buses and public transport throughout the Borough. This had been successfully done in other London boroughs.</li> <li>5. The state of the Council's footpaths and bridleways and whether more could be done to make them usable to as many residents, for as much of the year, as possible.</li> </ol> <p><b>RESOLVED: That officers, in conjunction with the Chairman, agree to develop one of the above areas into a full length scoping report for consideration at the following meeting.</b></p>
30.	<p><b>FORWARD PLAN</b> (<i>Agenda Item 8</i>)</p> <p><b>RESOLVED: That the Forward Plan be noted.</b></p>
31.	<p><b>WORK PROGRAMME</b> (<i>Agenda Item 9</i>)</p> <p><b>RESOLVED: That the Forward Plan be noted.</b></p>
	<p>The meeting, which commenced at 5.30 pm, closed at 7.07 pm.</p>



---

resolutions please contact Steven Maiden on 01895 250692. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

This page is intentionally left blank

## BUDGET PROPOSALS REPORT FOR RESIDENTS SERVICES 2015/16

**Contact Officer:** Gregory Pike  
**Telephone:** 01895 250562

### REASON FOR ITEM

To comply with the Budget and Policy Framework procedure rules as part of the agreed consultation process for the General Fund revenue budget, Housing Revenue Account budget and capital programme for 2015/16, this report sets out the draft revenue budget and capital programme of the Residents Services for 2015/16, along with indicative projections for the following four years. Following consideration by Cabinet on 18 December 2014, these proposals are now under consultation, and the proposals for each Group are being discussed at the January cycle of Policy Overview Committees.

Cabinet will next consider the budget proposals on 12 February 2015, and the report will include comments received from Policy Overview Committees. At the meeting on 12 February 2015, Cabinet will make recommendations to full Council regarding the budget and Council Tax levels for 2015/16, who will meet to agree the budgets and Council Tax for 2015/16 on 26 February 2015.

The Committee needs to consider the budget proposals as they relate to Residents Services, but within the corporate context and the constraints applying as a result of the aggregate financial position of the authority.

### OPTIONS AVAILABLE TO THE COMMITTEE

It is recommended that the Committee notes the budget projections contained in the report and comments as appropriate on the combined budget proposals put forward by Residents Services, within the context of the corporate budgetary position.

### INFORMATION

#### Background

1. The Council continues to operate within the constraints of Government's deficit reduction programme, which has seen a reduction of 37% (£58m) in central government funding since 2010/11 and all indications are that funding will continue to decline. As reported to Council in February 2014, indicative sums for 2015/16 have been published by DCLG and indicate a further 13.8% reduction in that one year alone. When combined with the broad range of demographic and other service pressures impacting upon the Council's finances, this requires the Council to continue to identify savings and efficiencies to protect services to residents.
2. Since February, groups have been developing savings proposals sufficient to manage the overall funding reduction and to manage any increased cost pressures within their services. In addition, a comprehensive review of the corporate elements of the budget has been undertaken, including funding, inflation and capital financing. During June and early July, and

then again during September and October, a series of budget challenge sessions were held at officer level covering Administration, Finance, Residents Services, Adult Social Care, Children and Young People, the Capital Programme, the Housing Revenue Account and Corporate Budgets. Each session followed a similar format reviewing:

- The 2013/14 outturn, particularly any ongoing issues arising.
  - The current position in 2014/15 - both monitoring and savings delivery.
  - Existing and emerging pressures which need to be addressed in the 2015/16 budget and forecasts for future years.
  - Progress on the development of savings proposals for 2015/16.
  - Identification of any potential growth or invest-to-save bids.
  - Capital programme requirements.
3. Alongside these budget challenge sessions, Finance Managers have been leading a number of reviews focused on understanding and simplifying the Council's base budget position in order to ensure that budgets are fully aligned with management responsibility and to improve transparency around the existing cost base. These reviews have removed a significant number of notional internal charges and centralised a number of externally-set levies, enabling operational managers to focus on controllable expenditure and accountants to reduce unnecessary reworking of data.
  4. The budget report presented to Cabinet in December 2014 collated the output from work undertaken and presents a balanced draft budget for consideration by Cabinet in December and wider consultation during January, prior to the final budget for 2015/16 being approved by Cabinet and Council in February 2015. Alongside the 2015/16 position, the report also considered the financial outlook for the Medium Term which considers the likelihood of sustained reductions in funding over the period from 2016/17.

### **The Budget and Policy Framework Procedure Rules**

1. The consultation on the budget proposals commenced on 19 December 2014 following decisions taken by Cabinet on 18 December 2014.
2. There will be a further consideration by Cabinet of the budget proposals on 12 February 2015, including comments from Policy Overview Committees. These will be collated and reported back to Cabinet by the Corporate Services and Partnerships Policy Overview Committee. Council will be requested to approve the Cabinet's proposals on 26 February 2015 and, if approved without further amendment, they will be effective immediately.

### **Corporate Summary**

3. While the focus of the discussion for the Policy Overview Committee should be the specific services within its remit, it is important that this discussion is conducted in the context of the overall corporate financial position.

4. The budget proposals included in this report represent Cabinet's budget strategy for 2015/16 and beyond. The revenue budget proposals have been developed to deliver a zero increase in Council Tax for 2015/16 whilst maintaining balances and reserves at well above the minimum recommended level. The final funding settlement for 2015/16 will not be available until late January / early February, and so the budget has therefore been drafted on the latest estimated position.
5. The principal challenge in delivering a balanced budget for 2015/16 is the development of significant savings, with the initial budget gap of £20,284k reported to Cabinet in February 2014 being managed through a drawdown of £5,000k from balances, £7,672k being secured by groups through savings and managed reductions in contingency and the balance being met through corporate and policy items such as the collection fund surpluses and capital financing costs.
6. The budget proposals presented to Cabinet in December are analysed below, with a reduction of £8,529k in funding - principally driven by reductions in Government funding - and other budget movements resulting in £10,113k savings proposals. With £3,234k of this sum relating to the full year effect of previously agreed savings, £6,879k new proposals have been developed and outlined in the report to Cabinet.

Table 1: Headline Budget Movements

	£'000
<b>Funding Sources</b>	
Council Tax Receipts	104,196
Retained Business Rate Receipts	46,955
Central Government Grant	52,508
<b>Total Resources</b>	<b>203,659</b>
Budget Requirement 2014/15	212,188
Inflation	2,920
Corporate Items	(5,278)
Contingency	2,942
New Priority Growth	1,000
Savings	(10,113)
<b>Budget Requirement 2015/16</b>	<b>203,659</b>
<b>Surplus / (Deficit)</b>	<b>0</b>

7. The development of savings proposals has continued to concentrate on more efficient service delivery methods, the rolling out of the new Council operating model, focusing on core services and by not creating new pressures by providing services that are no longer funded by Central Government. As previously noted, the Council's Business Improvement Delivery Programme is now well established and able to drive the delivery of these savings - evidenced by £13,407k of the £16,491k 2014/15 savings being either already banked or on track in Month 7 monitoring.
8. The draft general fund capital programme for the period 2015/16 - 2019/20 proposes significant capital investment of around £336,290k, including the continuation of the Primary Schools

---

PART I – MEMBERS, PUBLIC AND PRESS

capital programme, the development of a new Secondary Schools capital programme, the provision of a new landmark theatre and museum, investment in roads and pavements, as well as investment in new Youth Centres and improvement work associated with the Borough's highways, environmental and recreational facilities.

## **RESIDENTS SERVICES / GROUP BUDGET PROPOSALS**

### **Summary of Key Financial Issues**

9. The approach to the delivery of savings within Residents Services continues to be driven through a programme of transformational reviews of every service area, and is coordinated and managed through the established HIP Business Improvement Delivery Programme. This includes ongoing reviews of structures, service groupings and removal of duplication. Within this over-arching work, the opportunity is being taken to question the need for services and examine alternative methods of service delivery, through process efficiency and use of technology. The Directorate continues to focus on maximising funding opportunities and income streams which do not impact on frontline service provision. In the current financial year (2014/15), Residents Services (excluding Housing & Education) are on track to deliver budget savings of £3.028 million.
10. A number of workstreams will continue to focus on improving procurement, alongside an ongoing review of contract-related expenditure across all services. Alongside the procurement work, the robust processes for controlling and challenging expenditure decisions that were already in place have been updated and applied to the new service configuration.
11. The Council is empowered to seek income from fees and charges to service users across a wide range of activities. Some of these fees and charges are set by the Government or other stakeholders, but many others are set at the discretion of the Council, based on Cabinet's recommendations. The Council continues to operate a system of differential charges through the Hillingdon First card, which enables preferential rates to be offered to local residents.
12. In addition to preferential rates for residents, the Council froze almost all Fees and Charges for residents during 2013/14 and 2014/15, with modest increases proposed for a small number of charges in 2015/16. Where increases are recommended, the cost recovery principle has been considered. Charges have been benchmarked against those of neighbouring authorities and shown to remain competitive.
13. The budget proposals include a five year capital programme with significant investment in the Borough's infrastructure and a number of proposed new projects.

### **Group Revenue Budget 2015/16**

14. The movement between the current year's budget and the draft budget requirement for 2015/16 is summarised in Table 2 below. The savings in Table 2 are set out in further detail in Appendix A.

Table 2: Group Revenue Budget 2015/16

	<b>Residents Services £'000</b>
<b>Budget Requirement 2014/15</b>	<b>48,935</b>
Inflation	963
Corporate Items	430
Contingency	0
Priority Growth	711
Savings	(3,529)
Other Virements	(29)
<b>Budget Requirement 2015/16</b>	<b>47,481</b>

### **Development and Risk Contingency**

15. The Development and Risk Contingency provides for resources within the revenue budget that are unallocated at the beginning of the year, but that can be applied to issues as they arise during the year. The contingency is therefore used to budget for items where the probability or value of items is uncertain at the beginning of the year. The current draft Development and Risk Contingency includes items totalling £2,447k for 2015/16 for the Residents Services Group.

16. The items within this are £2,211k for the West London Waste Levy and £236k for the Carbon Reduction Commitment Energy Efficiency Scheme.

### **Priority Growth**

17. Growth of £711k for the Residents Services Group has been included in the draft budget for consultation. This is based on Cabinet's known expenditure commitments.

18. £440k is provided to support a continuation of the Ward Budget Scheme, providing a sum of £22,000 for investment in each ward.

19. An additional £62k growth to fund the Police Tasking Team is included in this budget, representing the full year effect of monies included in the 2014/15 budget and bringing this funding to £134k per annum.

20. £130k Priority Growth is included in this budget to provide increase investment in tackling Rogue Landlords and Beds in Sheds across the Borough.

21. In order to ensure that the benefits of recent investment in the Ruislip Lido site are maximised, £24k is being earmarked to fund additional staffing in the peak season.

22. Following the introduction of the Prior Approvals system in May 2013, there has been a sustained growth in the number of planning applications lodged by residents. Funding of £55k per annum is therefore proposed to provide capacity in the team to manage these applications.

## **Savings**

23. The savings proposals contained within this draft budget have been developed through the HIP Business Improvement Delivery programme (BID), the Council's response to Central Government's austerity programme.
24. Savings proposals currently developed total £10,113k across the Council for 2015/16, including £3,234k of full year effects of prior year savings. The total savings included in the draft budget for Residents Services total £3,529k and are included in Appendix A.
25. The increase in net grant for the New Homes Bonus receivable from the DCLG for bringing new homes into use within the Borough, net of the proposed topslice to support the Local Economic Partnership for 2015/16, is £1,408k.
26. The centralisation of technical administration and business support functions for resident facing directorates into Residents Services has resulted in a proposal to further rationalise the service and release £250k savings.
27. A target of £300k in 2015/16 for middle management restructures across the group has been set. This follows on from the Senior Management Restructure of the directorate that was undertaken in late 2014.
28. Proposals in relation to the outcome of zero-based reviews across the group are expected to contribute £375k towards delivery of the savings target, while the budgetary impact of West London Waste Authority's closure of the Victoria Road Civic Amenity site would release £406k.
29. A proposed review of Fees and Charges across the group is expected to secure £150k through non-routine charges such as bereavement services, while reviews into budgeting for existing income such as development control could release a further £100k.
30. The efficiency savings from realigning Public Health responsibilities and review of existing Public Health contracts within the directorate generates further savings of £430k.
31. Reviews of the Fleet Management operation and further ICT rationalisation are to secure another £110k.

## **Fees and Charges**

32. The Council is empowered to seek income from fees and charges to service users across a wide range of activities. Some of these fees and charges are set by the Government or other stakeholders, but many others are set at the discretion of the Council, based on Cabinet's recommendations.
33. Schedules detailing the proposals relating to fees and charges for 2015/16 for the Residents Services Group are attached at Appendix B. Increases are proposed in the following areas:



- a. Highways - minor increases in skip licensing charges, remaining significantly lower than neighbouring boroughs;
- b. Breakspear Crematorium - maintaining charges at current levels and making cremations for under 18s free of charge;
- c. Cemeteries - uprating of interment fees, which will remain below those of neighbouring authorities and maintaining differential charging for non-residents;
- d. Arts / Theatre Services - inflationary uplift to charges, which remain lower than other local providers, while simplifying charging arrangements for equipment rental;
- e. Trade Refuse - increase to fees for commercial bulk bin hire and trade services at civic amenity sites, reflecting the annual increase in landfill tax;
- f. Homes in Multiple Occupancy (HMO) Licensing - aligning charges to those of neighbouring authorities and providing recovery of costs,

### **Capital Programme**

- 34. The capital programme for 2015/16 was approved by Cabinet and Council as a five-year capital budget that focused on maximising the use of identified funding in order to minimise the level of new borrowing that ultimately impacts on budget requirements funded through Council Tax.
- 35. The process of developing a capital programme has again focused on identifying and sustaining available funding streams whilst simultaneously managing the significant impact of increased demand for sufficient school places in the Borough.
- 36. The draft capital programme may need to be revised once the final impact of the settlement is known as this may impact on the affordability of the programme. A summary of the draft capital programme for the Residents Services is shown in Appendix C. Key items within the draft capital programme are as follows:
- 37. The existing approved programme includes a number of major schemes commencing in 2015/16, the funding for which has already been earmarked within the Council's broader MTFF. Key highlights include commencement of the 1,200 seat theatre project at St Andrew's Park, a Borough museum and a new Youth Centre in Harefield.
- 38. This draft programme includes a number of proposed new schemes totalling £15,951k. Taking into account substantial movements in capital receipts outlined below, borrowing within the refreshed programme will not increase and therefore no additional revenue provision is required. Each of these new schemes and amendments are outlined below:
- 39. Battle of Britain Bunker, a Heritage Civic Pride project - A restoration project on the former RAF Uxbridge Site. Plans include the replacement of a building near the Bunker known as the ASU

---

## PART I – MEMBERS, PUBLIC AND PRESS

building with potential for it to act as a visitor centre, the overall project is estimated to cost in the region of £4,850k with a target completion date of September 2015.

40. Highways Structural Works & Pavements Priority Growth - £3,000k additional investment is included in this draft budget to continue the Council's programme of activity in these areas.
41. Environmental and Recreational Initiatives - £1,000k of funding to support a range of investments in environmental and recreational sites across the Borough.
42. Capital Priority Growth - £1,000k provision to support additional schemes identified during 2015/16 and respond to new priorities.
43. Cedars & Grainges Car Park Improvements - An extended scope has been outlined for the previously planned investment in Uxbridge Town Centre car parks, which will support economic development in the area. An increase of £2,155k, partially funded from £200k of Developer Contributions, is therefore included in this draft budget.
44. Borough-wide Car Park Improvements & Rural Activities Garden Centre Car Park - An additional £500k of investment in off street car parks across the Boroughs, including an enhancement of parking facilities at the Council's Rural Activities Garden Centre.
45. Ruislip Lido Boathouse - Refurbishment of the Boathouse at Ruislip Lido for service use at an estimated cost of £210k.
46. Investment in Bowls Clubs - £900k provision for the refurbishment of two existing bowls clubs and construction of third is included in this programme and intended to support the Council's broader Public Health responsibilities, by encouraging activity in the Borough's older population.
47. Haste Hill Golf Club Investment - A set of two projects to refurbish the club house for use as a function room at a cost of £80k and a replacement of the irrigation system for £450k. An invest-to-save business case is in development around the updated clubhouse and improved parking provision, with financing costs associated with the project to be met from future revenue streams.

#### **SUGGESTED COMMITTEE ACTIVITY**

To consider the report and make comments on the detail. Comments will be provided to Cabinet.

#### **BACKGROUND PAPERS**

Medium Term Financial Forecast 2015/16 - 2019/20 – report to Cabinet 18 December 2014

<b>General Fund - Residents Services Savings</b>		<b>Ref.</b>	<b>Net Variation from 2014/15 Budget</b>				
			<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>
<b>Description</b>			£(000s)	£(000s)	£(000s)	£(000s)	£(000s)
<b>Full Year Effect of Prior Year Savings</b>			<b>(1,408)</b>	<b>(5,268)</b>	<b>(5,037)</b>	<b>(5,666)</b>	<b>(5,077)</b>
<b>New Savings Proposals</b>							
<b>Review of Admin &amp; Tech and Business support</b>							
<i>Rationalisation of posts in admin &amp; tech and business support, subsequent to the consolidation of these teams within Residents Services</i>	RS1516-06		(250)	0	0	0	0
<b>Review of Fees and Charges</b>							
<i>Review of fees and charges across Residents Services</i>	RS1516-07		(150)	0	0	0	0
<b>Development control income</b>							
<i>Review of Development Control Income budget target</i>	RS1516-08		(100)	0	0	0	0
<b>Zero based reviews</b>							
<i>A review of discretionary (non-staff) budgets has been performed across the Residents Services group, resulting in the release of excess budgets that have been identified as not essential to service delivery in line with recent patterns of spend.</i>	RS1516-11		(375)	0	0	0	0
<b>Direct Services consolidation</b>							
<i>Savings from consolidation of management costs</i>	RS1516-12		(50)	0	0	0	0
<b>Further ICT rationalisation</b>							
<i>The restructure savings relates to opportunities through the continued unification of the ICT function. Savings and efficiencies from renewed managed and desktop contracts.</i>	RS1516-13		(60)	0	0	0	0
<b>Victoria Road CA site - reduction in provision</b>							
<i>The Closure of Victoria Road CA site at the end of May 2014 should allow for reduction in the appropriate budget provision</i>	RS1516-18		(406)	0	0	0	0
<b>Additional Public Health Efficiencies</b>							
<i>Increased efficiency in delivery of the Public Health duty</i>	RS1516-21		(430)	0	0	0	0
<b>Directorate wide restructures</b>							
<i>Restructures following on from the revised Resident Services Senior Management structure</i>	RS1516-23		(300)	0	0	0	0
<b>New Savings Proposals</b>			<b>(2,121)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Residents Services Savings</b>			<b>(3,529)</b>	<b>(5,268)</b>	<b>(5,037)</b>	<b>(5,666)</b>	<b>(5,077)</b>

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>4. Facilities Management</b>										
<b>Civic Centre Room Hire Rates</b>										
CR2 per hour	M	23.20	23.20	EXP	23.20	---	23.20	---	01-Apr-12	N/A
CR3 per hour	M	30.80	30.80	EXP	30.80	---	30.80	---	01-Apr-12	N/A
CR3a per hour	M	27.80	27.80	EXP	27.80	---	27.80	---	01-Apr-12	N/A
CR3/3a combined per hour	M	46.30	46.30	EXP	46.30	---	46.30	---	01-Apr-12	N/A
CR4 per hour	M	37.00	37.00	EXP	37.00	---	37.00	---	01-Apr-12	N/A
CR4a per hour	M	27.80	27.80	EXP	27.80	---	27.80	---	01-Apr-12	N/A
CR4/4a combined per hour	M	46.40	46.40	EXP	46.40	---	46.40	---	01-Apr-12	N/A
CR5 per hour	M	46.40	46.40	EXP	46.40	---	46.40	---	01-Apr-12	N/A
CR6 per hour	M	46.40	46.40	EXP	46.40	---	46.40	---	01-Apr-12	N/A
CR7 per hour	M	21.70	21.70	EXP	21.70	---	21.70	---	01-Apr-12	N/A
CR8 per hour - not available for hire	M	22.10	22.10	EXP	22.10	---	22.10	---	01-Apr-11	N/A
CR9 per hour	M	23.20	23.20	EXP	23.20	---	23.20	---	01-Apr-12	N/A
Interview rooms per hour	M	14.50	14.50	EXP	14.50	---	14.50	---	01-Apr-12	N/A
Council Chamber per hour	M	89.10	89.10	EXP	89.10	---	89.10	---	01-Apr-12	N/A
Middlesex Suite (Day) per hour	M	80.80	80.80	EXP	80.80	---	80.80	---	01-Apr-11	N/A
Middlesex Suite (Night) per hour	M	113.00	113.00	EXP	113.00	---	113.00	---	01-Apr-11	N/A
Bar Area per hour	M	44.20	44.20	EXP	44.20	---	44.20	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Borough Wide Building Services</b>										
Catering Recharge	M	cost + 0%	cost + 0%	STD	cost + 0%	---	cost + 0%	---	01-Apr-11	N/A
Day To Day Repairs Under 250 Council Premises	M	cost + 35.00	cost + 35.00	EXP	cost + 35.00	---	cost + 35.00	---	01-Apr-11	N/A
Day To Day Repairs 250 To 5000 Council Premises	M	cost + 12.5%	cost + 12.5%	EXP	cost + 12.5%	---	cost + 12.5%	---	01-Apr-11	N/A
Day To Day Repairs Above 5000 Council Premises	M	cost + 10%	cost + 10%	EXP	cost + 10%	---	cost + 10%	---	01-Apr-11	N/A
Day To Day Repairs Under 250 Non Council Premises	M	cost + 35.00 + VAT	cost + 35.00 + VAT	STD	cost + 35.00 + VAT	---	cost + 35.00 + VAT	---	01-Apr-11	N/A
Day To Day Repairs 250 To 5000 Non Council Premises	M	cost + 12.5% + VAT	cost + 12.5% + VAT	STD	cost + 12.5% + VAT	---	cost + 12.5% + VAT	---	01-Apr-11	N/A
Day To Day Repairs Above 5000 Non Council Premises	M	cost + 10% +VAT	cost + 10% +VAT	STD	cost + 10% +VAT	---	cost + 10% +VAT	---	01-Apr-11	N/A
Service Contracts Council Premises	M	cost + 10%	cost + 10%	EXP	cost + 10%	---	cost + 10%	---	01-Apr-11	N/A
Service Contracts Non Council Premises	M	cost + 10% +VAT	cost + 10% +VAT	STD	cost + 10% +VAT	---	cost + 10% +VAT	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>5. Estates &amp; Valuation</b>										
Licence to assign leases: initial flat rate	M	350.00	350.00	EXP	350.00	---	350.00	---	01-Apr-11	N/A
Thereafter: fee scale at officer rate: Principal Valuer	M	77.00	77.00	EXP	77.00	---	77.00	---	01-Apr-11	N/A
Qualified Valuer	M	62.00	62.00	EXP	62.00	---	62.00	---	01-Apr-11	N/A
Assistant / admin officer	M	47.00	47.00	EXP	47.00	---	47.00	---	01-Apr-11	N/A
<b>Licence to make alterations to leases fee scale at officer rate:</b>										
Principal Valuer	M	77.00	77.00	EXP	77.00	---	77.00	---	01-Apr-11	N/A
Qualified Valuer	M	62.00	62.00	EXP	62.00	---	62.00	---	01-Apr-11	N/A
Assistant Valuer / admin officer	M	47.00	47.00	EXP	47.00	---	47.00	---	01-Apr-11	N/A
<b>Licence to change or extend leases fee scale at officer rate:</b>										
Principal Valuer	M	77.00	77.00	EXP	77.00	---	77.00	---	01-Apr-11	N/A
Qualified Valuer	M	62.00	62.00	EXP	62.00	---	62.00	---	01-Apr-11	N/A
Assistant Valuer / admin officer	M	47.00	47.00	EXP	47.00	---	47.00	---	01-Apr-11	N/A
<b>Arbitration of disputes regards leases related charges :</b>										
Photocopying Assistant / admin officer	M	47.00	47.00	EXP	47.00	---	47.00	---	01-Apr-11	N/A
Transport	M	LBH mileage rates	LBH mileage rates	EXP	LBH mileage rates	---	LBH mileage rates	---	01-Apr-12	N/A
Licence to install satellite dishes per licence	M	77.00	77.00	EXP	77.00	---	77.00	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>6. Highways</b>										
<b>Cars for Sale on the Highway</b>										
Removals - not a licencable fee and charge hardly ever occurs, we would pass on full cost and storage removed vehicle upon collection by owner.	B	Recharged at costs	N/A	NB	Recharged at costs	---	N/A	N/A	01-Apr-13	N/A
<b>"A" Board fees &amp; charges - very rarely have to remove these and if we did we would pass removal costs on to relevant party.</b>										
Initial application fee	B	51.50	51.50	NB	51.50	---	51.50	---	01-Apr-11	N/A
Once approved by Planning a further: Thereafter annual fee	B	96.30	96.30	NB	96.30	---	96.30	---	01-Apr-11	N/A
	B	147.80	147.80	NB	147.80	---	147.80	---	01-Apr-11	N/A
<b>Public Rights of Way</b>										
Application to change definitive map & statement	M	150.00	152.00	NB	150.00	---	152.00	---	01-Apr-12	N/A
<b>Highways Enquires</b>										
For legal purposes requiring a written response	B	50.00	50.00	NB	50.00	---	50.00	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Streetworks Inspection / Licensing</b>										
Sample Inspection	B	N/A	50.00	NB	N/A	N/A	50.00	---	01-Apr-13	N/A
Defected Works	B	N/A	47.50	NB	N/A	N/A	47.50	---	01-Apr-13	N/A
License new plant	B	N/A	500.00	NB	N/A	N/A	500.00	---	01-Apr-13	N/A
license old plant	B	N/A	500.00	NB	N/A	N/A	500.00	---	01-Apr-13	N/A
Statutory charge for Streetworks Overruns (min/day)	B	N/A	100.00	NB	N/A	N/A	250.00	150.00%	01-Apr-13	01-Apr-15
Streetworks Overruns (max/day)	B	N/A	3,000.00	NB	N/A	N/A	3,000.00	---	01-Apr-13	N/A
Bar marks in front of vehicle crossings	M	135.00	135.00	NB	135.00	---	135.00	---	01-Apr-11	N/A
<b>Minor Highways Fees</b>										
Vehicle Crossings (Average crossing)	R	900.00	N/A	NB	900.00	---	N/A	N/A	01-Apr-13	01-Apr-15
Oversail Licences (e.g. cranes and canopies)	B	N/A	50.00	NB	N/A	N/A	50.00	---	01-Apr-13	N/A
Additional charges per hr All Highways enquiries for legal purposes requiring written response	M	50.00	50.00	NB	50.00	---	50.00	---	01-Apr-11	N/A
<b>Additional Highways Enquiries</b>										
Standard Highways Adoption Question (1 to 3 questions)	B	34.00	36.00	EXP	34.00	---	36.00	---	01-Apr-13	01-Apr-15
Additional Highways Questions (each)	B	12.00	12.50	EXP	12.00	---	12.50	---	01-Apr-13	01-Apr-15



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Minor Highways Fees</b>										
Building Materials (charge per application)	B	143.50	145.00	NB	143.50	---	145.00	---	01-Apr-13	N/A
Application for Banners on Street Furniture	M	147.10	N/A	NB	147.10	---	N/A	N/A	01-Apr-13	N/A
Application for Festive Lights & Decorations	M	147.10	N/A	NB	147.10	---	N/A	N/A	01-Apr-13	N/A
<b>Skip Licencing</b>										
(charge per application. (for 1-49))	B	17.50	17.50	NB	40.00	128.57%	40.00	128.57%	01-Apr-13	01-Apr-15
<b>Minor Highways Fees</b>										
Scaffold / Hoarding (Additional charge per hour)	B	N/A	N/A	NB	N/A	N/A	N/A	N/A	01-Apr-13	N/A
Plant & Maintain Licences (Additional cost /hr)	B	50.00	50.00	NB	50.00	---	50.00	---	01-Apr-11	N/A
Mobile Construction Equipment (e.g. cranes on the highway) Additional cost per hr	B	0.00	0.00	NB	0.00	N/A	0.00	N/A	01-Apr-13	N/A
Scaffold / Hoarding (charge per application)	B	0.00	185.00	NB	0.00	N/A	185.00	N/A	01-Apr-13	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Plant & Maintain Licences (Basic cost charged per application)	M	170.00	185.00	NB	170.00	---	185.00	---	01-Apr-13	01-Apr-15
Mobile Construction Equipment (e.g. cranes on the highway)	B	0.00	185.00	NB	0.00	N/A	185.00	---	01-Apr-13	01-Apr-15
Oversail Licences (e.g. cranes and canopies)	B	0.00	185.00	NB	0.00	N/A	185.00	---	01-Apr-13	01-Apr-15
Entrance to Cellars and Pavement Lights	B	Recharged at costs	N/A	NB	Recharged at costs	---	N/A	N/A	01-Apr-13	N/A
<b>Traffic Management</b>										
3 minutes	B	170.00	170.00	STD	170.00	---	170.00	---	01-Apr-11	N/A
<b>Complete Road Closure - by notice</b>										
24 hours	B	200.00	200.00	STD	200.00	---	200.00	---	01-Apr-11	N/A
<b>Complete Road Closure - by order</b>										
7 days	B	1,000.00	1,000.00	STD	1,000.00	---	1,000.00	---	01-Apr-11	N/A
<b>7. Libraries</b>										
<b>Charges</b>										
Compact Discs - every 3 weeks	R	1.05	1.60	NB	1.05	---	1.60	---	01-Apr-12	N/A
DVDs - per week	R	2.10	3.15	NB	2.10	---	3.15	---	01-Apr-12	N/A
Children's DVDs - per week	R	1.05	1.60	NB	1.05	---	1.60	---	01-Apr-12	N/A
Videos - per week	R	1.05	1.60	NB	1.05	---	1.60	---	01-Apr-12	N/A
Children's videos - per week	R	0.55	0.85	NB	0.55	---	0.85	---	01-Apr-12	N/A
Language Courses - every 3 weeks	R	3.05	5.25	NB	3.05	---	5.25	---	01-Apr-12	N/A
Video Language Courses - every 3 weeks	R	3.05	5.25	NB	3.05	---	5.25	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
CD & Cassettes - every 3 weeks	R	2.05	3.15	NB	2.05	---	3.15	---	01-Apr-12	N/A
eAudiobooks (downloadable) - every 3 weeks	R	2.05	3.15	NB	2.05	---	3.15	---	01-Apr-12	N/A
Holds (Reservations) - Self Placed	R	0.60	0.85	NB	0.60	---	0.85	---	01-Apr-12	N/A
Holds (Reservations) - Staff Placed	R	0.60	0.85	NB	0.60	---	0.85	---	01-Apr-12	N/A
Holds (Reservations) - Not in stock	R	3.10	5.25	NB	3.10	---	5.25	---	01-Apr-12	N/A
Holds (Reservations) - British Library Items	R	3.10	5.25	NB	3.10	---	5.25	---	01-Apr-12	N/A
Holds (Reservations) - Photocopies	R	2.05 + 21p per A4 sheet	2.20 + 25p per A4 sheet	NB	2.05 + 21p per A4 sheet	---	2.20 + 25p per A4 sheet	---	01-Apr-12	N/A
Lost Tickets	R	2.05	2.20	NB	2.05	---	2.20	---	01-Apr-12	N/A
Lost Tickets	R	1.05	1.60	NB	1.05	---	1.60	---	01-Apr-12	N/A
Overdue Reminders	R	0.85	1.05	NB	0.85	---	1.05	---	01-Apr-12	N/A
<b>Fines</b>										
Books	R	0.16	0.20	NB	0.16	---	0.20	---	01-Apr-11	N/A
Talking Books	R	0.16	0.20	NB	0.16	---	0.20	---	01-Apr-11	N/A
Cassettes	R	0.16	0.20	NB	0.16	---	0.20	---	01-Apr-11	N/A
Compact Discs	R	0.16	0.20	NB	0.16	---	0.20	---	01-Apr-11	N/A
Language Courses	R	0.16	0.20	NB	0.16	---	0.20	---	01-Apr-11	N/A
Videos	R	1.05	1.60	NB	1.05	---	1.60	---	01-Apr-12	N/A
DVDs	R	1.05	1.60	NB	1.05	---	1.60	---	01-Apr-12	N/A
Junior Videos	R	0.55	0.85	NB	0.55	---	0.85	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Fax</b>										
In the UK - 1st Page	R	1.05	1.10	STD	1.05	---	1.10	---	01-Apr-12	N/A
In the UK - Subsequent Page	R	0.55	0.60	STD	0.55	---	0.60	---	01-Apr-12	N/A
Western Europe - 1st Page	R	2.30	2.40	STD	2.30	---	2.40	---	01-Apr-12	N/A
Western Europe - Subsequent Page	R	1.15	1.20	STD	1.15	---	1.20	---	01-Apr-12	N/A
Rest of the World - 1st Page	R	3.65	3.80	STD	3.65	---	3.80	---	01-Apr-12	N/A
Rest of the World - Subsequent Page	R	1.85	1.95	STD	1.85	---	1.95	---	01-Apr-12	N/A
Per Fax (any length)	R	1.05	1.10	STD	1.05	---	1.10	---	01-Apr-12	N/A
<b>Printing &amp; Photocopies</b>										
Black and White PC Prints per A4 sheets	R	0.20	0.20	STD	0.20	---	0.20	---	01-Apr-11	N/A
Colour PC Prints per A4 sheets	R	0.40	0.40	STD	0.40	---	0.40	---	01-Apr-11	N/A
CD-ROM/Microform Prints per sheet	R	0.30	0.30	STD	0.30	---	0.30	---	01-Apr-11	N/A
Black & White A4	R	0.10	0.10	STD	0.10	---	0.10	---	01-Apr-11	N/A
Black & White A3	R	0.20	0.20	STD	0.20	---	0.20	---	01-Apr-11	N/A
Colour A4	R	1.05	1.10	STD	1.05	---	1.10	---	01-Apr-12	N/A
Colour A3	R	1.55	1.60	STD	1.55	---	1.60	---	01-Apr-12	N/A
Black & White (Colour Photocopies) A4	R	0.30	0.30	STD	0.30	---	0.30	---	01-Apr-11	N/A
Black & White (Colour Photocopies) A3	R	0.60	0.65	STD	0.60	---	0.65	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Hire of Library Premises</b>										
Monday - Thursday per hour	R	8.70	16.00	EXP	8.70	---	16.00	---	01-Apr-12	N/A
Friday - Saturday per hour	R	9.75	16.00	EXP	9.75	---	16.00	---	01-Apr-12	N/A
Commercial Organisations	R	15.50	21.00	EXP	15.50	---	21.00	---	01-Apr-12	N/A
<b>Advertising</b>										
Notice Board Display - Rental Charge	R	36.00	38.00	STD	36.00	---	38.00	---	01-Apr-12	N/A
Bill posting fee - Up to 3 posters	R	191.50	202.00	STD	191.50	---	202.00	---	01-Apr-13	N/A
<b>Family History Search Fee</b>										
Family History - Census search - one address - Address & year	R	3.60	5.25	STD	3.60	---	5.25	---	01-Apr-12	N/A
Family History - Census search - one address - same address subsequent year	R	1.80	5.25	STD	1.80	---	5.25	---	01-Apr-12	N/A
Family History - Census search - one address - same address subsequent year to include copies of six entries	R	1.80	5.25	STD	1.80	---	5.25	---	01-Apr-12	N/A
Family History - Local Newspapers Search - Article on one specific event	R	3.60	7.50	STD	3.60	---	7.50	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Family History - Electoral Register Search - 1890-1914. Name & address. Occupant at one address. (5 year Search)	R	3.60	7.50	STD	3.60	---	7.50	---	01-Apr-12	N/A
Family History - Electoral Register Search- 1920 - onwards. Name & address. Occupant at one address. (5 year Search)	R	3.60	7.50	STD	3.60	---	7.50	---	01-Apr-12	N/A
Family History - Directories Search - Occupant at one address or trade. (5 year Search)	R	3.60	7.50	STD	3.60	---	7.50	---	01-Apr-12	N/A
Family History - Parish Registers Search - Entry of baptism, marriage or burial	R	1.80	3.15	STD	1.80	---	3.15	---	01-Apr-12	N/A
Family History -Rate Books Search - Occupant at one address	R	3.60	7.50	STD	3.60	---	7.50	---	01-Apr-12	N/A
Family History -Journals Search - Article on one specific topic	R	3.60	7.50	STD	3.60	---	7.50	---	01-Apr-12	N/A
Family History -Photographs Search - Photos of one specific place or topic	R	3.60	7.50	STD	3.60	---	7.50	---	01-Apr-12	N/A
Family History - Maps - Extract showing 1 area.	R	3.60	7.50	STD	3.60	---	7.50	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Other Research - per half hour	R	15.50	21.00	STD	15.50	---	21.00	---	01-Apr-12	N/A
<b>Other</b>										
Annual Membership Fees - Non-Residents	R	0.00	0.00	EXP	0.00	---	0.00	---	01-Apr-13	N/A
Computer Hire Charges - Free to Residents - Non-Residents - First Hour 1.00, .50p per hr. thereafter	R	0.00	1.00	EXP	0.00	---	1.00	---	01-Apr-13	N/A
<b>8. Filming</b>										
<b>Filming - interior and/or exterior per day - subject to specific requirements</b>										
<b>Council owned principal location for production</b>										
Large production	B	3,000.00	3,000.00	STD	3,000.00	---	3,000.00	---	01-Apr-11	N/A
Medium production	B	2,000.00	2,000.00	STD	2,000.00	---	2,000.00	---	01-Apr-11	N/A
Small production (up to 3 crew, camera only)	B	1,000.00	1,000.00	STD	1,000.00	---	1,000.00	---	01-Apr-11	N/A
<b>Council owned secondary location</b>										
Large production	B	2,000.00	2,000.00	STD	2,000.00	---	2,000.00	---	01-Apr-11	N/A
Medium production	B	1,000.00	1,000.00	STD	1,000.00	---	1,000.00	---	01-Apr-11	N/A
Small production (up to 3 crew, camera only)	B	500.00	500.00	STD	500.00	---	500.00	---	01-Apr-11	N/A
<b>Administration fees (Site visits, drawing up of contracts, Liaising with other Council departments, Supervising street works on the highway, Monitoring location filming</b>										
per hour	B	125.00	125.00	STD	125.00	---	125.00	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>9. Contact Centre</b>										
<b>Blue Badge</b>										
Disabled Parking Blue Badge - New	R	2.00	2.00	EXP	2.00	---	2.00	---	01-Apr-11	N/A
Disabled Parking Blue Badge - Renewal	R	0.00	0.00	EXP	0.00	N/A	N/A	N/A	01-Apr-13	N/A
<b>10. Street Naming &amp; Numbering</b>										
To name/Rename - To name or Rename a road	M	275.00	275.00	NB	275.00	---	N/A	---	01-Apr-13	N/A
Naming of renaming a Building (Commercial) Per stand alone Building	B	300.00	300.00	NB	300.00	---	N/A	---	01-Apr-13	N/A
Naming of renaming a House (Residential) Per New Building	M	50.00	50.00	NB	50.00	---	N/A	---	01-Apr-13	N/A
To name/Rename - To name/Rename of Building/Street numbering - First or single unit	M	100.00	100.00	NB	100.00	---	N/A	---	01-Apr-13	N/A
To name/Rename - To name/Rename of Building/Street numbering - Multiples 20 plus additional per unit	M	30.00	30.00	NB	30.00	---	N/A	---	01-Apr-13	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
To name/Rename - To name/Rename of Building/Street numbering - Multiples 2 to 19 additional per unit	M	25.00	N/A	NB	25.00	---	N/A	N/A	01-Apr-13	N/A
Research Charges - Research charges on possible name/numbering of street/building - Per Hour - Chargeable in 15 minutes units	M	60.00	N/A	NB	60.00	---	N/A	N/A	01-Apr-13	N/A
<b>11. Building Control</b>										
<b>Table 1 (Erection of New Housing &amp; Flats) - Building Notice Charge -Plan charge 50% : Inspection charge 50%</b>										
1	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
2	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
3	R	848.40	848.40	STD	848.40	---	848.40	---	01-Apr-11	N/A
4	R	969.60	969.60	STD	969.60	---	969.60	---	01-Apr-11	N/A
5 to 10	R	1,212.00	1,212.00	STD	1,212.00	---	1,212.00	---	01-Apr-11	N/A
1 to 5 Flats	R	848.40	848.40	STD	848.40	---	848.40	---	01-Apr-11	N/A
5 to 10 Flats	R	1,090.81	1,090.81	STD	1,090.81	---	1,090.81	---	01-Apr-11	N/A
<b>Table 2 (Domestic Extension(s)) - Plan charge 40% : Inspection charge 60%</b>										
Less than 40m2	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
40m2 to 60m2	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
<b>Domestic Extension(s) - with the following other works within the existing house (Installation of new WC, shower, bath or basin within existing room)</b>										
Less than 40m2	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
40m2 to 60m2	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last charge	Effective Date
<b>Domestic Loft Conversions</b>										
Less than 40m2	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
40m2 to 60m2	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
<b>Domestic Loft Conversion - with the following other works within the existing house (Installation of new WC, shower, bath or basin within existing room)</b>										
Less than 40m2	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
40m2 to 60m2	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
60m2 (up to 100m2)	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
<b>Table 2 Other Domestic Buildings (Detached Garage/Carport or attached Conservatory) Plan charge 40% : Inspection charge 60%</b>										
Less than 40m2	R	484.80	484.80	STD	484.80	---	484.80	---	01-Apr-11	N/A
40m2 (up to 100m2)	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
Less than 40m2	R	484.80	484.80	STD	484.80	---	484.80	---	01-Apr-11	N/A
40m2 (up to 100m2)	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
<b>Table 2 Other Works to Single Dwelling Plan charge 50% : Inspection charge 50%</b>										
Installation of new WC/shower/bath or basin within existing room	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Formation of New WC/Shower room/bathroom	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Removal of Chimney Breast(s)	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Formation of Structural Opening in wall e.g. simple through lounge	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Formation of Structural Opening in wall with removal of chimney breast(s)	R	363.00	363.00	STD	363.00	---	363.00	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Formation of Structural Opening in wall requiring new foundation, piers etc	R	363.00	363.00	STD	363.00	---	363.00	---	01-Apr-11	N/A
Formation of Structural Opening in wall requiring new foundation, piers etc with removal of chimney breast(s)	R	363.00	363.00	STD	363.00	---	363.00	---	01-Apr-11	N/A
Replacement of roof weathering (Flat & Pitched)	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Underpinning up to 6m	R	484.80	484.80	STD	484.80	---	484.80	---	01-Apr-11	N/A
Replacement or installation of 5 or fewer new windows / rooflights	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
(Re-) plastering or (re-) rendering to walls (at least half of room and up to 50m <sup>2</sup> )	R	121.20	121.20	STD	121.20	---	121.20	---	01-Apr-11	N/A
Electrical wiring (up to 4 bed dwelling - 12 circuits)	R	363.60	363.60	STD	363.60	---	363.60	---	01-Apr-11	N/A
<b>Table 2 Conversion work Dwellings Plan charge 50% : Inspection charge 50%</b>										
Attached / detached	R	484.80	484.80	STD	484.80	---	484.80	---	01-Apr-11	N/A
Garage to habitable use	R	484.80	484.80	STD	484.80	---	484.80	---	01-Apr-11	N/A
Conversion to habitable use (e.g. conservatory)	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
Conversion of existing building into 5 or fewer self contained flats	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
Conversion of one flat / house into two	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Table 3 Commercial Charges - Shops &amp; Offices (Small Extensions) Plan charge 50% : Inspection charge 50%</b>										
Less than 40m2	R	606.00	606.00	STD	606.00	---	606.00	---	01-Apr-11	N/A
40m2 to 60m2	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
60m2 (up to 100m2)	R	969.60	969.60	STD	969.60	---	969.60	---	01-Apr-11	N/A
<b>Table 3 Commercial Charges - Detached shed or covered yard Plan charge 50% : Inspection charge 50%</b>										
Less than 40m2	R	484.80	484.80	STD	484.80	---	484.80	---	01-Apr-11	N/A
40m2 (up to 100m2)	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
<b>Table 3 Commercial Charges - Other Minor works Plan charge 50% : Inspection charge 50%</b>										
New shopfront (up to 10m)	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Installation of ATM to existing shopfront	R	121.20	121.20	STD	121.20	---	121.20	---	01-Apr-11	N/A
Installation of new rooflight / smoke vents to existing roof (up to 5)	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
<b>Table 3 Commercial Charges (continued) - Fitting out works (including WC's, staff kitchen etc) Plan charge 50% : Inspection charge 50%</b>										
Up to 500m2	R	363.60	363.60	STD	363.60	---	363.60	---	01-Apr-11	N/A
More than 500m2 (up to 1000m2)	R	484.80	484.80	STD	484.80	---	484.80	---	01-Apr-11	N/A
Formation of staff kitchen (up to 10m2)	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Formation of commercial kitchen	R	363.60	363.60	STD	363.60	---	363.60	---	01-Apr-11	N/A
Formation of structural opening (1 opening)	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Formation of structural openings (up to 5 openings)	R	363.60	363.60	STD	363.60	---	363.60	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Formation of new WC / shower room / bathroom fit out	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Installation of new WC / shower / bath or basin within existing room fit out	R	121.20	121.20	STD	121.20	---	121.20	---	01-Apr-11	N/A
New partitions to form office / room(s) in existing building (up to 10m in length)	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
New air conditioning installation	R	121.20	121.20	STD	121.20	---	121.20	---	01-Apr-11	N/A
New emergency lighting / smoke detection (up to 500m <sup>2</sup> )	R	121.20	121.20	STD	121.20	---	121.20	---	01-Apr-11	N/A
New suspended ceiling (up to 500m <sup>2</sup> )	R	121.20	121.20	STD	121.20	---	121.20	---	01-Apr-11	N/A
Replacement fire doors to corridors or stairs (up to 5 doors)	R	121.20	121.20	STD	121.20	---	121.20	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Table 3 General to all commercial - New mezzanine floor - Plan charge 50% : Inspection charge 50%</b>										
Up to 500m2	R	363.60	363.60	STD	363.60	---	363.60	---	01-Apr-11	N/A
More than 500m2 (up to 1000m2)	R	484.80	484.80	STD	484.80	---	484.80	---	01-Apr-11	N/A
Replacement roof covering (flat or pitched roof up to 500m2)	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Underpinning (up to 10m in length)	R	727.20	727.20	STD	727.20	---	727.20	---	01-Apr-11	N/A
New wall / partition (up to 10m in length)	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
Replacement or installation of 5 or fewer new windows / rooflights	R	242.40	242.40	STD	242.40	---	242.40	---	01-Apr-11	N/A
<b>Table 3 Other Commercial - Plan charge 40% : Inspection charge 60%</b>										
Factory (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	---	2,424.00	---	01-Apr-11	N/A
Warehouses (up to 1000m2)	R	484.80	484.80	STD	484.80	---	484.80	---	01-Apr-11	N/A
Schools (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	---	2,424.00	---	01-Apr-11	N/A
Assembly Buildings (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	---	2,424.00	---	01-Apr-11	N/A
Commercial Buildings (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	---	2,424.00	---	01-Apr-11	N/A
Public Houses (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	---	2,424.00	---	01-Apr-11	N/A
Hotels (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	---	2,424.00	---	01-Apr-11	N/A
Hospitals (up to 2000m2)	R	2,424.00	2,424.00	STD	2,424.00	---	2,424.00	---	01-Apr-11	N/A
<b>Table 4 NEW</b>										
Demolition Notice /property	R				200.00		N/A			01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>12. Leisure Centres</b>										
<b>Swimming-Indoor</b>										
Peak - Adult	R	3.50	4.20	STD	3.50	---	4.20	---	01-Apr-12	N/A
Peak - Adult Concession	C	1.70	2.00	STD	1.70	---	2.00	---	01-Apr-12	N/A
Peak - Child	R	1.80	1.80	STD	1.80	---	1.80	---	01-Apr-12	N/A
Peak -Child Concession	C	1.00	1.00	STD	1.00	---	1.00	---	01-Apr-13	N/A
Off Peak - Adult	R	2.80	3.30	STD	2.80	---	3.30	---	01-Apr-12	N/A
Off Peak- Adult Concession	C	0.90	1.00	STD	0.90	---	1.00	---	01-Apr-12	N/A
Off Peak - Child	R	1.50	1.50	STD	1.50	---	1.50	---	01-Apr-12	N/A
Off Peak Child Concession	C	0.80	0.80	0	0.80	---	0.80	---	01-Apr-12	N/A
Family Swim - Peak Ticket (2 adults & 2 children)	R	9.00	10.50	STD	9.00	---	10.50	---	01-Apr-12	N/A
Family Swim - Peak Ticket (2 adults & 2 children) Concession	C	5.00	N/A	STD	5.00	---	N/A	N/A	01-Apr-13	N/A
Family Swim - Off Peak Ticket (2 adults & 2 children)	R	7.40	8.50	STD	7.40	---	8.50	---	01-Apr-13	N/A
Family Swim - Off Peak Ticket (2 adults & 2 children) Concession	C	2.90	N/A	STD	2.90	---	N/A	N/A	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Swimming-Outdoor</b>										
Adult	R	5.40	7.00	STD	5.40	---	7.00	---	01-Apr-12	N/A
Adult Concession	C	3.70	5.00	STD	3.70	---	5.00	---	01-Apr-12	N/A
Child	R	3.20	3.50	STD	3.20	---	3.50	---	01-Apr-12	N/A
Child Concession	C	2.20	3.50	STD	2.20	---	3.50	---	01-Apr-12	N/A
Under 5's	R	0.00	0.00	STD	0.00	N/A	0.00	N/A	01-Apr-12	N/A
Under 5's Concession	C	0.00	0.00	STD	0.00	N/A	0.00	N/A	01-Apr-12	N/A
Family (2 adults & 2 children)	R	14.00	17.50	STD	14.00	---	17.50	---	01-Apr-12	N/A
Family (2 adults & 2 children)Concession	C	11.50	15.00	STD	11.50	---	15.00	---	01-Apr-12	N/A
Early morning (adult)	R	2.70	3.50	STD	2.70	---	3.50	---	01-Apr-12	N/A
Early morning (adult)Concession	C	2.20	N/A	STD	2.20	---	N/A	N/A	01-Apr-12	N/A
Evening Swim (adult)	R	3.20	3.80	STD	3.20	---	3.80	---	01-Apr-12	N/A
Evening Swim (adult) Concession	C	2.70	N/A	STD	2.70	---	N/A	N/A	01-Apr-13	N/A
<b>Swimming - Other</b>										
Birthday Parties Sports hall and room hire (90 minutes)	R	102.00	115.00	STD	102.00	---	115.00	---	01-Apr-12	N/A
Birthday Parties Sports hall and room hire (90 minutes) + party host included	R	125.00	145.00	STD	125.00	---	145.00	---	01-Apr-12	N/A
Swimming Instruction (per lesson) Adult	R	7.00	8.00	STD	7.00	---	8.00	---	01-Apr-12	N/A
Swimming Instruction (per lesson) Adult Concession	C	5.20	5.50	STD	5.20	---	5.50	---	01-Apr-12	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Swimming Instruction (per lesson) Child	R	5.00	5.30	STD	5.00	---	5.30	---	01-Apr-12	N/A
Swimming Instruction (per lesson) Child Concession	C	3.50	3.60	STD	3.50	---	3.60	---	01-Apr-12	N/A
Swimming Instruction (per lesson) One to one tuition	R	20.50	23.00	STD	20.50	---	23.00	---	01-Apr-12	N/A
Swimming Instruction (per lesson) One to one tuition Concession	C	17.00	19.00	STD	17.00	---	19.00	---	01-Apr-12	N/A
Swim Crash Course 1/2 hour per day x 5 day (per half hour)	R	20.50	23.00	STD	20.50	---	23.00	---	01-Apr-12	N/A
Swim Crash Course 1/2 hour per day x 5 day (per half hour) Concession	C	16.50	18.50	STD	16.50	---	18.50	---	01-Apr-12	N/A
<b>Private Hire (Hillingdon Pools from 25 to 33 metres)</b>										
Hourly rate (Other organisations)	R	N/A	120.00	STD	N/A	N/A	120.00	---	01-Apr-13	N/A
Hourly Rate (Hillingdon Clubs)	R	98.00	N/A	STD	98.00	---	N/A	N/A	01-Apr-12	N/A
Per lane per hour (Other organisations)	R	N/A	25.00	STD	N/A	N/A	25.00	---	01-Apr-13	N/A
Per lane per hour (Hillingdon Clubs)	R	20.00	N/A	STD	20.00	---	N/A	N/A	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Private Hire (50m Pool)</b>										
Hourly rate (Other organisations)	R	N/A	250.00	STD	N/A	N/A	250.00	---	01-Apr-13	N/A
Hourly Rate (Hillingdon Clubs)	R	190.00	N/A	STD	190.00	---	N/A	N/A	01-Apr-12	N/A
Per lane per hour (Other organisations)	R	N/A	32.50	STD	N/A	N/A	32.50	---	01-Apr-13	N/A
Per lane per hour (Hillingdon Clubs)	R	24.00	N/A	STD	24.00	---	N/A	N/A	01-Apr-12	N/A
School Bookings - Up to 30 children	R	35.00	42.00	STD	35.00	---	42.00	---	01-Apr-12	N/A
School Bookings - Up to 50 children	R	57.00	68.00	STD	57.00	---	68.00	---	01-Apr-12	N/A
School Bookings - Each Additional child	R	1.10	1.30	STD	1.10	---	1.30	---	01-Apr-12	N/A
Fun Sessions ( Children ) - 1 hour	R	2.60	2.60	STD	2.60	---	2.60	---	01-Apr-12	N/A
Fun Sessions ( Children ) - 1 hour(Concessionary)	R	1.80	2.00	STD	1.80	---	2.00	---	01-Apr-12	N/A
<b>Young at Heart</b>										
Single session(highgrove Pool)	R	3.80	4.30	STD	3.80	---	4.30	---	01-Apr-12	N/A
Single session(highgrove pool concessionary)	C	3.00	3.10	STD	3.00	---	3.10	---	01-Apr-12	N/A
Single session (Botwell Green Sports & Leisure Centre)	R	1.50	2.00	STD	1.50	---	2.00	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Gym</b>										
Gym Inductions ( Casual use ) Group	R	17.00	20.00	STD	17.00	---	20.00	---	01-Apr-12	N/A
Gym Inductions ( Casual use ) Group Concession	C	11.00	11.40	STD	11.00	---	11.40	---	01-Apr-12	N/A
Gym Inductions ( Casual use ) Individual 1:2:1	R	27.00	30.00	STD	27.00	---	30.00	---	01-Apr-12	N/A
Gym Inductions ( Casual use ) Individual 1:2:1 Concession	C	21.00	21.00	STD	21.00	---	21.00	---	01-Apr-12	N/A
Replacement Card Charge	R	3.20	3.20	STD	3.20	---	3.20	---	01-Apr-12	N/A
Replacement Card Charge concession	C	3.20	3.20	STD	3.20	---	3.20	---	01-Apr-12	N/A
Casual Gym Session Peak	R	7.00	8.00	STD	7.00	---	8.00	---	01-Apr-12	N/A
Casual Gym Session Peak concession	C	4.30	5.00	STD	4.30	---	5.00	---	01-Apr-12	N/A
Casual Gym Session Off-Peak	R	5.40	6.00	STD	5.40	---	6.00	---	01-Apr-12	N/A
Casual Gym Session Off-Peak concession	C	2.70	3.30	STD	2.70	---	3.30	---	01-Apr-12	N/A
Coached Fitness Classes Charges	R	6.00	6.80	STD	6.00	---	6.80	---	01-Apr-12	N/A
Coached Fitness Classes Charges concession	C	4.80	5.50	STD	4.80	---	5.50	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Health &amp; Fitness Membership</b>										
Site Specific Peak Membership (Hillingdon Sport & Leisure Complex only including Outdoor Pool)	R	50.00	60.00	STD	50.00	---	60.00	---	01-Apr-13	N/A
Site Specific Peak Membership (Botwell Sport & Leisure Centre, Highgrove Pool, Hillingdon Sport & Leisure Complex excluding the Outdoor Pool )	R	45.00	55.00	STD	45.00	---	55.00	---	01-Apr-12	N/A
Site Specific Peak Membership (Queensmead Sports Centre only)	R	39.15	43.50	STD	39.15	---	43.50	---	01-Apr-13	N/A
Off Peak Site Specific Membership	R	34.00	40.00	STD	34.00	---	40.00	---	01-Apr-12	N/A
LBH Employee Membership (Equal to 'Top Level' Membership)	R	39.00	39.00	STD	39.00	---	39.00	---	01-Apr-12	N/A
Health Suite Session	R	4.50	5.10	STD	4.50	---	5.10	---	01-Apr-12	N/A
Health Suite Session concession	C	3.40	3.50	STD	3.40	---	3.50	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Main Hall Hire</b>										
Special Events	R	POA	POA	STD	POA	N/A	POA	N/A	01-Apr-13	N/A
Hillingdon Sport & Leisure Centre (4 courts)	R	40.00	48.00	STD	40.00	---	48.00	---	01-Apr-12	N/A
Queensmead Sports Centre (6 courts)	R	57.50	66.00	STD	57.50	---	66.00	---	01-Apr-12	N/A
Botwell Leisure Centre (4 courts)	R	40.00	46.00	STD	40.00	---	46.00	---	01-Apr-12	N/A
Dance / Aerobics Studio Hire	R	36.00	41.00	STD	36.00	---	41.00	---	01-Apr-13	N/A
Gymnastics Hall Hire Fee	R	85.00	96.00	STD	85.00	---	96.00	---	01-Apr-12	N/A
<b>Badminton</b>										
Peak - Per court (Hillingdon Sport & Leisure Complex & Botwell Sport & Leisure Centre)	R	10.00	12.00	STD	10.00	---	12.00	---	01-Apr-12	N/A
Peak - Per court (Queensmead Sports Centre)	R	9.70	11.00	STD	9.70	---	11.00	---	01-Apr-12	N/A
Off Peak - Per court (All Sites)	R	6.00	7.00	STD	6.00	---	7.00	---	01-Apr-12	N/A
<b>Other</b>										
Trampoline / Martial Arts etc.	R	21.00	24.00	STD	21.00	---	24.00	---	01-Apr-12	N/A
Queensmead SC - Netball / 5-a-side External / AI (including floodlights) (per court)	R	26.00	30.00	STD	26.00	---	30.00	---	01-Apr-13	N/A
Cricket Lane Charges	R	30.00	34.00	STD	30.00	---	34.00	---	01-Apr-12	N/A
Table Tennis per table	R	6.20	7.00	STD	6.20	---	7.00	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Holiday Activity</b>										
Weekly - Full day	R	75.00	85.00	STD	75.00	---	85.00	---	01-Apr-12	N/A
Weekly - Full day concession	C	51.00	51.00	STD	51.00	---	51.00	---	01-Apr-12	N/A
Weekly - Full day each Additional child from family	R	60.00	66.00	STD	60.00	---	66.00	---	01-Apr-12	N/A
Weekly - Full day each Additional child from family concession	C	42.00	42.00	STD	42.00	---	42.00	---	01-Apr-12	N/A
Daily - Full day	R	18.00	20.00	STD	18.00	---	20.00	---	01-Apr-12	N/A
Daily - Full day concession	C	11.50	11.50	STD	11.50	---	11.50	---	01-Apr-12	N/A
Daily - Full day each Additional child from family	R	14.00	15.50	STD	14.00	---	15.50	---	01-Apr-12	N/A
Daily - Full day each Additional child from family concession	C	8.50	8.50	STD	8.50	---	8.50	---	01-Apr-12	N/A
<b>Athletics</b>										
Adult	R	3.00	3.50	STD	3.00	---	3.50	---	01-Apr-13	N/A
Adult concession	C	1.70	1.80	STD	1.70	---	1.80	---	01-Apr-12	N/A
Child	R	1.70	1.80	STD	1.70	---	1.80	---	01-Apr-12	N/A
Child concession	C	1.20	1.20	0	1.20	---	1.20	---	01-Apr-12	N/A
Spectators	R	0.50	0.50	STD	0.50	---	0.50	---	01-Apr-12	N/A
Meetings - Hillingdon Clubs / Schools (Monday - Friday)	R	37.00	N/A	STD	37.00	---	N/A	N/A	01-Apr-12	N/A
Meetings - Hillingdon Clubs / Schools (Weekends)	R	44.00	N/A	STD	44.00	---	N/A	N/A	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Meetings - Other Organisations (Monday - Friday)	R	N/A	56.00	STD	N/A	N/A	56.00	---	01-Apr-13	N/A
Meetings - Other Organisations (Weekends)	R	N/A	62.50	STD	N/A	N/A	62.50	---	01-Apr-13	N/A
Meetings - Events - Additional cost per hour	R	54.00	55.00	STD	54.00	---	55.00	---	01-Apr-12	N/A
Meeting Room Full day (8 hrs max)	R	195.00	230.00	STD	195.00	---	230.00	---	01-Apr-12	N/A
Meeting Room Evening	R	40.00	48.00	STD	40.00	---	48.00	---	01-Apr-12	N/A
Meeting Room Part day (rate per hour)	R	32.00	37.50	STD	32.00	---	37.50	---	01-Apr-12	N/A
<b>Football Pitch</b>										
1 to 2 matches (per match)	R	200.00	230.00	STD	200.00	---	230.00	---	01-Apr-12	N/A
3 to 5 matches (per match)	R	175.00	200.00	STD	175.00	---	200.00	---	01-Apr-12	N/A
6 to 9 matches (per match)	R	150.00	170.00	STD	150.00	---	170.00	---	01-Apr-12	N/A
10 or more matches (per match)	R	135.00	150.00	STD	135.00	---	150.00	---	01-Apr-12	N/A
<b>Astroturf Pitch</b>										
Full pitch	R	105.00	125.00	STD	105.00	---	125.00	---	01-Apr-12	N/A
1/3 pitch	R	57.50	67.50	STD	57.50	---	67.50	---	01-Apr-12	N/A
<b>Botwell Green</b>										
Full Pitch (Botwell Green Sport & Leisure Centre)	R	81.00	95.00	STD	81.00	---	95.00	---	01-Apr-12	N/A
Half Pitch (Botwell Green Sports & Leisure Centre)	R	58.00	65.00	STD	58.00	---	65.00	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Petanque</b>										
Casual use	R	1.20	2.00	STD	1.20	---	2.00	---	01-Apr-12	N/A
Full pitch (six)	R	26.00	32.00	STD	26.00	---	32.00	---	01-Apr-12	N/A
1/6 pitch	R	5.20	7.00	STD	5.20	---	7.00	---	01-Apr-12	N/A
<b>Gymnastics &amp; Other Junior Activities</b>										
Gym Tots & Pre School 45 minute lessons	R	4.65	4.70	STD	4.65	---	4.70	---	01-Apr-12	N/A
Gym Tots & Pre School 45 minute lessons concession	C	3.50	3.60	STD	3.50	---	3.60	---	01-Apr-12	N/A
General Gym 1-5	R	4.95	5.10	STD	4.95	---	5.10	---	01-Apr-12	N/A
General Gym 1-5 concessions	C	4.00	4.10	STD	4.00	---	4.10	---	01-Apr-12	N/A
Football	R	4.95	5.10	STD	4.95	---	5.10	---	01-Apr-12	N/A
Football concession	C	4.00	4.10	STD	4.00	---	4.10	---	01-Apr-12	N/A
Trampolining	R	4.95	5.10	STD	4.95	---	5.10	---	01-Apr-12	N/A
(Intermediate)										
Trampolining (Intermediate) concession	C	4.00	4.10	STD	4.00	---	4.10	---	01-Apr-12	N/A
Adult Gymnastics	R	8.20	9.00	STD	8.20	---	9.00	---	01-Apr-12	N/A
Adult Gymnastics concession	C	6.20	7.30	STD	6.20	---	7.30	---	01-Apr-12	N/A
Development & Floor & Vault Squad 2	R	4.20	4.30	STD	4.20	---	4.30	---	01-Apr-12	N/A
Development & Floor & Vault Squad 2 concession	C	3.20	3.30	STD	3.20	---	3.30	---	01-Apr-12	N/A
Development & Floor & Vault Squad 1	R	3.70	3.80	STD	3.70	---	3.80	---	01-Apr-12	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Development & Floor & Vault Squad 1 concession	C	2.70	2.80	STD	2.70	---	2.80	---	01-Apr-12	N/A
Sports Acro Squad	R	2.70	2.80	STD	2.70	---	2.80	---	01-Apr-12	N/A
Sports Acro Squad concession	C	1.70	1.80	STD	1.70	---	1.80	---	01-Apr-12	N/A
Additional staff for parties	R	23.00	23.00	STD	23.00	---	23.00	---	01-Apr-12	N/A
Additional staff for parties concession	C	23.00	23.00	STD	23.00	---	23.00	---	01-Apr-12	N/A
Creche off-peak	R	2.15	2.20	STD	2.15	---	2.20	---	01-Apr-12	N/A
Creche off-peak concession	C	1.50	1.55	STD	1.50	---	1.55	---	01-Apr-12	N/A
Creche peak	R	2.80	2.80	STD	2.80	---	2.80	---	01-Apr-12	N/A
Creche peak concession	C	2.00	2.10	STD	2.00	---	2.10	---	01-Apr-12	N/A
Toddlers World	R	4.10	4.10	STD	4.10	---	4.10	---	01-Apr-12	N/A
Toddlers World	R	3.70	3.70	STD	3.70	---	3.70	---	01-Apr-13	N/A
<b>Sports Development Subsidised Charges</b>										
Street Games (Typical charge per Hour)	C	3.00	3.00	STD	3.00	---	3.00	---	01-Apr-13	N/A
Back to Sport(Typical charge per hour)	C	5.00	5.00	STD	5.00	---	5.00	---	01-Apr-13	N/A
Back to Golf(typical charge per hour)	C	8.00	8.00	STD	8.00	---	8.00	---	01-Apr-13	N/A
Coach Education workshop (based on 3hr session)	C	28.00	33.00	STD	28.00	---	33.00	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last charge	Effective Date
<b>13. Ice Rink</b>										
Off Peak Adult	R	5.00	N/A	STD	5.00	---	N/A	N/A	01-Apr-12	N/A
Peak Adult	R	7.00	N/A	STD	7.00	---	N/A	N/A	01-Jan-11	N/A
Peak Child / Concessionary	R	5.50	6.00	STD	5.50	---	6.00	---	01-Jan-11	N/A
Off Peak Child / Concessionary	R	3.50	4.00	STD	3.50	---	4.00	---	01-Jan-11	N/A
Schools Shared Session	S	110.00	N/A	STD	110.00	---	N/A	N/A	01-Jan-11	N/A
School sole session	S	230.00	N/A	STD	230.00	---	N/A	N/A	01-Jan-11	N/A
Peak Family	R	20.00	N/A	STD	20.00	---	N/A	N/A	01-Jan-11	N/A
Off Peak Family	R	14.00	N/A	STD	14.00	---	N/A	N/A	01-Jan-11	N/A
Peak Adult Group Discount	R	5.60	6.00	STD	5.60	---	6.00	---	01-Jan-11	N/A
Off Peak Adult Group Discount	R	4.00	4.00	STD	4.00	---	4.00	---	01-Jan-11	N/A
Peak Child Group Discount	R	4.40	N/A	STD	4.40	---	N/A	N/A	01-Jan-11	N/A
Off Peak Child Group Discount	R	2.80	N/A	STD	2.80	---	N/A	N/A	01-Jan-11	N/A
Sponsorship Income	B	1,200.00	N/A	STD	1,200.00	---	N/A	N/A	01-Apr-13	N/A
<b>Hayes Carnival</b>										
Cost per pitch (commercial organisations)	B	75.00	115.00	EXP	75.00	---	115.00	---	01-Apr-13	N/A
Cost Per Pitch (commercial organisations) Prompt Payment borough based only	B	40.00	N/A	EXP	40.00	---	N/A	N/A	01-Apr-13	N/A
Cost per pitch (charities)	C	15.00	15.00	EXP	15.00	---	15.00	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>14. Golf Courses</b>										
<b>Golf Courses - Season Tickets</b>										
7 day season ticket	R	525.00	530.00	STD	525.00	---	530.00	---	28-Oct-12	N/A
5 day season ticket	R	399.00	399.00	STD	399.00	---	399.00	---	01-Apr-13	N/A
7 Day season Ticket (60+)	R	525.00	530.00	STD	525.00	---	530.00	---	28-Oct-12	N/A
5 Day season Ticket (60+)	R	399.00	399.00	STD	399.00	---	399.00	---	01-Apr-13	N/A
Senior / income support concession	C	150.00	150.00	STD	150.00	---	150.00	---	01-Apr-13	N/A
Student concession	C	150.00	250.00	STD	150.00	---	250.00	---	28-Oct-12	N/A
Junior concession	C	120.00	120.00	STD	120.00	---	120.00	---	01-Apr-13	N/A
Young Person 7 Day	C	N/A	N/A	STD	N/A	N/A	N/A	N/A		
<b>Golf Courses - Green Fees (Haste Hill / Ruislip)</b>										
Adult 18 holes (Monday to Friday)	R	14.00	17.00	STD	14.00	---	17.00	---	28-Oct-12	N/A
Adult 18 holes (weekends and bank holidays)	R	20.00	23.00	STD	20.00	---	23.00	---	28-Oct-12	N/A
Adult dusk (Monday to Friday)	R	10.00	10.00	STD	10.00	---	10.00	---	01-Apr-13	N/A
Adult 12pm to 2pm (weekends and bank holidays)	R	15.00	18.00	STD	15.00	---	18.00	---	28-Oct-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Adult dusk (weekends and bank holidays)	R	10.00	10.00	STD	10.00	---	10.00	---	01-Apr-13	N/A
Senior / Junior / Student (Monday to Friday) concession	C	10.00	10.00	STD	10.00	---	10.00	---	01-Apr-13	N/A
Junior / Student (weekends and bank holidays) concession	C	10.00	10.00	STD	10.00	---	10.00	---	01-Apr-13	N/A
<b>Golf Courses - Green Fees (Uxbridge)</b>										
Adult 18 holes (Monday to Friday)	R	10.00	10.00	STD	10.00	---	10.00	---	01-Apr-13	N/A
Adult 18 holes (weekends and bank holidays)	R	12.00	12.50	STD	12.00	---	12.50	---	01-Apr-13	N/A
Adult 12 holes (Monday to Friday)	R	7.00	10.00	STD	7.00	---	10.00	---	01-Apr-13	N/A
Adult dusk (Monday to Friday)	R	6.00	7.00	STD	6.00	---	7.00	---	01-Apr-13	N/A
Adult dusk (weekends and bank holidays)	R	7.00	8.00	STD	7.00	---	8.00	---	01-Apr-13	N/A
Senior / Junior / Student (Monday to Friday)	R	7.00	7.50	STD	7.00	---	7.50	---	01-Apr-13	N/A
Junior / Student (weekends and bank holidays)	R	8.00	8.00	STD	8.00	---	8.00	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Golf Courses - Golf Society Prices (Haste Hill / Ruislip only)</b>										
18 holes (Monday to Friday) (Ruislip)	R	12.00	14.00	STD	12.00	---	14.00	---	28-Oct-12	N/A
18 holes (Monday to Friday) (Haste Hill)	R	12.00	15.00	STD	12.00	---	15.00	---	28-Oct-12	N/A
18 holes (weekends and bank holidays) (Ruislip)	R	17.00	22.00	STD	17.00	---	22.00	---	28-Oct-12	N/A
18 holes (weekends and bank holidays) (Haste Hill)	R	17.00	20.00	STD	17.00	---	20.00	---	28-Oct-12	N/A
27 holes (Monday to Friday)	R	20.00	22.50	STD	20.00	---	22.50	---	28-Oct-12	N/A
27 holes (weekends and bank holidays)	R	24.00	25.00	STD	24.00	---	25.00	---	28-Oct-12	N/A
36 holes (Monday to Friday) (Haste Hill only)	R	25.00	27.00	STD	25.00	---	27.00	---	28-Oct-12	N/A
36 holes (weekends and bank holidays) (Haste Hill only)	R	30.00	35.00	STD	30.00	---	35.00	---	28-Oct-12	N/A
<b>Golf Courses - Bring a Friend Green Fees (Haste Hill / Ruislip) (Season Ticket Holders Only)</b>										
Adult 18 holes (Monday to Friday)	R	12.60	15.30	STD	12.60	-	15.30	---	28-Oct-12	N/A
Adult 18 holes (weekends and bank holidays)	R	18.00	20.70	STD	18.00	---	20.70	---	28-Oct-12	N/A
Adult dusk (Monday to Friday)	R	9.00	9.00	STD	9.00	---	9.00	---	01-Apr-13	N/A
Adult 12pm to 2pm (weekends and bank holidays)	R	13.50	15.30	STD	13.50	---	15.30	---	28-Oct-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Adult dusk (weekends and bank holidays)	R	9.00	15.30	STD	9.00	---	15.30	---	28-Oct-12	N/A
Senior / Junior / Student (Monday to Friday) concession	C	9.00	9.00	STD	9.00	---	9.00	---	01-Apr-13	N/A
Junior / Student (weekends and bank holidays) concession	C	9.00	9.00	STD	9.00	---	9.00	---	01-Apr-13	N/A
<b>Golf Courses - Bring a Friend Green Fees (Uxbridge) (Season Ticket Holders Only)</b>										
Adult 18 holes (Monday to Friday)	R	9.00	9.00	STD	9.00	---	9.00	---	01-Apr-13	N/A
Adult 18 holes (weekends and bank holidays)	R	10.80	11.25	STD	10.80	---	11.25	---	28-Oct-12	N/A
Adult 12 holes (Monday to Friday)	R	6.30	10.00	STD	6.30	---	10.00	---	28-Oct-12	N/A
Adult dusk (Monday to Friday)	R	5.40	7.00	STD	5.40	---	7.00	---	28-Oct-12	N/A
Adult dusk (weekends and bank holidays)	R	6.30	8.00	STD	6.30	---	8.00	---	28-Oct-12	N/A
Senior / Junior / Student (Monday to Friday)	R	6.30	7.50	STD	6.30	---	7.50	---	28-Oct-12	N/A
Junior / Student (weekends and bank holidays)	R	7.20	8.00	STD	7.20	---	8.00	---	28-Oct-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>15. Breakspeare Crematorium</b>										
<b>Cremation Fees</b>										
Stillborn. inc Organist	R	44.00	44.00	EXP	0.00	-100.00%	0.00	-100.00%	01-Apr-12	N/A
Children 6 years and under. inc Organist	R	72.00	72.00	EXP	0.00	-100.00%	0.00	-100.00%	01-Apr-12	N/A
Children 7 - 11 years. inc Organist	R	114.00	114.00	EXP	0.00	-100.00%	0.00	-100.00%	01-Apr-12	N/A
Children 12 - 17 years. inc Organist	R	218.00	218.00	EXP	0.00	-100.00%	0.00	-100.00%	01-Apr-12	N/A
Over 17 years. inc Organist	R	575.00	575.00	EXP	575.00	---	575.00	---	01-Apr-12	N/A
<b>Cremation of retained organs</b>										
Additional Service Time	R	178.00	178.00	EXP	178.00	---	178.00	---	01-Apr-12	N/A
Cancellations	R	124.00	124.00	EXP	124.00	---	124.00	---	01-Apr-12	N/A
Certificates of Cremation - overseas	R	21.00	21.00	EXP	21.00	---	21.00	---	01-Apr-12	N/A
Scattering of Ashes	R	48.00	48.00	EXP	48.00	---	48.00	---	01-Apr-12	N/A
Retaining cremated remains(per month)	R	12.00	12.00	EXP	12.00	---	12.00	---	01-Apr-12	N/A
Postage & Packing in Polyfainer UK only	R	58.00	58.00	EXP	58.00	---	58.00	---	01-Apr-12	N/A
Baby Urn - poly	R	10.00	10.00	STD	10.00	---	10.00	---	01-Apr-12	N/A
Supply New Garden Seat inc 10 years lease	R	1,544.00	1,544.00	STD	1,544.00	---	1,544.00	---	01-Apr-12	N/A
Trees & Shrubs - rose bushes inc 5 years lease	R	235.00	235.00	STD	235.00	---	235.00	---	01-Apr-12	N/A
Trees & Shrubs - rose trees inc 5 years lease	R	290.00	290.00	STD	290.00	---	290.00	---	01-Apr-12	N/A
Trees & Shrubs - ornamental shrubs inc 5 years lease	R	290.00	290.00	STD	290.00	---	290.00	---	01-Apr-12	N/A

Type  
 B - Buisness R - Resident  
 M - Mixed C - Concession

VAT Status  
 STD - Standard  
 EXP - Exempt  
 NB - Non Business

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Trees & Shrubs - ornamental trees (10 years)	R	394.00	394.00	STD	394.00	---	394.00	---	01-Apr-12	N/A
Plaque for trees, shrubs, roses or seats	R	91.00	91.00	STD	91.00	---	91.00	---	01-Apr-12	N/A
Book of Remembrance - 2 line entry	R	61.00	61.00	STD	61.00	---	61.00	---	01-Apr-12	N/A
Book of Remembrance - 5 line entry	R	106.00	106.00	STD	106.00	---	106.00	---	01-Apr-12	N/A
Book of Remembrance - 8 line entry	R	158.00	158.00	STD	158.00	---	158.00	---	01-Apr-12	N/A
Book of Remembrance - 10 line entry	R	193.00	193.00	STD	193.00	---	193.00	---	01-Apr-12	N/A
Extra - Floral Emblem	R	80.00	80.00	STD	80.00	---	80.00	---	01-Apr-12	N/A
Extra - Full Heraldic Device	R	120.00	120.00	STD	120.00	---	120.00	---	01-Apr-12	N/A
Memorial Cards - 2 line entry	R	40.00	40.00	STD	40.00	---	40.00	---	01-Apr-12	N/A
Memorial Cards - 5 line entry	R	60.00	60.00	STD	60.00	---	60.00	---	01-Apr-12	N/A
Memorial Cards - 8 line entry	R	98.00	98.00	STD	98.00	---	98.00	---	01-Apr-12	N/A
Memorial Cards - 10 line entry	R	126.00	126.00	STD	126.00	---	126.00	---	01-Apr-12	N/A
Memorial Booklets - 2 line entry	R	60.00	60.00	STD	60.00	---	60.00	---	01-Apr-12	N/A
Memorial Booklets - 5 line entry	R	82.00	82.00	STD	82.00	---	82.00	---	01-Apr-12	N/A
Memorial Booklets - 8 line entry	R	126.00	126.00	STD	126.00	---	126.00	---	01-Apr-12	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Memorial Booklets - 10 line entry	R	157.00	157.00	STD	157.00	---	157.00	---	01-Apr-12	N/A
Additional lines in Booklets - 2 line entry	R	35.00	35.00	STD	35.00	---	35.00	---	01-Apr-12	N/A
Additional lines in Booklets - 5 line entry	R	53.00	53.00	STD	53.00	---	53.00	---	01-Apr-12	N/A
Additional lines in Booklets - 8 line entry	R	90.00	90.00	STD	90.00	---	90.00	---	01-Apr-12	N/A
Additional lines in Booklets - 10 line entry	R	116.00	116.00	STD	116.00	---	116.00	---	01-Apr-12	N/A
<b>Garden Niches</b>										
10 years incl Urn & Inspection (new facility)	R	1,675.00	1,675.00	STD	1,675.00	---	1,675.00	---	01-Apr-12	N/A
Columbarium Niches - single-inc 10 years lease	R	363.00	363.00	EXP	363.00	---	363.00	---	01-Apr-12	N/A
Columbarium Niches - double-inc 10 years lease	R	606.00	606.00	EXP	606.00	---	606.00	---	01-Apr-12	N/A
Langley casket up to 50 characters	R	215.00	215.00	EXP	215.00	---	215.00	---	01-Apr-12	N/A
Metal Urn	R	33.00	33.00	EXP	33.00	---	33.00	---	01-Apr-12	N/A
Cloister Spaces - single-inc 10 years lease	R	157.00	157.00	EXP	157.00	---	157.00	---	01-Apr-12	N/A
Inscription	R	86.00	86.00	EXP	86.00	---	86.00	---	01-Apr-12	N/A
Cloister Spaces - double-inc 10 years lease	R	359.00	359.00	EXP	359.00	---	359.00	---	01-Apr-12	N/A
Inscription	R	132.00	132.00	EXP	132.00	---	132.00	---	01-Apr-12	N/A
<b>Classic - inc 5 years lease</b>										
Window Spaces	R	254.00	254.00	EXP	254.00	---	254.00	---	01-Apr-12	N/A
Inscription	R	113.00	113.00	STD	113.00	---	113.00	---	01-Apr-12	N/A
New Flower Vases	R	456.00	456.00	STD	456.00	---	456.00	---	01-Apr-12	N/A

VAT Status  
 STD - Standard  
 EXP - Exempt  
 NB - Non Business

Type  
 B - Business R - Resident  
 M - Mixed C - Concession

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Additional letters each	R	6.30	6.30	STD	6.30	---	6.30	---	01-Apr-12	N/A
Additional Guided Motif	R	128.00	128.00	STD	128.00	---	128.00	---	01-Apr-12	N/A
Additional Hand Painted Motif	R	190.00	190.00	STD	190.00	---	190.00	---	01-Apr-12	N/A
Photoplaque	R	190.00	190.00	STD	190.00	---	190.00	---	01-Apr-12	N/A
New Windows -- Small -- 10 years -I colour	R	567.00	567.00	STD	567.00	---	567.00	---	01-Apr-12	N/A
<b>16. Cemeteries</b>										
<b>Adult interments ( persons exceeding 16 years of age at death ) - In New Private Graves</b>										
Depth for 1 interment	R	540.00	1,120.00	EXP	621.00	15.00%	1,198.40	7.00%	01-Apr-13	01-Apr-15
Depth for 2 interment	R	590.00	1,220.00	EXP	678.50	15.00%	1,305.40	7.00%	01-Apr-13	01-Apr-15
Depth for 3 interment	R	720.00	1,490.00	EXP	828.00	15.00%	1,594.30	7.00%	01-Apr-13	01-Apr-15
Depth for 4 interment	R	830.00	1,720.00	EXP	954.50	15.00%	1,840.40	7.00%	01-Apr-13	01-Apr-15
<b>Adult interments ( persons exceeding 16 years of age at death ) - In Re-Opened Private Graves</b>										
Depth for 1 interment	R	580.00	1,200.00	EXP	667.00	15.00%	1,284.00	7.00%	01-Apr-13	01-Apr-15
Depth for 2 interment	R	730.00	1,510.00	EXP	839.50	15.00%	1,615.70	7.00%	01-Apr-13	01-Apr-15
Depth for 3 interment	R	875.00	1,810.00	EXP	1,006.25	15.00%	1,936.70	7.00%	01-Apr-13	01-Apr-15
Depth for 4 interment	R	1,095.00	2,260.00	EXP	1,259.25	15.00%	2,418.20	7.00%	01-Apr-13	01-Apr-15
<b>Interment of Infants ( a stillborn child or child whose age at death did not exceed 3 years "Infants" )</b>										
In Child's grave	R	40.00	82.00	EXP	46.00	15.00%	87.76	7.02%	01-Apr-13	01-Apr-15
In private grave ( single depth )	R	90.00	184.00	EXP	103.50	15.00%	196.90	7.01%	01-Apr-13	01-Apr-15
In private grave for the child's interment plus 2 adults	R	180.00	370.00	EXP	207.00	15.00%	395.90	7.00%	01-Apr-13	01-Apr-15
In private grave for the child's interment plus 3 adults	R	225.00	460.00	EXP	258.75	15.00%	492.20	7.00%	01-Apr-13	01-Apr-15
In Child's grave ( where applicable )	R	86.00	176.00	EXP	98.90	15.00%	188.30	6.99%	01-Apr-13	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
In private grave ( single depth )	R	125.00	256.00	EXP	143.75	15.00%	273.90	6.99%	01-Apr-13	01-Apr-15
In private grave for the child's interment plus 2 adults	R	300.00	620.00	EXP	345.00	15.00%	663.40	7.00%	01-Apr-13	01-Apr-15
In private grave for the child's interment plus 3 adults	R	380.00	780.00	EXP	437.00	15.00%	834.60	7.00%	01-Apr-13	01-Apr-15
<b>Interment of Cremated Remains (within full private graves)</b>										
When the grave is closed to full interments	R	172.00	356.00	EXP	197.80	15.00%	380.90	6.99%	01-Apr-13	01-Apr-15
To a depth to permit 1 further full interment	R	338.00	690.00	EXP	388.70	15.00%	738.30	7.00%	01-Apr-13	01-Apr-15
To a depth to permit 2 further full interment	R	490.00	1,000.00	EXP	563.50	15.00%	1,070.00	7.00%	01-Apr-13	01-Apr-15
To a depth to permit 3 further full interment	R	640.00	1,320.00	EXP	736.00	15.00%	1,412.40	7.00%	01-Apr-13	01-Apr-15
To scatter cremated remains ( within Cremation Section and Columbaria )	R	76.00	156.00	EXP	87.40	15.00%	166.90	6.99%	01-Apr-13	01-Apr-15
New and re-open cremation graves	R	172.00	352.00	EXP	197.80	15.00%	376.65	7.00%	01-Apr-13	01-Apr-15
Re-opening of Columbaria units	R	132.00	270.00	EXP	151.80	15.00%	288.90	7.00%	01-Apr-13	01-Apr-15
<b>Interments in Heritage Graves</b>										
Adults interment	R	465.00	960.00	EXP	534.75	15.00%	1,027.20	7.00%	01-Apr-13	01-Apr-15
Childs interment	R	173.00	356.00	EXP	198.95	15.00%	380.90	6.99%	01-Apr-13	01-Apr-15
Infants interment	R	110.00	226.00	EXP	126.50	15.00%	241.80	6.99%	01-Apr-13	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Grave Digging Surcharges</b>										
For a variation in size within 2"	R	136.00	280.00	EXP	156.40	15.00%	299.60	7.00%	01-Apr-13	01-Apr-15
For a variation in size between 2" and 4"	R	260.00	536.00	EXP	299.00	15.00%	573.60	7.01%	01-Apr-13	01-Apr-15
For a variation in size between 4" and 6"	R	393.00	810.00	EXP	451.95	15.00%	866.70	7.00%	01-Apr-13	01-Apr-15
For a variation in size in excess of 6"	R	518.00	1,060.00	EXP	595.70	15.00%	1,134.20	7.00%	01-Apr-13	01-Apr-15
<b>Exclusive rights of burial (Conventional Graves)</b>										
Grave space measuring 9 feet by 4 feet	R	1,680.00	4,320.00	EXP	1,932.00	15.00%	4,622.40	7.00%	01-Feb-13	01-Apr-15
Grave space measuring 9 feet by 8 feet	R	3,360.00	8,640.00	EXP	3,864.00	15.00%	9,244.80	7.00%	01-Feb-13	01-Apr-15
<b>Exclusive rights of burial (Lawn Section Graves)</b>										
Grave space measuring 9 feet by 4 feet	R	1,200.00	2,880.00	EXP	1,380.00	15.00%	3,081.60	7.00%	01-Feb-13	01-Apr-15
Grave space measuring 9 feet by 8 feet	R	2,400.00	5,760.00	EXP	2,760.00	15.00%	6,163.20	7.00%	01-Feb-13	01-Apr-15
<b>Exclusive rights of burial (Bricked Grave or Vault)</b>										
Grave space measuring 9 feet by 4 feet	R	POA	POA	EXP		N/A		N/A	01-Apr-13	N/A
Grave space measuring 9 feet by 8 feet	R	POA	POA	EXP		N/A		N/A	01-Apr-13	N/A
<b>Lined Muslim Graves</b>										
For traditional uncoffined burial	R	1,800.00	3,720.00	EXP	2,070.00	15.00%	3,980.40	7.00%	01-Apr-13	01-Apr-15
<b>Children's Section Graves</b>										
Gravespace measuring 4 feet by 2 feet	R	300.00	620.00	EXP	345.00	15.00%	663.40	7.00%	01-Apr-13	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Woodland Graves ( West Drayton Cemetery ) Special Regulations Apply</b>										
Gravespace measuring 9 feet by 4 feet	R	750.00	1,550.00	EXP	862.50	15.00%	1,658.50	7.00%	01-Apr-13	01-Apr-15
<b>17. Development Control</b>										
<b>Planning Fees</b>										
Commercial Buildings - Call Out for Listed Building and Design Advice from a Conservation Officer	M	0.00	N/A	STD	0.00	N/A	N/A	N/A	01-Apr-14	01-Jan-14
Householders - Category A Development	M	4,200.00	N/A	STD	4,200.00	---	N/A	N/A	01-Apr-14	01-Jan-14
Follow up Meetings - Category A Development	M	2,100.00	N/A	STD	2,100.00	---	N/A	N/A	01-Apr-14	01-Jan-14
Pre Application Fees - Category B Development	M	3,000.00	N/A	STD	3,000.00	---	N/A	N/A	01-Apr-14	01-Jan-14
Pre Application Fees - Category C Development	M	2,280.00	N/A	STD	2,280.00	---	N/A	N/A	01-Apr-11	01-Jan-14
Pre Application Fees - Category D Development	M	1,000.00	N/A	STD	1,000.00	---	N/A	N/A	01-Apr-14	01-Jan-14
Follow up Meetings - Category B Development	M	1,500.00	N/A	STD	1,500.00	---	N/A	N/A	01-Apr-14	01-Jan-14
Follow up Meetings - Category C Development	M	1,140.00	N/A	STD	1,140.00	---	N/A	N/A	01-Apr-14	01-Jan-14
Follow up Meetings - Category D Development	M	500.00	N/A	STD	500.00	---	N/A	N/A	01-Apr-14	01-Jan-14
Pre Application Fees - Category E Development	M	600.00	N/A	STD	600.00	---	N/A	N/A	01-Apr-11	01-Jan-14
Follow up Meetings - Category E Development	M	300.00	N/A	STD	300.00	---	N/A	N/A	01-Apr-14	01-Jan-14

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Other Developments - All other Development excluding householder development and work to trees - Category H	M	270.00	270.00	STD	270.00	---	N/A	N/A	01-Apr-11	01-Jan-14
Householders - Minor Applications - Category F	M	270.00	270.00	STD	270.00	---	N/A	N/A	01-Apr-11	01-Jan-14
Follow up Meetings - Category F Development	M	135.00	135.00	STD	135.00	---	N/A	N/A	01-Apr-14	01-Jan-14
Householders - Specialist: Additional flat fee where listed Building or Conservation advice is required	M	0.00	0.00	STD	0.00	---	N/A	N/A	01-Apr-14	01-Jan-14
Duty Planning Advice	M	100.00	100.00	STD	100.00	---	N/A	N/A	01-Apr-14	N/A
Follow up Meetings - General Advice (Householder, Small Scale Adverts)	M	50.00	50.00	STD	50.00	---	N/A	N/A	01-Apr-14	N/A
Duty Planning Advice	M	100.00	100.00	STD	100.00	---	N/A	N/A	01-Apr-14	N/A
Follow up Meetings - Advice re: single tree (Tree / Aboricultural Advice)	M	100.00	100.00	STD	100.00	---	N/A	N/A	01-Apr-14	N/A
Duty Planning Advice	M	100.00	100.00	STD	100.00	---	N/A	N/A	01-Apr-14	N/A
Follow up Meetings - Advice re: multiple trees (Tree / Aboricultural Advice)	M	100.00	100.00	STD	100.00	---	N/A	N/A	01-Apr-14	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Duty Planning Advice Follow up Meetings - Enforcement Advice (Responding to solicitors enquires related to conveyancing matters) Additional charges for the attendance of senior Managers - All other Development excluding householder development and work to trees	M	150.00	N/A	STD	150.00	---	N/A	N/A	01-Apr-14	N/A
	M	240.00	N/A	STD	240.00	---	N/A	N/A	01-Apr-11	01-Jan-14
<b>Planning - Additional Other Charges</b>										
Copy Planning Decision	M	15.00	N/A	STD	15.00	---	N/A	N/A	01-Apr-11	N/A
Copy Appeal Decision	M	15.00	N/A	STD	15.00	---	N/A	N/A	01-Apr-11	N/A
Copy TPO with A4 - A3 Plans	M	20.00	N/A	STD	20.00	---	N/A	N/A	01-Apr-11	N/A
General Photocopying / Printing including copies of letters, application forms, officer reports etc. (A4 size only)	M	0.20	N/A	STD	0.20	---	N/A	N/A	01-Apr-11	N/A
Site History Research, Bulk Copying / Printing or other general planning research utilising officer time.	M	30.00	60.00	STD	30.00	---	60.00	---	01-Apr-11	N/A
Copy Plans (Paper or Scanned) A3 Copy or Extract - Per Plan	M	5.00	N/A	STD	5.00	---	N/A	N/A	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Copy Plans (Paper or Scanned) A2 -A10 - Per Plan	M	15.00	N/A	STD	15.00	---	N/A	N/A	01-Apr-11	N/A
Copy Plan (from Mvicrofilm) A3 Plan - Per Plan	M	15.00	N/A	STD	15.00	---	N/A	N/A	01-Apr-14	N/A
Copy Plan (from Mvicrofilm) A2-A10 Plan - Per Plan	M	25.00	N/A	STD	25.00	---	N/A	N/A	01-Apr-14	N/A
<b>BAA Fees</b>										
<b>GDPO Applications and other Planning Related Work</b>										
Scoping/screening opinions	B	1,000.00	1,000.00	NB	1,000.00	---	1,000.00	---	01-Apr-11	N/A
6 pre-application meetings a year - per meeting	B	750.00	750.00	STD	750.00	---	750.00	---	01-Apr-11	N/A
Considerations Application where no extra floorspace is created	B	85.00	85.00	NB	85.00	---	85.00	---	01-Apr-11	N/A
	B	170.00	170.00	NB	170.00	---	170.00	---	01-Apr-11	N/A
<b>HMOs Licensing</b>										
Licensing	M	480.00	N/A	NB	980.00	104.17%	N/A	N/A		01-Apr-15
Renewal	M	480.00	N/A	NB	735.00	53.13%	N/A	N/A		01-Apr-15
<b>Minor Developments</b>										
Floorspace created no larger than 1000m2 or site no bigger than 1hectares	B	850.00	850.00	NB	850.00	---	850.00	---	01-Apr-11	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Major Developments</b>										
Band A 1,000m2 to 10,000m2 or between 1 and 5 hectares	B	3,400.00	3,400.00	NB	3,400.00	---	3,400.00	---	01-Apr-11	N/A
Band B 10,000m2 to 20,000m2 or between 5 and 10 hectares	B	6,800.00	6,800.00	NB	6,800.00	---	6,800.00	---	01-Apr-11	N/A
Band C above 20,000m2 or above 10 hectares fee	B	18,000.00	18,000.00	NB	18,000.00	---	18,000.00	---	01-Apr-11	N/A
<b>18. Green Spaces Hall Hire Charges</b>										
<b>Meeting Hall Hire - Scale 1 (Haydon Hall)</b>										
Rooms 1, 3 + 5 Mon - Fri	B	38.00	40.00	EXP	38.00	---	40.00	---	01-Apr-13	N/A
Whole Hall Sat / Sun & Bank Holidays	B	55.00	58.00	EXP	55.00	---	58.00	---	01-Apr-13	N/A
Rooms 2 or 4 or 6 Mon - Fri	B	32.00	33.50	EXP	32.00	---	33.50	---	01-Apr-13	N/A
<b>Meeting Hall Hire - Scale 2</b>										
Rooms 1, 3 + 5 Mon - Fri	B	20.00	21.25	EXP	20.00	---	21.25	---	01-Apr-13	N/A
Whole Hall Sat / Sun & Bank Holidays	B	29.00	30.30	EXP	29.00	---	30.30	---	01-Apr-13	N/A
Rooms 2 or 4 or 6 Mon - Fri	B	16.00	16.20	EXP	16.00	---	16.20	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Cavendish Hall (Leased to Richtone Ltd - prices shown are the maximum that can be charged) - Scale 2</b>										
Ground floor hall Mon - Thurs	B	19.00	20.00	EXP	19.00	---	20.00	---	01-Apr-13	N/A
First floor hall Mon - Thurs	B	19.00	20.00	EXP	19.00	---	20.00	---	01-Apr-13	N/A
Upstairs small room Mon - Thurs	B	15.00	15.70	EXP	15.00	---	15.70	---	01-Apr-13	N/A
Ground floor hall Fri / Sat / Sun	B	27.00	28.50	EXP	27.00	---	28.50	---	01-Apr-13	N/A
First floor hall Fri / Sat / Sun	B	27.00	28.50	EXP	27.00	---	28.50	---	01-Apr-13	N/A
Upstairs small room Fri / Sat / Sun	B	16.00	17.00	EXP	16.00	---	17.00	---	01-Apr-13	N/A
<b>The Grange (Leased to Lido Catering Co Ltd - prices shown are the maximum that can be charged)</b>										
Large Room Mon - Thurs	B	16.00	16.70	EXP	16.00	---	16.70	---	01-Apr-13	N/A
Medium room Mon - Thurs	B	16.00	16.70	EXP	16.00	---	16.70	---	01-Apr-13	N/A
Small room Mon - Thurs	B	15.00	15.70	EXP	15.00	---	15.70	---	01-Apr-13	N/A
Large Room Fri / Sat / Sun	B	20.00	20.70	EXP	20.00	---	20.70	---	01-Apr-13	N/A
Medium Room Fri / Sat / Sun	B	20.00	20.70	EXP	20.00	---	20.70	---	01-Apr-13	N/A
Small Room Fri / Sat / Sun	B	16.00	16.70	EXP	16.00	---	16.70	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Kings College Pavilion - (Prices shown are the maximum that can be charged)</b>										
Small Room Mon - Thurs inc Friday until 4.40pm	B	11.10	11.85	EXP	11.10	---	11.85	---	01-Apr-13	N/A
Medium Room Mon - Thurs inc Friday until 4.40pm	B	11.10	11.85	EXP	11.10	---	11.85	---	01-Apr-13	N/A
Large Room Mon - Thurs inc Friday until 4.40pm	B	16.40	18.00	EXP	16.40	---	18.00	---	01-Apr-13	N/A
Small Room Fri after 4.30 / Sat / Sun	B	21.50	23.65	EXP	21.50	---	23.65	---	01-Apr-13	N/A
Medium Room Fri after 4.30 / Sat / Sun	B	21.50	23.65	EXP	21.50	---	23.65	---	01-Apr-13	N/A
Large Room Fri after 4.30 / Sat / Sun	B	31.80	34.90	EXP	31.80	---	34.90	---	01-Apr-13	N/A
<b>Commercial Events - These are guide prices and will be negotiated on an individual basis.</b>										
Commercial events / Operating Days	B	2,255.00	2,410.00	EXP	2,255.00	---	2,410.00	---	01-Apr-13	N/A
Commercial events / set up strip down days	B	375.40	401.00	EXP	375.40	---	401.00	---	01-Apr-13	N/A
Fairs & Circuses - Monday to Thursday	B	829.00	864.00	EXP	829.00	---	864.00	---	01-Apr-13	N/A
Fairs & Circuses - Friday, Saturday, Sunday & Bank Holidays	B	1,134.00	1,180.00	EXP	1,134.00	---	1,180.00	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>19. Parks &amp; Open Spaces</b>										
<b>Football, Rugby, Hockey, Lacrosse &amp; Gaelic Football (pro rata per match)</b>										
Junior - Without changing facilities	R	17.50	19.60	EXP	17.50	---	19.60	---	01-Apr-13	N/A
Pitch hire	R	23.60	26.60	EXP	23.60	---	26.60	---	01-Apr-13	N/A
changing facilities	R	25.70	28.80	EXP	25.70	---	28.80	---	01-Apr-13	N/A
Class 1A Modern dressing accommodation with hot & cold showers	R	57.50	64.50	EXP	57.50	---	64.50	---	01-Apr-13	N/A
Class 111 Dressing accommodation	R	26.70	30.00	EXP	26.70	---	30.00	---	01-Apr-13	N/A
Class 1V Other grounds	R	33.00	35.90	EXP	33.00	---	35.90	---	01-Apr-13	N/A
Junior - Without changing facilities	R	18.50	20.75	EXP	18.50	---	20.75	---	01-Apr-13	N/A
<b>Bowls ( May to September )</b>										
<b>Clubs pay lump sum (mgt fee) to green spaces collect fees and season tickets themselves.</b>										
Green Fees (per hour) Adult	R	5.00	5.20	EXP	5.00	---	5.20	---	01-Apr-12	N/A
Green Fees (per hour) Senior Citizens and Children	R	4.00	4.10	EXP	4.00	---	4.10	---	01-Apr-12	N/A
Season Tickets Adult	R	112.00	117.40	EXP	112.00	---	117.40	---	01-Apr-13	N/A
Season Tickets Senior Citizens and Children	R	57.00	58.75	EXP	57.00	---	58.75	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Cricket (pro-rata per match)</b>										
Class 1A Modern dressing accommodation with hot & cold showers	R	102.57	115.00	EXP	102.57	---	115.00	---	01-Apr-13	N/A
Class 111 Dressing accommodation	R	66.67	74.80	EXP	66.67	---	74.80	---	01-Apr-13	N/A
Class 1V Other grounds	R	52.30	58.80	EXP	52.30	---	58.80	---	01-Apr-13	N/A
Class 1A Modern dressing accommodation with hot & cold showers	R	122.05	136.80	EXP	122.05	---	136.80	---	01-Apr-13	N/A
Class 1B Older dressing accommodation with hot & cold showers	R	112.82	126.50	EXP	112.82	---	126.50	---	01-Apr-13	N/A
Class 11 Dressing accommodation with washing facilities	R	88.20	98.90	EXP	88.20	---	98.90	---	01-Apr-13	N/A
Additional charge per match for seasonal or single lettings	R	16.41	18.40	EXP	16.41	---	18.40	---	01-Apr-13	N/A
<b>Letting of Open Space</b>										
Fund-raising events	B	0.00	0.00	EXP	0.00	N/A	0.00	N/A	01-Apr-11	N/A
Charity events	B	0.00	0.00	EXP	0.00	N/A	0.00	N/A	01-Apr-11	N/A
Events - profit making or commercial - min. hourly charge	B	100.51	104.50	EXP	100.51	---	104.50	---	01-Apr-13	N/A
Events - local community or non-profit making - min. hourly charge	B	16.41	N/A	EXP	16.41	---	N/A	N/A	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Sports days	B	22.56	24.80	EXP	22.56	---	24.80	---	01-Apr-13	N/A
Other events / minimum charge	B	52.30	55.90	EXP	52.30	---	55.90	---	01-Apr-13	N/A
Wedding photographs etc (New Charge 2007/08)	R	53.70	55.90	EXP	53.70	---	55.90	---	01-Apr-13	N/A
<b>Use of Camp Site - Mad Bess Wood ( Scout Groups etc)</b>										
0-29 persons per night	R	44.10	48.30	EXP	44.10	---	48.30	---	01-Apr-13	N/A
<b>Tennis (charges per hour)</b>										
Juniors - Weekdays up to 6pm	R	3.00	3.20	EXP	3.00	---	3.20	---	01-Apr-12	N/A
Weekends & Public Holidays	R	6.00	6.40	EXP	6.00	---	6.40	---	01-Apr-13	N/A
Adults - Weekdays up to 4pm	R	5.00	5.30	EXP	5.00	---	5.30	---	01-Apr-12	N/A
After 4pm, weekends & Public Holidays	R	6.00	6.40	EXP	6.00	---	6.40	---	01-Apr-13	N/A
<b>20. Arts Theatres</b>										
<b>Arts Theatres (Compass Theatre, Winston Churchill Theatre and Manor Farm)</b>										
<b>Community Rates</b>										
<b>Room Hire</b>										
Great Barn - Weekday (Hour)	M	42.00	52.50	EXP	42.00	---	52.50	---	01-Apr-14	01-Apr-15
Great Barn - Weekday (Hour)(Concessionary)	C	25.20	N/A	EXP	25.20	---	N/A	N/A	01-Apr-14	01-Apr-15
Great Barn - Weekend (Hour)	M	60.00	75.00	EXP	60.00	---	75.00	---	01-Apr-14	01-Apr-15
Great Barn - Weekend (Hour)(Concessionary)	C	36.00	N/A	EXP	36.00	---	N/A	N/A	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Manor Farm Courtyard (Performance) (Hour)	M	32.50	38.80	EXP	32.50	---	38.80	---	01-Apr-13	01-Apr-15
Manor Farm Courtyard (Performance)	C	19.50	N/A	EXP	19.50	---	N/A	N/A	01-Apr-14	01-Apr-15
(Hour)(Concessionary)	M	14.80	17.70	EXP	15.00	1.35%	18.50	4.52%	01-Apr-13	01-Apr-15
Stables, Mon-Fri	C	8.90	N/A	EXP	9.00	1.12%	N/A	N/A	01-Apr-14	01-Apr-15
Stables, Mon-Fri(Concessionary)	M	21.30	25.40	EXP	22.00	3.29%	26.50	4.33%	01-Apr-13	01-Apr-15
Stables: Sat, Sun, Bank Hol	C	12.80	N/A	EXP	13.00	1.56%	N/A	N/A	01-Apr-14	01-Apr-15
Stables: Sat, Sun, Bank Hol(Concessionary)	M	7.00	11.00	EXP	7.00	---	11.50	4.55%	01-Apr-14	01-Apr-15
MF Community Hut, Mon-Fri	M	8.00	13.50	EXP	8.00	---	14.00	3.70%	01-Apr-14	01-Apr-15
MF Community Hut, Sat, Sun, Bank Hol	M	51.00	67.00	EXP	52.50	2.94%	70.50	5.22%	01-Apr-14	01-Apr-15
Cow Byre Week Exhibition (Sun-Sat, opening hours 9-5)	M	80.00	92.00	EXP	82.00	2.50%	96.50	4.89%	01-Apr-14	01-Apr-15
Cow Byre Week Exhibition + Private Views (Sun-Sat, opening hours 9-5 + 2 evening private views)	M	14.50	16.70	EXP	14.50	---	16.50	-1.20%	01-Apr-14	01-Apr-15
Long Room, Manor Farm House Room (weekday)	C	8.70	N/A	EXP	8.50	-2.30%	N/A	N/A	01-Apr-14	01-Apr-15
Long Room, Manor Farm House Room (weekday) (concessionary)										

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Long Room, Manor Farm House Room (weekend)	M	16.80	19.30	EXP	17.00	1.19%	19.50	1.04%	01-Apr-14	01-Apr-15
Long Room, Manor Farm House Room (weekend) (concessionary)	C	10.10	N/A	EXP	10.00	-0.99%	N/A	N/A	01-Apr-14	01-Apr-15
Oak, Tate, Drawing Rooms (weekday)	M	11.70	13.50	EXP	12.00	2.56%	13.50	---	01-Apr-14	01-Apr-15
Oak, Tate, Drawing Rooms (weekday) (concessionary)	C	7.00	N/A	EXP	7.00	---	N/A	N/A	01-Apr-14	01-Apr-15
Oak, Tate, Drawing Rooms (weekend)	M	14.30	16.40	EXP	14.50	1.40%	16.50	0.61%	01-Apr-14	01-Apr-15
Oak, Tate, Drawing Rooms (weekend) (concessionary)	C	8.60	N/A	EXP	9.00	4.65%	N/A	N/A	01-Apr-14	01-Apr-15
Compass Cafe Bar (weekday)	M	8.20	9.40	EXP	8.50	3.66%	9.50	1.06%	01-Apr-14	01-Apr-15
Compass Cafe Bar (weekday) (concessionary)	C	4.90	N/A	EXP	5.00	2.04%	N/A	N/A	01-Apr-14	01-Apr-15
Compass Cafe Bar (weekend)	M	10.10	11.60	EXP	10.50	3.96%	12.00	3.45%	01-Apr-14	01-Apr-15
Compass Cafe Bar (weekend) (concessionary)	C	6.10	N/A	EXP	6.50	6.56%	N/A	N/A	01-Apr-14	01-Apr-15
Compass Studio (weekday)	M	11.60	13.40	EXP	12.00	3.45%	14.00	4.48%	01-Apr-14	01-Apr-15
Compass Studio (weekday) (concessionary)	C	7.00	N/A	EXP	7.00	---	N/A	N/A	01-Apr-14	01-Apr-15



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Compass Studio (weekend)	M	18.70	21.60	EXP	19.00	1.60%	22.50	4.17%	01-Apr-14	01-Apr-15
Compass Studio (weekend) (concessionary)	C	11.20	N/A	EXP	11.50	2.68%	N/A	N/A	01-Apr-14	01-Apr-15
Blue, Green, Hilliard Rooms (weekday)	M	10.50	12.10	EXP	11.00	4.76%	12.50	3.31%	01-Apr-14	01-Apr-15
Blue, Green, Hilliard Rooms (weekday) (concessionary)	C	6.30	N/A	EXP	6.50	3.17%	N/A	N/A	01-Apr-14	01-Apr-15
Blue, Green, Hilliard Rooms (weekend)	M	14.00	16.10	EXP	14.50	3.57%	17.00	5.59%	01-Apr-14	01-Apr-15
Blue, Green, Hilliard Rooms (weekend) (concessionary)	C	8.40	N/A	EXP	8.50	1.19%	N/A	N/A	01-Apr-14	01-Apr-15
Garden (weekday)	M	5.10	5.90	EXP	5.00	-1.96%	6.00	1.69%	01-Apr-14	01-Apr-15
Garden (weekend)	M	6.30	7.20	EXP	6.50	3.17%	7.50	4.17%	01-Apr-14	01-Apr-15
<b>Rooms (frequent use)</b>										
Stables, Mon-Fri	M	14.00	17.60	EXP	14.50	3.57%	18.50	5.11%	01-Apr-14	01-Apr-15
Stables: Sat, Sun, Bank Hol	M	20.00	25.20	EXP	20.50	2.50%	26.50	5.16%	01-Apr-14	01-Apr-15
Long Room (weekday)	M	13.50	16.60	EXP	14.00	3.70%	17.50	5.42%	01-Apr-14	01-Apr-15
Long Room (weekend)	M	15.80	19.20	EXP	16.00	1.27%	20.00	4.17%	01-Apr-14	01-Apr-15
Oak, Tate, Drawing Rooms (weekday)	M	11.00	13.40	EXP	11.00	---	14.00	4.48%	01-Apr-14	01-Apr-15
Oak, Tate, Drawing Rooms (weekend)	M	13.40	16.20	EXP	13.50	0.75%	17.00	4.94%	01-Apr-14	01-Apr-15
Studio (weekday)	M	11.00	13.30	EXP	11.50	4.55%	14.00	5.26%	01-Apr-14	01-Apr-15
Studio (weekend)	M	17.60	21.40	EXP	18.00	2.27%	22.50	5.14%	01-Apr-14	01-Apr-15
Blue, Green, Hilliard Rooms (weekday)	M	9.90	12.00	EXP	10.00	1.01%	12.50	4.17%	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Blue, Green, Hilliard Rooms (weekend)	M	13.20	15.90	EXP	13.50	2.27%	16.50	3.77%	01-Apr-14	01-Apr-15
<b>Theatre Spaces</b>										
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)	M	55.00	71.30	EXP	55.00	---	71.30	---	01-Apr-14	01-Apr-15
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)(Concessionary )	C	33.00	N/A	EXP	33.00	---	N/A	N/A	01-Apr-14	01-Apr-15
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)	M	100.00	131.70	EXP	100.00	---	131.70	---	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)(Concessionary)	V	60.00	N/A	EXP	60.00	---	N/A	N/A	01-Apr-14	01-Apr-15
Open Air Theatre Barra Hall Park (Weekday - unstaffed)	M	14.70	16.90	STD	14.70	---	16.90	---	01-Apr-14	01-Apr-15
Open Air Theatre Barra Hall Park (Weekday - unstaffed) (concessionary)	C	8.80	N/A	STD	8.80	---	N/A	N/A	01-Apr-14	01-Apr-15
Open Air Theatre Barra Hall Park (Weekend - unstaffed)	M	18.40	21.20	STD	18.40	---	21.20	---	01-Apr-14	01-Apr-15
Open Air Theatre Barra Hall Park (Weekend - unstaffed) (concessionary)	C	11.00	N/A	STD	11.00	---	N/A	N/A	01-Apr-14	01-Apr-15
Performances in Cafe Bar, Studio, Compass Garden, Southlands Gardens, Manor Farm Grounds, Long Room, Stables (weekday)	M	12.00	15.00	STD	12.00	---	15.00	---	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Performances in Cafe Bar, Studio, Compass Garden, Southlands Gardens, Manor Farm Grounds, Long Room, Stables (weekday) (concessionary)	C	7.20	N/A	STD	7.20	---	N/A	N/A	01-Apr-14	01-Apr-15
	M	15.00	18.80	STD	15.00	---	18.80	---	01-Apr-14	01-Apr-15
Performances in Cafe Bar, Studio, Compass Garden, Southlands Gardens, Manor Farm Grounds, Long Room, Stables (weekend)	C	9.00	N/A	STD	9.00	---	N/A	N/A	01-Apr-14	01-Apr-15
	M	58.60	70.30	EXP	58.60	---	70.30	---	01-Apr-14	01-Apr-15
Great Barn - Weekdays	M	72.90	87.50	EXP	72.90	---	87.50	---	01-Apr-14	01-Apr-15
	M	5.00	7.00	EXP	5.00	---	7.00	---	01-Apr-14	01-Apr-15
Lounge Alongside auditorium (incl alcohol license usage)	M									

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Lounge only	M	27.00	32.90	EXP	27.00	---	32.90	---	01-Apr-14	01-Apr-15
Lounge only(Concessionary)	C	16.20	N/A	EXP	16.20	---	N/A	N/A	01-Apr-14	01-Apr-15
Use of ovens	M	100.00	109.70	EXP	100.00	---	120.00	9.39%	01-Apr-14	01-Apr-15
<b>Theatre rates - bulk discount, where booking in excess of 30 hours</b>										
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)	M	35.80	41.20	EXP	36.50	1.96%	42.00	1.94%	01-Apr-14	01-Apr-15
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)(Concessionary)	C	21.50	N/A	EXP	22.00	2.33%	N/A	N/A	01-Apr-14	01-Apr-15
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)	M	39.40	45.20	EXP	40.50	2.79%	46.50	2.88%	01-Apr-14	01-Apr-15
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)(Concessionary)	C	23.60	N/A	EXP	24.00	1.69%	N/A	N/A	01-Apr-14	01-Apr-15
Compass Stage, Auditorium, Dressing Rooms (weekdays)	M	34.30	39.40	EXP	34.30	---	39.40	---	01-Apr-14	01-Apr-15
Compass Stage, Auditorium, Dressing Rooms (weekdays) (concessionary)	C	20.60	N/A	EXP	20.60	---	N/A	N/A	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Compass Stage, Auditorium, Dressing Rooms (weekend)	M	37.70	43.70	EXP	37.70	---	43.70	---	01-Apr-14	01-Apr-15
Compass Stage, Auditorium, Dressing Rooms (weekend)	C	22.60	N/A	EXP	22.60	---	N/A	N/A	01-Apr-14	01-Apr-15
Compass Auditorium Non-Performance Use	M	24.90	28.80	EXP	24.90	---	28.80	---	01-Apr-14	01-Apr-15
Compass Auditorium Non-Performance Use (concessionary)	C	14.90	N/A	EXP	14.90	---	N/A	N/A	01-Apr-14	01-Apr-15
All Shows: Additional Dressing Room	M	5.40	6.20	EXP	5.50	1.85%	6.50	4.84%	01-Apr-14	01-Apr-15
Excess Hire Charge	M	82.00	93.20	EXP	86.00	4.88%	98.00	5.15%	01-Apr-14	01-Apr-15
<b>Theatrical Equipment Hire - General</b>										
<b>Projectors</b>										
Bright or Bright HD Projector - Day	M	100.00	125.40	STD	100.00	---	100.00	-20.26%	01-Apr-14	01-Apr-15
Bright or Bright HD Projector - Week	M	216.00	275.90	STD	220.00	1.85%	220.00	-20.26%	01-Apr-14	01-Apr-15
<b>Sound</b>										
Radio Mic (hand held) - Day	M	9.00	9.80	STD	10.00	11.11%	10.00	2.04%	01-Apr-14	01-Apr-15
Radio Mic (hand held) - Week	M	37.00	40.50	STD	37.00	---	37.00	-8.64%	01-Apr-14	01-Apr-15
Radio Mic (lapel) - Day	M	N/A	N/A	STD	12.00		12.00		01-Apr-14	01-Apr-15
Radio Mic (lapel) - Week	M	N/A	N/A	STD	44.50		44.50		01-Apr-14	01-Apr-15
Vocal Mics - Day	M	5.70	6.20	STD	7.00	22.81%	7.00	12.90%	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Lighting and FX (fixed charges for any hire period of 1 to 7 days)</b>										
FREE Lighting and FX - Follow Spots, dimmers, other selected stock		N/A	N/A		0.00		0.00			01-Apr-15
Band 10 Lighting and FX - Pyro Box, Mirror Ball, UV Lights		N/A	N/A		10.00		10.00			01-Apr-15
Band 20 Lighting and FX - Strobe Light		N/A	N/A		20.00		20.00			01-Apr-15
Band 30 Lighting and FX - Set of 4 Birds, Colour Scrollers		N/A	N/A		30.00		30.00			01-Apr-15
Band 40 Lighting and FX - ROBE Moving Spot Light		N/A	N/A		40.00		40.00			01-Apr-15
Band 50 Lighting and FX - Smoke or Haze Machine		N/A	N/A		50.00		50.00			01-Apr-15
Band 70 Lighting and FX - Stage Gauze		N/A	N/A		70.00		70.00			01-Apr-15
Consumables	M	POA	POA	STD	POA	N/A	POA	N/A	01-Apr-13	01-Apr-15
Portable Video / Data Projector & Screen	M	68.90	79.30	STD	70.00	1.60%	80.00	0.88%	01-Apr-14	01-Apr-15
OHP - Overhead Projector	M	10.50	12.10	STD	10.50	---	12.10	---	01-Apr-14	01-Apr-15
Flip Chart and one set of Pens	M	10.50	12.10	STD	10.50	---	12.10	---	01-Apr-14	01-Apr-15
Replacement Pens	M	16.90	19.40	STD	17.00	0.59%	19.50	0.52%	01-Apr-14	01-Apr-15
Photocopying - Per A 4 Sheet	M	0.30	0.40	STD	0.30	---	0.40	---	01-Apr-11	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Box Office Charges - Community</b>										
Essential Publicity Package	M	84.00	98.80	STD	84.00	---	98.80	---	01-Apr-14	01-Apr-15
Essential Publicity Package (concessionary)	C	50.40	N/A	STD	50.40	---	N/A	N/A	01-Apr-14	01-Apr-15
Minimum Commission per ticket (Compass Sales only)	M	0.50	0.80	STD	0.50	---	0.80	---	01-Apr-14	01-Apr-15
Minimum Commission per ticket (Compass Sales only) (concessionary)	C	0.30	N/A	STD	0.30	---	N/A	N/A	01-Apr-14	01-Apr-15
PRS Minimum Fee (plays)	M	10.00	15.70	STD	10.00	---	15.70	---	01-Apr-14	01-Apr-15
PRS Minimum Fee (plays) (concessionary)	C	6.00	N/A	STD	6.00	---	N/A	N/A	01-Apr-14	01-Apr-15
PRS Minimum Fee (concerts)	M	25.00	31.40	STD	25.00	---	31.40	---	01-Apr-14	01-Apr-15
PRS Minimum Fee (concerts) (concessionary)	C	15.00	N/A	STD	15.00	---	N/A	N/A	01-Apr-14	01-Apr-15
Ticket print for own sales	M	0.20	0.40	STD	0.20	---	0.40	---	01-Apr-14	01-Apr-15
Solus advertising	M	POA	POA	STD	POA	N/A	POA	N/A	01-Apr-13	01-Apr-15
<b>Generic Hillingdon Theatres and Manor Farm Charges</b>										
Weekday Technical Support (mandatory for all shows with tech requirements)	M	14.70	16.90	STD	14.70	---	16.90	---	01-Apr-14	01-Apr-15



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Weekend / Bank Holiday	M	18.40	21.20	STD	18.40	---	21.20	---	01-Apr-14	01-Apr-15
Technical Support (mandatory for all shows with tech requirements)										
All Shows: Ushers (hourly)	M	6.00	10.00	STD	6.00	---	10.00	---	01-Apr-14	01-Apr-15
Duty Manager (Mon-Fri)	M	14.70	16.90	STD	14.70	---	16.90	---	01-Apr-14	01-Apr-15
Duty Manager (Sat, Sun, Bank Holidays)	M	18.40	21.20	STD	18.40	---	21.20	---	01-Apr-14	01-Apr-15
Deposit: Entire week	M	POA	POA	EXP	POA	N/A	POA	N/A	01-Apr-13	01-Apr-15
Deposit: All other Bookings	M	POA	POA	EXP	POA	N/A	POA	N/A	01-Apr-13	01-Apr-15
Corkage per bottle (Compass Theatre)	M	5.00	5.00	STD	5.00	---	5.00	---	01-Apr-14	01-Apr-15
Booking Cancellation Charge (more than 3 months)	M			STD	25.00	N/A	50.00	N/A		01-Apr-15
Cleaning Charge	M	100.00	150.00	STD	100.00	---	150.00	---	01-Apr-14	01-Apr-15
Workshop Storage - Weekly	M	58.20	67.10	EXP	58.20	---	67.10	---	01-Apr-14	01-Apr-15
Costume Hire – Adult - Week	M	15.00	15.70	EXP	15.00	---	15.70	---	01-Apr-14	01-Apr-15
Costume Hire – Child – Week	M	10.00	10.50	EXP	10.00	---	10.50	---	01-Apr-14	01-Apr-15
<b>Box Office Fees - Generic / All Hirers</b>										
Hillingdon Arts Membership	M	15.00	26.10	STD	15.00	---	26.10	---	01-Apr-14	01-Apr-15
Online Card Booking Fee	M	1.50	1.50	EXP	1.50	---	1.50	---	01-Apr-12	01-Apr-15
Phone/In person Booking Fee	M	2.00	2.00	EXP	2.00	---	2.00	---	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Sponsor-a-Seat Deal (5 years)	M	120.00	125.00	STD	120.00	---	125.00	---	01-Apr-14	01-Apr-15
Box Office Commission %	M	8.70	9.50	STD	8.70	---	9.50	---	01-Apr-12	01-Apr-15
Box Office Commission % (concessionary)	M	3.00	N/A	STD	3.00	---	N/A	N/A	01-Apr-14	01-Apr-15
Art Sales Commission %	M	20.00	20.00	EXP	20.00	---	20.00	---	01-Apr-11	01-Apr-15
<b>Social and Commercial Rates</b>										
<b>Manor Farm</b>										
Stables, Mon-Fri	M	28.00	34.00	EXP	28.50	1.79%	35.00	2.94%	01-Apr-14	01-Apr-15
Stables, Sat, Sun, Bank Hol	M	36.00	43.90	EXP	37.00	2.78%	45.00	2.51%	01-Apr-14	01-Apr-15
MF Community Hut, Mon-Fri	M	24.00	29.60	EXP	24.50	2.08%	30.50	3.04%	01-Apr-14	01-Apr-15
MF Community Hut, Sat, Sun, Bank Hol	M	31.00	38.40	EXP	32.00	3.23%	39.50	2.86%	01-Apr-14	01-Apr-15
Long Room, Provosts Parlour / Chamber (weekend)	M	20.70	23.70	EXP	21.00	1.45%	24.50	3.38%	01-Apr-14	01-Apr-15
Long Room, Provosts Parlour / Chamber (weekend)	M	24.10	27.70	EXP	24.50	1.66%	28.50	2.89%	01-Apr-14	01-Apr-15
Oak, Tate, Drawing Rooms (weekend)	M	16.80	19.20	EXP	17.00	1.19%	19.50	1.56%	01-Apr-14	01-Apr-15
Oak, Tate, Drawing Rooms (weekend)	M	20.00	23.00	EXP	20.50	2.50%	23.50	2.17%	01-Apr-14	01-Apr-15
Cafe Bar (weekend)	M	17.00	19.40	EXP	17.50	2.94%	20.00	3.09%	01-Apr-14	01-Apr-15
Cafe Bar (weekend)	M	20.80	23.80	EXP	21.50	3.37%	24.50	2.94%	01-Apr-14	01-Apr-15
Studio (weekend)	M	16.70	19.20	EXP	17.00	1.80%	19.50	1.56%	01-Apr-14	01-Apr-15
Studio (weekend)	M	26.80	30.80	EXP	27.50	2.61%	31.50	2.27%	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Blue, Green, Hilliard Rooms (weekday)	M	15.10	17.20	EXP	15.50	2.65%	17.50	1.74%	01-Apr-14	01-Apr-15
Blue, Green, Hilliard Rooms (weekend)	M	20.00	23.00	EXP	20.50	2.50%	23.50	2.17%	01-Apr-14	01-Apr-15
Garden (weekday)	M	7.30	8.40	EXP	7.50	2.74%	8.50	1.19%	01-Apr-14	01-Apr-15
Garden (weekend)	M	9.00	10.30	EXP	9.00	---	10.50	1.94%	01-Apr-14	01-Apr-15
Great Barn, Mon to Thurs	M	110.00	142.60	EXP	112.50	2.27%	146.00	2.38%	01-Apr-14	01-Apr-15
Great Barn, Fri to Sun	M	130.00	175.60	EXP	133.50	2.69%	180.00	2.51%	01-Apr-14	01-Apr-15
Southlands Arts Centre Grounds - unstaffed, per day use	M	NEW	NEW	EXP	200.00		300.00		01-Apr-14	01-Apr-15
<b>Manor Farm Social - Block Bookings (Weddings and Celebrations - new all inclusive price, with Duty Staff charges - previously charged separately)</b>										
Mon to Thurs: 10:00 to 24:00	M	N/A	N/A	EXP	1,451.00	see comment	1,792.00	N/A	01-Apr-14	01-Apr-15
Fri to Sun: 10:00 to 24:00	M	N/A	N/A	EXP	1,937.00	see comment	2,499.00	N/A	01-Apr-14	01-Apr-15
<b>Theatre Spaces</b>										
Winston Churchill Theatre Lounge only	M	60.00	70.00	EXP	61.50	2.50%	72.00	2.86%	01-Apr-14	01-Apr-15
Winston Churchill Theatre Auditorium and Lounge - Mon to Thu	M	75.00	90.00	EXP	77.00	2.67%	92.00	2.22%	01-Apr-14	01-Apr-15
Winston Churchill Theatre Auditorium and Lounge - Sat, Sun, Bank Hol	M	110.00	140.00	EXP	112.50	2.27%	143.50	2.50%	01-Apr-14	01-Apr-15
Compass Theatre (Mon-Thu)	M	45.60	52.50	EXP	46.50	1.97%	54.00	2.86%	01-Apr-14	01-Apr-15
Compass Theatre (Fri-Sun, bank holidays)	M	53.30	61.60	EXP	54.50	2.25%	63.00	2.27%	01-Apr-14	01-Apr-15
Compass Theatre Non-Performance Use	M	39.00	44.90	EXP	40.00	2.56%	46.00	2.45%	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Staff Charges</b>										
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M	17.50	20.20	STD	17.50	---	20.20	---	01-Apr-14	01-Apr-15
All Shows: Weekend / Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M	21.00	24.10	STD	21.00	---	24.10	---	01-Apr-14	01-Apr-15
Weekday Duty Manager	M	17.50	20.20	STD	17.50	---	20.20	---	01-Apr-14	01-Apr-15
Weekend / Bank Holiday Duty Manager	M	21.00	24.10	STD	21.00	---	24.10	---	01-Apr-14	01-Apr-15
<b>Box Office Charges (Commercial, Social, Charity)</b>										
Minimum Commission per ticket	M	0.75	1.30	STD	0.75	---	1.30	---	01-Apr-14	01-Apr-15
PRS Minimum Fee (plays)	M	10.00	16.00	STD	10.00	---	16.00	---	01-Apr-14	01-Apr-15
PRS Minimum Fee (concerts)	M	30.00	42.00	STD	30.00	---	42.00	---	01-Apr-14	01-Apr-15
Penalty Overrun Rate	M	120.00	150.00	STD	150.00	25.00%	200.00	33.33%	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>21. Land Charges</b>										
<b>Search Fees</b>										
Standard commercial search	M	70.00	70.00	NB	70.00	---	70.00	---	01-Apr-11	N/A
Official certificate of search (Form LLC1) only	M	26.00	26.00	NB	26.00	---	26.00	---	01-Apr-11	N/A
Standard domestic search	M	60.00	60.00	NB	60.00	---	60.00	---	01-Apr-11	N/A
Assisted Search LLC Register Only	M	22.00	22.00	NB	22.00	---	22.00	---	01-Apr-11	N/A
Assisted Search LLC Register Only (Additional parcels of land (each)	M	1.00	1.00	NB	1.00	---	1.00	---	01-Apr-11	N/A
Assisted Common Land Search	M	15.00	15.00	NB	15.00	---	15.00	---	01-Apr-11	N/A
Assisted Compiling CON29R	M	32.00	32.00	NB	32.00	---	32.00	---	01-Apr-11	N/A
Corrective Applications to Common Land Register (Sch 2 Para 6-9)	M	N/A	N/A		1,000.00	N/A	N/A	N/A	N/A	N/A
Assisted Compiling CON29O	M	18.50	18.50	NB	18.50	---	18.50	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>22. Music Service</b>										
<b>Music Service (termly charge)</b>										
Group tuition	R	58.50	60.00	EXP	58.50	---	60.00	---	01-Sep-11	N/A
Individual tuition	R	110.00	112.00	EXP	110.00	---	112.00	---	01-Sep-11	N/A
Saturday Music Centre	R	58.50	60.00	EXP	58.50	---	60.00	---	01-Sep-11	N/A
Evening Activity or	R	33.00	34.00	EXP	33.00	---	34.00	---	01-Sep-11	N/A
Saturday Choir Only	R	12.00	15.00	EXP	12.00	---	15.00	---	01-Sep-11	N/A
Use of Instrument	R	85.00	85.00	EXP	85.00	---	85.00	---	N/A	N/A
<b>Music Service (concession)</b>										
Group tuition	R	12.75	13.00	EXP	12.75	---	13.00	---	01-Sep-10	N/A
Individual tuition	R	21.25	21.50	EXP	21.25	---	21.50	---	01-Sep-10	N/A
Saturday Music Centre	R	12.75	13.00	EXP	12.75	---	13.00	---	01-Sep-10	N/A
Evening Activity or	R	9.25	9.50	EXP	9.25	---	9.50	---	01-Sep-10	N/A
Saturday Choir Only	R	4.10	5.10	EXP	4.10	---	5.10	---	01-Sep-10	N/A
Use of Instrument	R	17.00	17.00	EXP	17.00	---	17.00	---	N/A	N/A
<b>Music Service (Schools Charges)</b>										
Hourly Charge for School Projects	S	N/A	37.00	NB	N/A	N/A	37.00	N/A	01-Sep-10	N/A
Hourly Charge for School Projects (to academies)	S	N/A	44.40	STD	N/A	N/A	44.40	N/A	01-Sep-10	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>23. Imported Food Unit</b>										
<b>Products of animal origin</b>										
0 to 100kg per CVED	B	50.00	50.00	NB	50.00	---	50.00	---	01-Apr-13	N/A
101 to 1,000kg per CVED	B	90.00	90.00	NB	90.00	---	90.00	---	01-Apr-11	N/A
1,001 to 5,000kg per CVED	B	140.00	140.00	NB	140.00	---	140.00	---	01-Apr-11	N/A
5001kg to 15,000kg per CVED	B	190.00	190.00	NB	190.00	---	190.00	---	01-Apr-13	N/A
Above 15,001Kg to 42,000kg per CVED	B	340.00	340.00	NB	340.00	---	340.00	---	01-Apr-11	N/A
Above 42,000kg per CVED	B	390.00	390.00	NB	390.00	---	390.00	---	01-Apr-12	N/A
Semen / Embryos per CVED	B	60.00	60.00	NB	60.00	---	60.00	---	01-Apr-12	N/A
From New Zealand	B	30.00	30.00	NB	30.00	---	30.00	---	01-Apr-12	N/A
Completion of part one of CVED on TRACES per CVED	B	10.00	10.00	NB	10.00	---	10.00	---	01-Apr-12	N/A
<b>Destruction Charges for Products of animal origin</b>										
0 to 100kg per AWB	B	10.00	10.00	NB	10.00	---	10.00	---	01-Apr-13	N/A
Over 100kg per AWB ( 10 + 0.50 per kg over 100kg )	B	10.00 + 0.50 per kg over 100kg	10.00 + 0.50 per kg over 100kg	NB	10.00 + 0.50 per kg over 100kg	N/A	10.00 + 0.50 per kg over 100kg	N/A	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Out of hours Additional charges</b>										
Up to midnight (18:00 to 00:00)	B	150.00	150.00	NB	150.00	---	150.00	---	01-Apr-11	N/A
After midnight (00:00 to 08:00)	B	400.00	400.00	NB	400.00	---	400.00	---	01-Apr-11	N/A
Additional Charge per CVED on Christmas Day and New Years Day	B	20.00	20.00	NB	20.00	---	20.00	---	01-Apr-13	N/A
Additional Charge per CVED on all UK Bank Holidays	B	20.00	20.00	NB	20.00	---	20.00	---	01-Apr-13	N/A
<b>Products of animal origin - Catch certificate</b>										
Third Countries	B	45.00	45.00	NB	45.00	---	45.00	---	01-Apr-11	N/A
Bilateral Countries (for Catch certificate only)	B	15.00	15.00	NB	15.00	---	15.00	---	01-Apr-11	N/A
Out Hours 18:00 to 00:00 (for Catch certificate only)	B	150.00	150.00	NB	150.00	---	150.00	---	01-Apr-11	N/A
Out Hours 00:00 to 08.00	B	400.00	400.00	NB	400.00	---	400.00	---	01-Apr-11	N/A
<b>Products of Non-Animal Origin - CED</b>										
Documentary Check per CED	B	60.00	60.00	NB	60.00	---	60.00	---	01-Apr-12	N/A
Full Physical Check per CED (Plus Analytical Fee)	B	170.00	170.00	NB	170.00	---	170.00	---	01-Apr-12	N/A
Undeclared Consignments ( Plus Analytical fee )	B	300.00	300.00	NB	300.00	---	300.00	---	01-Apr-13	N/A
Non-Compliant (Surrender for Destruction)	B	200.00	200.00	NB	200.00	---	200.00	---	01-Apr-12	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Non-Compliant (Onward Transmission)	B	200.00	200.00	NB	200.00	---	200.00	---	01-Apr-12	N/A
Completion of part one of CED on TRACES	B	10.00	10.00	NB	10.00	---	10.00	---	01-Apr-13	N/A
Out Hours 18:00 to 00.00	B	150.00	150.00	NB	150.00	---	150.00	---	01-Apr-11	N/A
Out of Hours 17.30 to 00.00	B	150.00	150.00	NB	150.00	---	150.00	---	01-Apr-13	N/A
Out Hours 00:00 to 08.00	B	400.00	400.00	NB	400.00	---	400.00	---	01-Apr-11	N/A
Additional Charge per CED on Christmas Day and New Years Day	B	20.00	20.00	NB	20.00	---	20.00	---	01-Apr-11	N/A
Additional charge per CED on all UK Bank Holidays	B	20.00	20.00	NB	20.00	---	20.00	---	01-Apr-13	N/A
<b>Japan Products for Radiation</b>										
Documentary Check 1 to 10 Declarations per AWB	B	120.00	120.00	NB	120.00	---	120.00	---	01-Apr-12	N/A
Documentary Check 11 to 20 Declarations per AWB	B	230.00	230.00	NB	230.00	---	230.00	---	01-Apr-12	N/A
Documentary Check 21 to 30 Declarations per AWB	B	340.00	340.00	NB	340.00	---	340.00	---	01-Apr-13	N/A
Full Checks 1 to 10 Declarations per AWB ( Plus Analytical fees )	B	230.00 + analytical fee	230.00 + analytical fee	NB	230.00 + analytical fee	N/A	230.00 + analytical fee	N/A	01-Apr-13	N/A
Full checks 11 to 20 Declarations per AWB includes sampling and courier costs	B	400.00	400.00	NB	400.00	---	400.00	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Full Checks 11 to 20 Declarations per AWB ( Plus Analytical fee	B	340.00 + analytical fee	340.00 + analytical fee	NB	340.00 + analytical fee	N/A	340.00 + analytical fee	N/A	01-Apr-13	N/A
Full checks 21 to 30 Declarations per AWB includes sampling and courier costs	B	500.00	500.00	NB	500.00	---	500.00	---	01-Apr-12	N/A
Full Checks 21 to 30 Declarations per AWB ( Plus Analytical fee )	B	450.00 + analytical fee	450.00 + analytical fee	NB	450.00 + analytical fee	N/A	450.00 + analytical fee	N/A	01-Apr-13	N/A
<b>Products of Non-Animal Origin - Organics</b>										
Full Official Checks	B	45.00	45.00	NB	45.00	---	45.00	---	01-Apr-11	N/A
Out Hours 18:00 to 00.00	B	150.00	150.00	NB	150.00	---	150.00	---	01-Apr-11	N/A
Out Hours 00:00 to 08.00	B	400.00	400.00	NB	400.00	---	400.00	---	01-Apr-11	N/A
Export Certificates	B	130.00	130.00	NB	130.00	---	130.00	---	01-Apr-12	N/A
<b>Food Hygiene Training</b>										
Per Attendee ( up to 12 attendees per course)	B	100.00	100.00	NB	100.00	---	100.00	---	01-Apr-12	N/A
<b>Pesticide Residue Testing</b>										
24 hour test charge		150.00	150.00	0	150.00	---	150.00	---	01-Dec-13	N/A
48 hour test charge		0.00	0.00	0	0.00	N/A	0.00	N/A	01-Dec-13	N/A
<b>Export health certificate</b>										
documentary check examination of the consignment		NEW	NEW	NEW	60.00	N/A	60.00	N/A		
		NEW	NEW	NEW	80.00	N/A	80.00	N/A		

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>24 Food Health and Safety</b>										
<b>Disposal of non product of animal origin</b>										
1 to 1,000kg	B	48.00	48.00	NB	48.00	---	48.00	---	01-Apr-11	N/A
1,001 to 2,000kg	B	95.00	95.00	NB	95.00	---	95.00	---	01-Apr-11	N/A
2,001 to 3,000kg	B	140.00	140.00	NB	140.00	---	140.00	---	01-Apr-11	N/A
<b>Animal Boarding Establishments</b>										
No of animals 1 to 9	B	125.00	125.00	NB	125.00	---	125.00	---	01-Apr-13	N/A
No of animals 10 to 24	B	177.00	177.00	NB	177.00	---	177.00	---	01-Apr-13	N/A
No of animals 25 to 49	B	260.00	260.00	NB	260.00	---	260.00	---	01-Apr-13	N/A
No of animals 50 to 75	B	355.00	355.00	NB	355.00	---	355.00	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
No of animals 75+ (New category)	B	420.00	420.00	NB	420.00	---	420.00	---	01-Apr-13	N/A
Application to renew an animal boarding establishment - Home boarders (3 dogs or less)	B	81.00	81.00	NB	81.00	---	81.00	---	01-Apr-13	N/A
<b>Dangerous Wild Animals</b>										
Including vets fees	B	75.00 + vet fee	75.00 + vet fee	NB	75.00 + vet fee	N/A	75.00 + vet fee	N/A	01-Apr-13	N/A
Game dealers licences	B	0.00	N/A	NB	0.00	N/A	N/A	N/A	01-Apr-13	N/A
<b>Performing Animals</b>										
Registration	B	396.00	396.00	NB	396.00	---	396.00	---	01-Apr-13	N/A
Registration - Non Profit	B	52.00	52.00	NB	52.00	---	52.00	---	01-Apr-13	N/A
Certificate	B	free	free	NB	free	---	free	---	01-Apr-13	N/A
<b>Pet Shops</b>										
Including vets fees	B	192.00	192.00	NB	192.00	---	192.00	---	01-Apr-13	N/A
<b>Riding Establishments</b>										
No of animals 1 to 5	B	75.00 + vet fee	75.00 + vet fee	NB	75.00 + vet fee	N/A	75.00 + vet fee	N/A	01-Apr-13	N/A
No of animals 6 to 20	B	75.00 + vet fee	75.00 + vet fee	NB	75.00 + vet fee	N/A	75.00 + vet fee	N/A	01-Apr-13	N/A
No of animals 21 to 35 (Category restructured)	B	75.00 + vet fee	75.00 + vet fee	NB	75.00 + vet fee	N/A	75.00 + vet fee	N/A	01-Apr-13	N/A
No of animals 36 to 50 (Category restructured)	B	75.00 + vet fee	75.00 + vet fee	NB	75.00 + vet fee	N/A	75.00 + vet fee	N/A	01-Apr-13	N/A
No of animals 51+ (New category)	B	75.00 + vet fee	75.00 + vet fee	NB	75.00 + vet fee	N/A	75.00 + vet fee	N/A	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Zoo Notification &amp; Licence</b>										
Notification to operate a zoo	B	0.00	free	NB	0.00	---	free	---	01-Apr-11	N/A
Application to renew a zoo licence	B	75.00 + vet fee	75.00 + vet fee	NB	75.00 + vet fee	N/A	75.00 + vet fee	N/A	01-Apr-13	N/A
Application for a licence to operate a zoo	B	75.00 + vet fee	75.00 + vet fee	NB	75.00 + vet fee	N/A	75.00 + vet fee	N/A	01-Apr-13	N/A
<b>Breeding of Dogs</b>										
Renewal	B	75.00 + vet fee	75.00 + vet fee	NB	75.00 + vet fee	N/A	75.00 + vet fee	N/A	01-Apr-13	N/A
<b>Export Licences</b>										
Visit not required	B	83.00	83.00	NB	83.00	---	83.00	---	01-Apr-13	N/A
Visit required	B	143.00	143.00	NB	143.00	---	143.00	---	01-Apr-12	N/A
<b>Pharmacy and Poisons</b>										
Applications	B	43.00	43.00	NB	43.00	---	43.00	---	01-Apr-11	N/A
Change of name	B	24.00	24.00	NB	24.00	---	24.00	---	01-Apr-11	N/A
Renewal	B	41.00	41.00	NB	41.00	---	41.00	---	01-Apr-11	N/A
<b>Other Licenses</b>										
Special Premises 10/11	B	750.00	750.00	NB	750.00	---	750.00	---	01-Apr-11	N/A
New Categories and charges - Laser Renewal - Up to 18 months	B	54.00	54.00	NB	54.00	---	54.00	---	01-Apr-11	N/A
Special Premises 10/11	B	80.00	80.00	NB	80.00	---	80.00	---	01-Apr-11	N/A
New Categories and charges - 2 - 3 Therapists	B	80.00	80.00	NB	80.00	---	80.00	---	01-Apr-11	N/A
Special Premises 10/11	B	80.00	80.00	NB	80.00	---	80.00	---	01-Apr-11	N/A
New Categories and charges - 4-6 Therapists	B	80.00	80.00	NB	80.00	---	80.00	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Special Premises 10/11 New Categories and charges - More than 6 Therapists	B	107.00	107.00	NB	107.00	---	107.00	---	01-Apr-11	N/A
Unfit food - Examination and Condemnation certificate (1st Hour)	B	134.00	134.00	NB	134.00	---	134.00	---	01-Apr-11	N/A
Unfit food - Examination and Condemnation certificate (Subsequent hours or part of)	B	97.00	97.00	NB	97.00	---	97.00	---	01-Apr-11	N/A
Swimming Pool Water - Per visit	B	114.00	114.00	NB	114.00	---	114.00	---	01-Apr-11	N/A
Legal enquires	B	68.00	68.00	NB	68.00	---	68.00	---	01-Apr-11	N/A
Response to enquiries - Per letter	B	17.00	17.00	NB	17.00	---	17.00	---	01-Apr-11	N/A
Micro-pigmentation - New/Renewal	B	315.00	315.00	NB	315.00	---	315.00	---	01-Apr-11	N/A
Artificial Nails - New/Renewal	B	84.00	84.00	NB	84.00	---	84.00	---	01-Apr-11	N/A
Nose piercing - New/Renewal	B	84.00	84.00	NB	84.00	---	84.00	---	01-Apr-11	N/A
Ear cartilage/lobe, - New/Renewal	B	84.00	84.00	NB	84.00	---	84.00	---	01-Apr-11	N/A
Electrical treatments - New/Renewal	B	84.00	84.00	NB	84.00	---	84.00	---	01-Apr-11	N/A
Non-surgical Lasers, & ILS system licence	B	900.00	900.00	NB	900.00	---	900.00	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Manicure / pedicure Ear lobe piercing, Facials (including one or more of the following aspects: steam, massage, electrical stimuli) - New / Renewal Electrolysis, Sun beds etc	B	53.00	53.00	NB	53.00	---	53.00	---	01-Apr-11	N/A
<b>Private Water Supplies - new fees prescribed by Private Water Regulations</b>										
Sampling Per visit	B	100.00	100.00	NB	100.00	---	100.00	---	01-Apr-11	N/A
Audit Monitoring	B	400.00	400.00	NB	400.00	---	400.00	---	01-Apr-12	N/A
Check Monitoring	B	80.00	80.00	NB	80.00	---	80.00	---	01-Apr-12	N/A
Other Sampling and Risk Assessment Combined	B	600.00	600.00	NB	600.00	---	600.00	---	01-Apr-11	N/A
Risk Assessment	B	300.00	300.00	NB	300.00	---	300.00	---	01-Apr-12	N/A
Other investigations	B	37.00 + analyst costs (no more than 100.00)	37.00 + analyst costs (no more than 100.00)	NB	37.00 + analyst costs (no more than 100.00)	---	37.00 + analyst costs (no more than 100.00)	---	01-Apr-12	N/A
Granting an Authority	B	37.00 + analyst costs (no more than 100.00)	37.00 + analyst costs (no more than 100.00)	NB	37.00 + analyst costs (no more than 100.00)	---	37.00 + analyst costs (no more than 100.00)	---	01-Apr-12	N/A
Domestic Supplies	B	25.00	25.00	NB	25.00	---	25.00	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>25. Licensing</b>										
<b>Scrap Metal Site Fees</b>										
New	B	550.00	550.00	NB	550.00	---	550.00	---	01-Dec-13	N/A
Renewal	B	400.00	400.00	NB	400.00	---	400.00	---	01-Dec-13	N/A
Variation to change to collector license	B	150.00	150.00	NB	150.00	---	150.00	---	01-Dec-13	N/A
Variation to change minor details	B	50.00	50.00	NB	50.00	---	50.00	---	01-Dec-13	N/A
<b>Scrap metal Collector Fees</b>										
New	B	250.00	250.00	NB	250.00	---	250.00	---	01-Dec-13	N/A
Renewal	B	225.00	225.00	NB	225.00	---	225.00	---	01-Dec-13	N/A
Variation to change to site license	B	300.00	300.00	NB	300.00	---	300.00	---	01-Dec-13	N/A
Variation to change for minor details	B	50.00	50.00	NB	50.00	---	50.00	---	01-Dec-13	N/A
Refund or change of details - Admin Fee	B	55.00	55.00	NB	55.00	---	55.00	---	01-Apr-11	N/A
<b>Other Licences</b>										
Sex Establishment - This fee was set in June - no change proposed	B	2,300.00	2,300.00	NB	2,300.00	---	2,300.00	---	01-Jun-11	N/A
Sex Establishment-Renewal Fee for shpos	B	1,150.00	1,150.00	NB	1,150.00	---	1,150.00	---	01-Apr-12	N/A
Sex Establishment-Transfer	B	575.00	575.00	NB	575.00	---	575.00	---	01-Apr-13	N/A
Hypnotism Consent	B	21.00	21.00	NB	21.00	---	21.00	---	01-Apr-12	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>The Marriage Act 1994</b>										
Application for Approval	B	475.00	475.00	NB	900.00	89.47%	900.00	89.47%	01-Apr-13	01-Jan-15
Application for Approval or renewal a premises which currently holds a Premises Licence under the Licensing Act 2003	B	245.00	245.00	NB	245.00	---	245.00	---	01-Apr-13	N/A
Application for renewal	B	365.00	365.00	NB	365.00	---	365.00	---	01-Apr-13	N/A
Application for a review	B	365.00	365.00	NB	365.00	---	365.00	---	01-Apr-13	N/A
Application for transfer or update of approval	B	25.00	25.00	NB	25.00	---	25.00	---	01-Apr-13	N/A
<b>The Licensing Act 2003</b>										
Application for a new / variation licence BAND A	B	100.00	100.00	NB	100.00	---	100.00	---	01-Apr-10	N/A
Application for a new / variation licence BAND B	B	190.00	190.00	NB	190.00	---	190.00	---	01-Apr-10	N/A
Application for a new / variation licence BAND C	B	315.00	315.00	NB	315.00	---	315.00	---	01-Apr-10	N/A
Application for a new / variation licence BAND D	B	450.00	450.00	NB	450.00	---	450.00	---	01-Apr-10	N/A
Application for a new / variation licence BAND E	B	635.00	635.00	NB	635.00	---	635.00	---	01-Apr-10	N/A
Application for a new / variation licence BAND D Multiplier	B	900.00	900.00	NB	900.00	---	900.00	---	01-Apr-10	N/A
Application for a new / variation licence BAND E Multiplier	B	1,905.00	1,905.00	NB	1,905.00	---	1,905.00	---	01-Apr-10	N/A
Annual fee for premises / club licence BAND A	B	70.00	70.00	NB	70.00	---	70.00	---	01-Apr-10	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Annual fee for premises / club licence BAND B	B	180.00	180.00	NB	180.00	---	180.00	---	01-Apr-10	N/A
Annual fee for premises / club licence BAND C	B	295.00	295.00	NB	295.00	---	295.00	---	01-Apr-10	N/A
Annual fee for premises / club licence BAND D	B	320.00	320.00	NB	320.00	---	320.00	---	01-Apr-10	N/A
Annual fee for premises / club licence BAND E	B	350.00	350.00	NB	350.00	---	350.00	---	01-Apr-13	N/A
Annual fee for premises / club licence BAND D Multiplier	B	640.00	640.00	NB	640.00	---	640.00	---	01-Apr-10	N/A
Annual fee for premises / club licence BAND E Multiplier	B	1,050.00	1,050.00	NB	1,050.00	---	1,050.00	---	01-Apr-10	N/A
Application for a copy of licence	B	10.50	10.50	NB	10.50	---	10.50	---	01-Apr-10	N/A
Application for a provisional statement	B	315.00	315.00	NB	315.00	---	315.00	---	01-Apr-10	N/A
Notification of change of name / address of premises licence holder	B	10.50	10.50	NB	10.50	---	10.50	---	01-Apr-10	N/A
Notification of change of name / address of DPS	B	10.50	10.50	NB	10.50	---	10.50	---	01-Apr-10	N/A
Change of registered address of club	B	10.50	10.50	NB	10.50	---	10.50	---	01-Apr-10	N/A
Change of club rules	B	10.50	10.50	NB	10.50	---	10.50	---	01-Apr-10	N/A
Interim Authority Notice	B	23.00	23.00	NB	23.00	---	23.00	---	01-Apr-10	N/A
Application to transfer premises licence	B	23.00	23.00	NB	23.00	---	23.00	---	01-Apr-10	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Application to vary premises licence to specify DPS	B	23.00	23.00	NB	23.00	---	23.00	---	01-Apr-10	N/A
Declaration of interest	B	21.00	21.00	NB	21.00	---	21.00	---	01-Apr-10	N/A
Minor variation	B	89.00	89.00	NB	89.00	---	89.00	---	01-Apr-10	N/A
Application for a personal licence	B	37.00	37.00	NB	37.00	---	37.00	---	01-Apr-10	N/A
Application to change name / address on personal licence	B	10.50	10.50	NB	10.50	---	10.50	---	01-Apr-10	N/A
Application for a copy of personal licence	B	10.50	10.50	NB	10.50	---	10.50	---	01-Apr-10	N/A
Temporary Event Notice	B	21.00	21.00	NB	21.00	---	21.00	---	01-Apr-10	N/A
<b>The Gambling Act 2005</b>										
Registration of small society lottery	B	40.00	40.00	NB	40.00	---	40.00	---	01-Apr-10	N/A
Renewal of registration of small society lottery	B	20.00	20.00	NB	20.00	---	20.00	---	01-Apr-10	N/A
Application for a premises licence - Bingo	B	3,500.00	3,500.00	NB	3,500.00	---	3,500.00	---	01-Apr-10	N/A
Application for a premises licence - Adult Gaming Centre	B	2,000.00	2,000.00	NB	2,000.00	---	2,000.00	---	01-Apr-10	N/A
Application for a premises licence - Family Entertainment Centre	B	2,000.00	2,000.00	NB	2,000.00	---	2,000.00	---	01-Apr-10	N/A
Application for a premises licence - Betting Premises (Track)	B	2,500.00	2,500.00	NB	2,500.00	---	2,500.00	---	01-Apr-10	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Application for a premises licence - betting Premises (Other)	B	3,000.00	3,000.00	NB	3,000.00	---	3,000.00	---	01-Apr-10	N/A
Annual fee for a premises licence - Bingo	B	1,000.00	1,000.00	NB	1,000.00	---	1,000.00	---	01-Apr-10	N/A
Annual fee for a premises licence - Adult Gaming Centre	B	1,000.00	1,000.00	NB	1,000.00	---	1,000.00	---	01-Apr-10	N/A
Annual fee for a premises licence - Family Entertainment Centre	B	750.00	750.00	NB	750.00	---	750.00	---	01-Apr-10	N/A
Annual fee for a premises licence - Betting Premises (Track)	B	1,000.00	1,000.00	NB	1,000.00	---	1,000.00	---	01-Apr-10	N/A
Annual fee for a premises licence - betting Premises (Other)	B	600.00	600.00	NB	600.00	---	600.00	---	01-Apr-10	N/A
Application for a variation of premises licence - Bingo	B	1,750.00	1,750.00	NB	1,750.00	---	1,750.00	---	01-Apr-10	N/A
Application for a variation of premises licence - Adult Gaming Centre	B	1,000.00	1,000.00	NB	1,000.00	---	1,000.00	---	01-Apr-10	N/A
Application for a variation of premises licence - Family Entertainment Centre	B	1,000.00	1,000.00	NB	1,000.00	---	1,000.00	---	01-Apr-10	N/A
Application for a variation of premises licence - Betting Premises (Track)	B	1,250.00	1,250.00	NB	1,250.00	---	1,250.00	---	01-Apr-10	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Application for a variation of premises licence - Betting Premises (Other)	B	1,500.00	1,500.00	NB	1,500.00	---	1,500.00	---	01-Apr-10	N/A
Application for a transfer of premises licence - Bingo	B	1,200.00	1,200.00	NB	1,200.00	---	1,200.00	---	01-Apr-10	N/A
Application for a transfer of premises licence - Adult Gaming Centre	B	1,200.00	1,200.00	NB	1,200.00	---	1,200.00	---	01-Apr-10	N/A
Application for a transfer of premises licence - Family Entertainment Centre	B	1,200.00	1,200.00	NB	1,200.00	---	1,200.00	---	01-Apr-10	N/A
Application for a transfer of premises licence - Betting Premises (Track)	B	950.00	950.00	NB	950.00	---	950.00	---	01-Apr-10	N/A
Application for a transfer of premises licence - betting Premises (Other)	B	1,200.00	1,200.00	NB	1,200.00	---	1,200.00	---	01-Apr-10	N/A
Application for an Unlicensed Family Entertainment Centre	B	300.00	300.00	NB	300.00	---	300.00	---	01-Apr-10	N/A
Gaming Machine Permit	B	150.00	150.00	NB	150.00	---	150.00	---	01-Apr-10	N/A
Licensed premises gaming machine permit	B	50.00	50.00	NB	50.00	---	50.00	---	01-Apr-10	N/A
Annual fee for licensed premises gaming machine permit	B	150.00	150.00	NB	150.00	---	150.00	---	01-Apr-10	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Annual fee for club gaming / gaming machine permit	B	50.00	50.00	NB	50.00	---	50.00	---	01-Apr-10	N/A
Transfer of gaming machine permit	B	25.00	25.00	NB	25.00	---	25.00	---	01-Apr-10	N/A
Notification of 2 x gaming machines	B	50.00	50.00	NB	50.00	---	50.00	---	01-Apr-10	N/A
<b>Street Trading Licences</b>										
Pitch (Permanent)	B	880.00	880.00	NB	880.00	---	880.00	---	01-Apr-13	N/A
Pitch (Temporary - 6 months)	B	440.00	440.00	NB	440.00	---	440.00	---	01-Apr-13	N/A
Shops Front (per metre depth) - 6 months	B	72.00	72.00	NB	72.00	---	72.00	---	01-Apr-13	N/A
Change of Licenses (including trading area) - 6 months	B	72.00	72.00	NB	72.00	---	72.00	---	01-Apr-13	N/A
Short term event Temp Street Trading Licence - 1st day	M	26.80	27.50	NB	26.80	---	27.50	---	01-Apr-13	N/A
Short term event Temp Street Trading Licence - per day thereafter	M	10.70	11.00	NB	10.70	---	11.00	---	01-Apr-13	N/A
Consent for distribution of free printed matter (per application - covering a period of 8 hours)	B	27.50	27.50	NB	27.50	---	27.50	---	01-Apr-13	N/A
Busking permission	M	26.80	27.50	NB	26.80	---	27.50	---	01-Apr-13	N/A
Highway Event permits	M	0.00	N/A	NB	0.00	N/A	N/A	N/A	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Street Trading</b>										
Continental Market (Fee per day per stall)	B	0.00	50.00	NB	0.00	---	50.00	---	01-Apr-13	N/A
Uxbridge Town Centre Market - Max 50 stalls 1st day	B	760.00	760.00	NB	760.00	---	760.00	---	01-Apr-13	N/A
Uxbridge Town Centre Market - Max 50 stalls per day thereafter	B	255.00	255.00	NB	255.00	---	255.00	---	01-Apr-13	N/A
Other areas Market - up to 50 stalls per day 1st day	B	510.00	510.00	NB	510.00	---	510.00	---	01-Apr-13	N/A
Other areas Market - additional 50 stalls 1st day	B	255.00	255.00	NB	255.00	---	255.00	---	01-Apr-13	N/A
Other areas Market-up to 50 stalls each day thereafter	B	510.00	510.00	NB	510.00	---	510.00	---	01-Apr-13	N/A
Other areas Market- additional 50 stalls each day thereafter	B	255.00	255.00	NB	255.00	---	255.00	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>26. Trading Standards</b>										
<b>Weights and Measures</b>										
Examining, adjusting, certifying, stamping, authorising or reporting of special weighing or measuring equipment per hour	B	70.00	N/A	NB	70.00	---	N/A	N/A	01-Apr-13	N/A
Fees for purpose of S74 Weights & Measures Act 1985	B	70.00	N/A	NB	70.00	---	N/A	N/A	01-Apr-13	N/A
Linear measures not exceeding 3m for each scale	B	10.30	N/A	NB	10.30	---	N/A	N/A	01-Apr-13	N/A
Capacity measures without division not exceeding 1 litre or 1 qt	B	8.10	N/A	NB	8.10	---	N/A	N/A	01-Apr-13	N/A
Cubic ballast measures (other than brim measures)	B	153.00	N/A	NB	153.00	---	N/A	N/A	01-Apr-13	N/A
Liquid capacity measures for making up and checking average quantity purchases	B	24.40	N/A	NB	24.40	---	N/A	N/A	01-Apr-13	N/A
Template per scale - First item	B	42.20	N/A	NB	42.20	---	N/A	N/A	01-Apr-13	N/A
Template per scale - Second item	B	16.80	N/A	NB	16.80	---	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 250kg to 1 tonne	B	55.20	N/A	NB	55.20	---	N/A	N/A	01-Apr-13	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Weighing Instruments - Exceeding 1 tonne to 10 tonnes	B	131.20	N/A	NB	131.20	---	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 10 tonnes to 30 tonnes	B	340.50	N/A	NB	340.50	---	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 10 tonnes to 30 tonnes (weights and labour provided)	B	170.00	N/A	NB	170.00	---	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 30 tonnes to 60 tonnes	B	560.00	N/A	NB	560.00	---	N/A	N/A	01-Apr-13	N/A
Weighing Instruments - Exceeding 30 tonnes to 60 tonnes (weights and labour provided)	B	280.00	N/A	NB	280.00	---	N/A	N/A	01-Apr-13	N/A
<b>Measuring Instruments for Liquid Fuel and Lubricants</b>										
Container Type (un-subdivided)	B	63.10	N/A	NB	63.10	---	N/A	N/A	01-Apr-13	N/A
Single / multi-outlets (nozzles) - Each Additional nozzle tested	B	103.70	N/A	NB	103.70	---	N/A	N/A	01-Apr-13	N/A
Single / multi-outlets (nozzles) - First nozzle tested per site	B	63.60	N/A	NB	63.60	---	N/A	N/A	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
A charge to cover any Additional costs involved in testing ancillary equipment which requires Additional testing on site, such as credit card acceptors, could be based upon the basic fee given above plus Additional costs at a rate per extra officer / hour	B	70.00	N/A	NB	70.00	---	N/A	N/A	01-Apr-13	N/A
<b>Road Tanker Liquid Fuel Measuring Equipment (Above 100 litres)</b>										
Meter measuring system - Dry hose type with two testing liquids	B	201.00	N/A	NB	201.00	---	N/A	N/A	01-Apr-13	N/A
Meter measuring system - Wet hose type with two testing liquids	B	249.00	N/A	NB	249.00	---	N/A	N/A	01-Apr-13	N/A
Dipstick measuring systems - Up to 7,600 litres (for calibration of each compartment and production of chart)	B	149.40	N/A	NB	149.40	---	N/A	N/A	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Dipstick measuring systems - Over 7,600 litres basic fees + costs per hour at a rate of:	B	70.00	N/A	NB	70.00	---	N/A	N/A	01-Apr-13	N/A
Initial dipstick	B	18.40	N/A	NB	18.40	---	N/A	N/A	01-Apr-13	N/A
Spare dipstick	B	18.40	N/A	NB	18.40	---	N/A	N/A	01-Apr-13	N/A
Replacement dipstick (for calibration of each compartment and production of chart)	B	38.90	N/A	NB	38.90	---	N/A	N/A	01-Apr-13	N/A
<b>Explosives</b>										
Registered premises (Statutory Fee) New	B	105.00	N/A	NB	105.00	---	N/A	N/A	01-Apr-13	N/A
Registered premises (Statutory Fee) Renewal	B	52.00	N/A	NB	52.00	---	N/A	N/A	01-Apr-13	N/A
Licensed store (Statutory Fee) New	B	178.00	N/A	NB	178.00	---	N/A	N/A	01-Apr-13	N/A
Licensed store (Statutory Fee) Renewal	B	83.00	N/A	NB	83.00	---	N/A	N/A	01-Apr-13	N/A
Licence to sell all year (statutory Fee)	B	500.00	N/A	NB	500.00	---	N/A	N/A	01-Apr-13	N/A
<b>Sale of goods</b>										
By competitive bidding	B	177.50	0.00	NB	177.50	---	0.00	N/A	01-Apr-14	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>27. Trade Refuse</b>										
Normal domestic sized dustbin, plastic sack or agreed equivalent. Approx 90 litres capacity (each)	B	2.50	2.50	NB	2.50	---	2.50	---	01-Apr-13	N/A
940 litre capacity bulk bin. (Hire & empty)	B	15.80	15.80	NB	15.80	---	16.00	1.27%	01-Apr-14	01-Apr-15
1100 litre capacity bulk bin (1-3 bins). Hire & empty	B	17.85	17.85	NB	17.85	---	18.00	0.84%	01-Apr-14	01-Apr-15
1100 litre capacity bulk bin (4 bins and over). Hire & empty	B	14.20	14.20	NB	14.20	---	14.30	0.70%	01-Apr-14	01-Apr-15
1280 litre capacity bulk bin. Hire & empty	B	20.00	20.00	NB	20.00	---	20.20	1.00%	01-Apr-14	01-Apr-15
1100 litre capacity bulk bin for recycling (mixed paper, cards, cans and plastic bottles) hire & empty (fortnightly collection)	B	5.00	5.00	NB	5.00	---	5.00	---	01-Apr-13	N/A
Container reinstatement fee following removal due to late payment (per site)	B	61.00	61.00	NB	61.00	---	61.00	---	01-Apr-13	N/A
Hire charge for supply of 940 litre bulk bin for domestic / charity collection purposes (per 3 months)	B	27.55	27.55	NB	27.55	---	N/A	N/A	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Hire charge for supply of 1100 litre bulk bin for domestic / charity collection purposes (per 3 months)	B	32.00	N/A	NB	32.00	---	N/A	N/A	01-Apr-13	N/A
Hire charge for supply of 1280 litre bulk bin for domestic / charity collection purposes (per 3 months)	B	36.88	N/A	NB	36.88	---	N/A	N/A	01-Apr-13	N/A
Hire charge for supply of 1100 litre recycling bin for domestic / charity collection purposes (per 3 months)	B	14.00	N/A	NB	14.00	---	N/A	N/A	01-Apr-13	N/A
Special one-off collections (by arrangement).	B	46.33	46.33	NB	46.33	---	46.33	---	01-Apr-13	N/A
Special one-off collections (residents) up to 4 items	R	15.00	N/A	NB	15.00	---	N/A	N/A	01-Apr-13	N/A
Special one-off collections (residents) 4 items up to 8 items	R	30.00	N/A	NB	30.00	---	N/A	N/A	01-Apr-13	N/A
Special one-off collections (residents) 8 items up to 12 items	R	45.00	N/A	NB	45.00	---	N/A	N/A	01-Apr-13	N/A
Entry Charge	B	0.00	10.00	NB	0.00	---	10.00	---	01-Apr-10	N/A
Trade waste at CA sites	B	155.00	155.00	NB	155.00	---	165.00	6.45%	01-Apr-14	01-Apr-15

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>28. Public Conveniences</b>										
<b>Public Conveniences</b>										
Hatton Cross - Per entry	M	0.10	N/A	NB	0.10	---	N/A	N/A	01-Apr-13	N/A
Oakland Gate - Per entry	M	0.10	N/A	NB	0.10	---	N/A	N/A	01-Apr-13	N/A
Park Lane, Harefield - Per entry	M	0.10	N/A	NB	0.10	---	N/A	N/A	01-Apr-13	N/A
Linden Avenue - Per entry	M	0.20	N/A	NB	0.20	---	N/A	N/A	01-Apr-13	N/A
<b>29. Environmental Enforcement</b>										
<b>Penalties</b>										
Litter Enforcement (Fixed Penalty Notice)	M	80.00	80.00	NB	80.00	---	80.00	---	01-Apr-11	N/A
Graffiti (Fixed Penalty)	M	100.00	100.00	NB	100.00	---	100.00	---	01-Apr-13	N/A
Dog Warden Services (Fixed Penalty)	M	25.00	25.00	NB	25.00	---	25.00	---	01-Apr-11	N/A
Dog warden Services (Transportation costs) First offence within 12 Months - excl of fixed penalty	M	45.00	45.00	NB	45.00	---	45.00	---	01-Apr-11	N/A
Duty of care (Fixed Penalty)	M	90.00	90.00	NB	90.00	---	90.00	---	01-Apr-11	N/A
Fly Posting (Fixed Penalty)	M	100.00	100.00	NB	100.00	---	100.00	---	01-Apr-13	N/A
Contravention of conditions - Street trading licence (Fixed Penalty)	M	90.00	90.00	NB	90.00	---	90.00	---	01-Apr-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>30. Environmental Protection Unit</b>										
<b>Environmental Permitting EPU</b>										
Application for a standard process	B	1,579.00	1,579.00	NB	1,579.00	---	1,579.00	---	01-Apr-12	N/A
Additional to standard process application if operating at the time	B	1,137.00	1,137.00	NB	1,137.00	---	1,137.00	---	01-Apr-12	N/A
Application for PVR1, SWOB and DC	B	148.00	148.00	NB	148.00	---	148.00	---	01-Apr-12	N/A
Application for PVR1 and PVR2 combined	B	246.00	246.00	NB	246.00	---	246.00	---	01-Apr-12	N/A
Application for VR and other reduced fee activities	B	346.00	346.00	NB	346.00	---	346.00	---	01-Apr-12	N/A
Additional to reduced fee application if operating at the time	B	68.00	68.00	NB	68.00	---	68.00	---	01-Apr-12	N/A
Application for mobile, screening and crushing plant	B	1,579.00	1,579.00	NB	1,579.00	---	1,579.00	---	01-Apr-12	N/A
Application for third to seventh mobile, screening and crushing plant	B	943.00	943.00	NB	943.00	---	943.00	---	01-Apr-12	N/A
Application for eighth and subsequent mobile, screening and crushing plant	B	477.00	477.00	NB	477.00	---	477.00	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Additional application fee if waste application with the permit application	B	297.00	297.00	NB	297.00	---	297.00	---	01-Apr-12	N/A
Subsistence for standard process low risk	B	739.00	739.00	NB	739.00	---	739.00	---	01-Apr-12	N/A
Subsistence for standard process medium risk	B	1,111.00	1,111.00	NB	1,111.00	---	1,111.00	---	01-Apr-12	N/A
Subsistence for standard process high risk	B	1,672.00	1,672.00	NB	1,672.00	---	1,672.00	---	01-Apr-12	N/A
Subsistence Reduced Fee Activity low risk	B	76.00	76.00	NB	76.00	---	76.00	---	01-Apr-12	N/A
Subsistence Reduced Fee Activity medium risk	b	151.00	151.00	NB	151.00	---	151.00	---	01-Apr-12	N/A
Subsistence Reduced Fee Activity high risk	B	227.00	227.00	NB	227.00	---	227.00	---	01-Apr-12	N/A
Subsistence PVR1 & PVR2 combined low risk	B	108.00	108.00	NB	108.00	---	108.00	---	01-Apr-12	N/A
Subsistence PVR1 & PVR2 combined medium risk	B	216.00	216.00	NB	216.00	---	216.00	---	01-Apr-12	N/A
Subsistence PVR1 & PVR2 combined high risk	B	326.00	326.00	NB	326.00	---	326.00	---	01-Apr-12	N/A
Subsistence for VR low risk	B	218.00	218.00	NB	218.00	---	218.00	---	01-Apr-12	N/A
Subsistence for VR medium risk	B	349.00	349.00	NB	349.00	---	349.00	---	01-Apr-12	N/A
Subsistence for VR high risk	B	524.00	524.00	NB	524.00	---	524.00	---	01-Apr-12	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Subsistence for mobile screening and crushing plant low risk	B	618.00	618.00	NB	618.00	---	618.00	---	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant medium risk	B	989.00	989.00	NB	989.00	---	989.00	---	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant high risk	B	1,484.00	1,484.00	NB	1,484.00	---	1,484.00	---	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant low risk 3rd-7th permits	B	368.00	368.00	NB	368.00	---	368.00	---	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant medium risk 3rd-7th permits	B	590.00	590.00	NB	590.00	---	590.00	---	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant high risk 3rd-7th permits	B	884.00	884.00	NB	884.00	---	884.00	---	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant low risk 8th permit plus	B	189.00	189.00	NB	189.00	---	189.00	---	01-Apr-12	N/A
Subsistence for mobile screening and crushing plant medium risk 8th permit plus	B	302.00	302.00	NB	302.00	---	302.00	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Subsistence for mobile screening and crushing plant high risk 8th permit plus	B	453.00	453.00	NB	453.00	---	453.00	---	01-Apr-12	N/A
Subsistence Late payment fee	B	50.00	50.00	NB	50.00	---	50.00	---	01-Apr-12	N/A
Extra fee for standard process where E-PRTR report needed	B	99.00	99.00	NB	99.00	---	99.00	---	01-Apr-12	N/A
Extra fee for standard process combined with waste installation low risk	B	149.00	149.00	NB	149.00	---	149.00	---	01-Apr-12	N/A
Extra fee for standard process combined with waste installation medium risk	B	198.00	198.00	NB	198.00	---	198.00	---	01-Apr-12	N/A
Extra fee for standard process combined with waste installation high risk	B	99.00	99.00	NB	99.00	---	99.00	---	01-Apr-12	N/A
Transfer of standard process	B	162.00	162.00	NB	162.00	---	162.00	---	01-Apr-12	N/A
Partial transfer of standard process	B	476.00	476.00	NB	476.00	---	476.00	---	01-Apr-12	N/A
New operator at low risk reduced fee activity	B	75.00	75.00	NB	75.00	---	75.00	---	01-Apr-12	N/A
Partial transfer of reduced fee activity	B	45.00	45.00	NB	45.00	---	45.00	---	01-Apr-12	N/A
First temporary transfer of mobiles	B	51.00	51.00	NB	51.00	---	51.00	---	01-Apr-12	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Repeat transfer after enforcement	B	51.00	51.00	NB	51.00	---	51.00	---	01-Apr-12	N/A
Substantial Change for standard process	B	1,005.00	1,005.00	NB	1,005.00	---	1,005.00	---	01-Apr-12	N/A
Substantial Change for standard process where new PPC activity	B	1,579.00	1,579.00	NB	1,579.00	---	1,579.00	---	01-Apr-12	N/A
Substantial Change for reduced fee activity	B	98.00	98.00	MB	98.00	---	98.00	---	01-Apr-12	N/A
<b>31. Pest Control</b>										
Occupied Property - 1-3 visits	R	60.00	N/A	STD	60.00	---	N/A	N/A	01-Apr-13	N/A
Occupied Property - 1-3 visits Over 65	R	0.00	N/A	STD	0.00	N/A	N/A	N/A	01-Apr-13	N/A
Occupied Property - each additional visit	R	36.00	N/A	STD	36.00	---	N/A	N/A	01-Apr-13	N/A
Rented Property	R	93.60	N/A	STD	93.60	---	N/A	N/A	01-Apr-13	N/A
No Access	R	36.00	N/A	STD	36.00	---	N/A	N/A	01-Apr-13	N/A
<b>32. Contaminated Land</b>										
<b>Contaminated Land</b>										
Residential Enquiries - Per hour (Current Year)	R	60.00	60.00	STD	60.00	---	60.00	---	01-Apr-11	N/A
Flat Rate (From Jan 2011)										
Commercial Enquiries - Per hour (Current Year)	B	150.00	150.00	STD	150.00	---	150.00	---	01-Apr-13	N/A
Flat Rate (From Jan 2011)										

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>33. Parking</b>										
<b>On-Street Parking: (1) Town Centres</b>										
<i>The maximum stay period on-street in Uxbridge is 2 hrs. All of the existing and proposed charges are based on the cost of parking for each 15 mins</i>										
<b>Uxbridge</b>										
Per 15 mins up to 2 hours	M	0.30	0.80	NB	0.30	---	0.80	---	31-Jan-11	N/A
<b>West Drayton / Yiewsley, Hayes (Coldharbour Lane and Station Rd), Northwood Hills, Eastcote, Ruislip.</b>										
<i>These schemes have various maximum stay durations of either 2 hours or 4 hours.:</i>										
1st 30 mins free then, 30 mins up to 2hrs, then per 20 mins up to maximum stay	M	0.00	0.00	NB	0.00	---	0.00	---	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	---	0.70	---	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	---	0.70	---	31-Jan-11	N/A
<b>On-Street Parking: (1) Local Centres and Parades Hillingdon Circus; Uxbridge Rd / Lees Rd; South Ruislip; North Hillingdon (Hercies RD); Crescent Parade; New Pond Parade; Ickenham, Delfield Parade, Hillingdon Hill</b>										
<i>These schemes have various maximum stay durations between 2 hrs and 4 hrs</i>										
1st 30 mins free then, per 30 mins up to 2 hrs, then per 20 mins up to maximum stay	M	0.00	0.00	NB	0.00	---	0.00	---	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	---	0.70	---	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	---	0.70	---	31-Jan-11	N/A
<b>On-Street Parking: (2) Local Centres and Parades Belmore Parade</b>										
<i>This scheme has a duration of 10 hrs and 40 mins</i>										
1st 30 mins free, then per 30 mins up to 2 hrs, then per 20 mins up to 4 hrs, then per 20 mins up to maximum stay	M	0.00	0.00	NB	0.00	---	0.00	---	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	---	0.70	---	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	---	0.70	---	31-Jan-11	N/A
	M	0.20	0.60	NB	0.20	---	0.60	---	31-Jan-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Parking Schemes</b>										
<b>Heathrow; Hayes (Mount Rd and Nield Rd); Longford; Uxbridge South; Hillingdon Hospital; Cowley (Station Rd and Huxley Cl); Uxbridge North (Park Rd); West Drayton</b>										
<i>These schemes have various maximum stay durations between 30 mins and 8 hrs</i>										
<b>Outside shops:</b>										
1st 30 mins free, then per 30 mins up to maximum stay	M	0.00	0.00	NB	0.00	---	0.00	---	31-Jan-11	N/A
	M	0.20	0.70	NB	0.20	---	0.70	---	31-Jan-11	N/A
<b>Other Places:</b>										
per 20 mins up to maximum stay	M	0.20	0.60	NB	0.20	---	0.60	---	31-Jan-11	N/A
<b>Off Street Parking</b>										
<b>Kingsend South and Kingsend North, Ruislip - Limited Stay</b>										
up to 1 hour (Kingsend South)	M	0.60	1.00	STD	0.60	---	1.00	---	31-Jan-11	N/A
up to 2 hours (Kingsend South)	M	1.00	1.50	STD	1.00	---	1.50	---	31-Jan-11	N/A
up to 30 mins	M	0.00	0.00	STD	0.00	---	0.00	---	31-Jan-11	N/A
up to 1 hour	M	0.20	1.00	STD	0.20	---	1.00	---	31-Jan-11	N/A
up to 90 mins	M	0.40	1.50	STD	0.40	---	1.50	---	31-Jan-11	N/A
up to 2 hours	M	0.60	1.70	STD	0.60	---	1.70	---	31-Jan-11	N/A
<b>Oaklands Gate, Northwood and Falling Lane, Yiewsley - Limited Stay</b>										
Up to 30 mins	M	0.00	0.00	STD	0.00	---	0.00	---	31-Jan-11	N/A
Up to 1 hour	M	0.20	1.00	STD	0.20	---	1.00	---	31-Jan-11	N/A
Up to 90 mins	M	0.40	1.30	STD	0.40	---	1.30	---	31-Jan-11	N/A
Up to 2 hours	M	0.60	1.70	STD	0.60	---	1.70	---	31-Jan-11	N/A
Up to 3 hours	M	1.00	2.50	STD	1.00	---	2.50	---	31-Jan-11	N/A
Up to 4 hours	M	1.80	4.40	STD	1.80	---	4.40	---	31-Jan-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Rockingham Recreation Ground, Uxbridge - Limited Stay</b>										
<i>This car park has a maximum stay of 4 hours</i>										
1st 30 minutes free, then per 30 mins up to 2 hours, then per 20 mins up to maximum stay	M	0.00	0.00	STD	0.00	---	0.00	---	31-Jan-11	N/A
	M	0.20	0.70	STD	0.20	---	0.70	---	31-Jan-11	N/A
	M	0.20	0.70	STD	0.20	---	0.70	---	31-Jan-11	N/A
<b>Sidmouth Drive car park, Ruislip Gardens, Limited Stay</b>										
<i>This car park has a maximum stay period of 4 hours</i>										
1st 30 mins, then per 30 mins up to 2 hrs, then per 20 mins up to maximum stay	M	0.00	0.00	STD	0.00	---	0.00	---	31-Jan-11	N/A
	M	0.20	0.70	STD	0.20	---	0.70	---	31-Jan-11	N/A
	M	0.20	0.70	STD	0.20	---	0.70	---	31-Jan-11	N/A
<b>Kingsend South, Ruislip - Long Stay</b>										
Up to 1 hour	M	0.60	1.00	STD	0.60	---	1.00	---	31-Jan-11	N/A
Up to 2 hours	M	1.00	1.50	STD	1.00	---	1.50	---	31-Jan-11	N/A
Up to 3 hours	M	1.20	2.90	STD	1.20	---	2.90	---	31-Jan-11	N/A
Up to 4 hours	M	2.00	4.90	STD	2.00	---	4.90	---	31-Jan-11	N/A
Over 4 hours	M	2.20	5.50	STD	2.20	---	5.50	---	31-Jan-11	N/A
<b>Other Borough Car Parks: Blyth Road, Hayes; Community Close, Ickenham; Fairfield Rd, Yiewsley; Long Lane; Hillingdon; Civic Hall, Hayes; Linden Avenue, Ruislip Manor; Devon Parade, Eastcote; Devonshire Lodge, Eastcote; Green Lane, Northwood.</b>										
Up to 30 mins	M	0.00	0.00	STD	0.00	---	0.00	---	31-Jan-11	N/A
Up to 1 hour	M	0.20	0.70	STD	0.20	---	0.70	---	31-Jan-11	N/A
Up to 90 mins	M	0.40	1.40	STD	0.40	---	1.40	---	31-Jan-11	N/A
Up to 2 hours	M	0.60	2.10	STD	0.60	---	2.10	---	31-Jan-11	N/A
Up to 3 hours	M	1.00	3.00	STD	1.00	---	3.00	---	31-Jan-11	N/A
Up to 4 hours	M	2.00	5.20	STD	2.00	---	5.20	---	31-Jan-11	N/A
Up to 9 hours (Over 4 hours for Blyth Road)	M	3.70	8.70	STD	3.70	---	8.70	---	31-Jan-11	N/A
Over 9 hours	M	6.20	12.00	STD	6.20	---	12.00	---	31-Jan-11	N/A

Type

B - Business R - Resident

M - Mixed C - Concession

VAT Status

STD - Standard

EXP - Exempt

NB - Non Business

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last charge	Effective Date
<b>Long Stay Reduced Charge: Long Drive, South Ruislip; Brandville Rd, West Drayton; Pembroke Gardens, Ruislip Manor; Pump Lane, Hayes; North View, Eastcote; St Martins Approach, Ruislip.</b>										
Up to 30 mins	M	0.00	0.00	STD	0.00	---	0.00	---	31-Jan-11	N/A
Up to 1 hour	M	0.20	0.70	STD	0.20	---	0.70	---	31-Jan-11	N/A
Up to 90 mins	M	0.40	1.40	STD	0.40	---	1.40	---	31-Jan-11	N/A
Up to 2 hours	M	0.60	2.10	STD	0.60	---	2.10	---	31-Jan-11	N/A
Up to 3 hours	M	1.00	3.50	STD	1.00	---	3.50	---	31-Jan-11	N/A
Up to 4 hours	M	1.80	5.20	STD	1.80	---	5.20	---	31-Jan-11	N/A
Over 4 hours	M	2.00	5.70	STD	2.00	---	5.70	---	31-Jan-11	N/A
<b>Leisure Centre Car Parks: (Subject to agreement with the operators where relevant)</b>										
Up to 30 mins	M	0.00	0.00	STD	0.00	---	0.00	---	31-Jan-11	N/A
Up to 1 hour	M	0.20	0.50	STD	0.20	---	0.50	---	31-Jan-11	N/A
Up to 90 mins	M	0.40	1.00	STD	0.40	---	1.00	---	31-Jan-11	N/A
Up to 2 hours	M	0.60	1.50	STD	0.60	---	1.50	---	31-Jan-11	N/A
Up to 3 hours	M	1.00	2.30	STD	1.00	---	2.30	---	31-Jan-11	N/A
Up to 4 hours	M	2.00	4.50	STD	2.00	---	4.50	---	31-Jan-11	N/A
Up to 6 hours	M	2.60	5.50	STD	2.60	---	5.50	---	31-Jan-11	N/A
Up to 9 hours	M	3.70	8.00	STD	3.70	---	8.00	---	31-Jan-11	N/A
Over 9 hours	M	6.20	11.00	STD	6.20	---	11.00	---	31-Jan-11	N/A
<b>Uxbridge Multi-Storey car parks: Cedars car park, Uxbridge; Grainges car park, Uxbridge</b>										
Up to 2 hours	M	1.00	1.40	STD	1.00	---	1.40	---	31-Jan-11	N/A
Up to 3 hours	M	2.00	2.40	STD	2.00	---	2.40	---	31-Jan-11	N/A
Up to 4 hours	M	2.50	3.00	STD	2.50	---	3.00	---	31-Jan-11	N/A
Up to 5 hours	M	3.20	4.00	STD	3.20	---	4.00	---	31-Jan-11	N/A
Up to 6 hours	M	4.50	6.80	STD	4.50	---	6.80	---	31-Jan-11	N/A
Up to 8 hours	M	6.50	11.00	STD	6.50	---	11.00	---	31-Jan-11	N/A
Over 8 hours	M	8.50	16.00	STD	8.50	---	16.00	---	31-Jan-11	N/A
Sunday (all day)	M	2.00	2.70	STD	2.00	---	2.70	---	31-Jan-11	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>Civic Centre car park (open on Saturdays only)</b>										
Up to 2 hours	M	0.90	1.40	STD	0.90	---	1.40	---	31-Jan-11	N/A
Up to 4 hours	M	1.80	3.00	STD	1.80	---	3.00	---	31-Jan-11	N/A
Over 4 hours	M	3.50	5.50	STD	3.50	---	5.50	---	31-Jan-11	N/A
<b>Multi-storey Season Tickets and other pre-paid Parking Permits:</b>										
Cedars and Grainges Car Parks At all times (per quarter)	M	300.00	425.00	STD	300.00	---	425.00	---	01-Apr-12	N/A
Cedars and Grainges Car Parks At all times (per half-year)	M	0.00	845.00	STD	0.00	---	845.00	---	01-Apr-12	N/A
Cedars and Grainges Car Parks At all times (annual)	M	1,200.00	1,700.00	STD	1,200.00	---	1,700.00	---	31-Jan-11	N/A
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	M	85.00	105.00	STD	85.00	---	105.00	---	31-Jan-11	N/A
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	M	85.00	105.00	STD	85.00	---	105.00	---	31-Jan-11	N/A
Business Permit / Trader Permit All times (per annum)	M	480.00	500.00	NB	480.00	---	500.00	---	31-Jan-11	N/A



Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>34. Planning Policy</b>										
Accessible Hillingdon Supplementary Planning Document (SPD) (printed copies)	B	17.00	17.00	STD	17.00	---	17.00	---	07-May-13	N/A
<b>35. Planning Specialists</b>										
Ordinary Watercourse Land Drainage Consent fee	B	50.00	50.00	NB	50.00	---	50.00	---	04-Nov-13	N/A
<b>39. FIESTA</b>										
FIESTA in the Park - SY 7+	M	0.00	0.00	EXP	0.00	---	0.00	---	01-Apr-13	N/A
Summer Action - SY 4-	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Summer Action - SY 6-	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Summer Action - SY 8-	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Summer Action - SY 10	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Summer Action Sparks - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Fashion School - SY 8+	M	62.50	62.50	EXP	62.50	---	62.50	---	01-Apr-13	N/A
Mural Design - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Street Art - SY 8+	M	31.25	31.25	EXP	31.25	---	31.25	---	01-Apr-13	N/A
Digital Photography - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Film Production - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Radio Broadcasting - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Web Communications and Design - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Drama and Improvisation - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Advanced Drama and Improvisation - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Musical Theatre - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Recording Studio Production - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Rock School - SY 8+	M	62.50	62.50	EXP	62.50	---	62.50	---	01-Apr-13	N/A
Street Dance - SY 8+	M	20.00	20.00	EXP	20.00	---	20.00	---	01-Apr-13	N/A
Street Dance (Advanced) - SY 8+	M	20.00	20.00	EXP	20.00	---	20.00	---	01-Apr-13	N/A
Urban Vocal Performance - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Bollywood Dance - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Make Up and Beauty Techniques - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Advanced Make Up and Beauty Techniques - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Babysitting - SY 11	M	31.25	31.25	EXP	31.25	---	31.25	---	01-Apr-13	N/A
Careers: What Next? - SY 11	M	0.00	0.00	EXP	0.00	---	0.00	---	01-Apr-13	N/A
Event Management - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Food Hygiene Certificate - SY 8+	M	6.25	6.25	EXP	6.25	---	6.25	---	01-Apr-13	N/A
Hairdressing - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Health and Safety Training for the Workplace - SY 11	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Motor Vehicle Maintenance - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Motor Vehicle Maintenance (Advanced) - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Office Skills - SY 11	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
British Sign Language - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Cycling Proficiency - SY 6+	M	0.00	0.00	EXP	0.00	---	0.00	---	01-Apr-13	N/A
Driving Theory Test (Introduction to) - SY 8+	M	6.25	6.25	EXP	6.25	---	6.25	---	01-Apr-13	N/A
English as a Second Language (ESOL) - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
First Aid Skills (Introduction to) - SY 8+	M	6.25	6.25	EXP	6.25	---	6.25	---	01-Apr-13	N/A
First Aid: Appointed Person (Advanced) - SY 11	M	6.25	6.25	EXP	6.25	---	6.25	---	01-Apr-13	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
Hillingdon's Young Master Chef - SY 8+	M	6.25	6.25	EXP	6.25	---	6.25	---	01-Apr-13	N/A
International Cooking Skills - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
Massage and Aromatherapy - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
What Do You Stand for? Politics for Beginners - SY 8+	M	25.00	25.00	EXP	25.00	---	25.00	---	01-Apr-13	N/A
<b>40 Garages</b>										
Car Ports	R	7.96	N/A	STD	7.96	---	N/A	---	01-Apr-14	N/A
Hard Standings/ Parking Spaces	R	4.57	N/A	STD	4.57	---	N/A	---	01-Apr-14	N/A
Garages (Higher)	R	18.50	N/A	STD	18.50	---	N/A	---	01-Oct-14	N/A
Garages Medium	R	14.00	N/A	STD	14.00	---	N/A	---	01-Oct-14	N/A
Garages Lower	R	12.00	N/A	STD	12.00	---	N/A	---	01-Oct-14	N/A
<b>Garages High Demand</b>										
Uxbridge	R	31.00	N/A	STD	31.00	---	N/A	---	01-Oct-14	N/A
Hillingdon	R	32.00	N/A	STD	32.00	---	N/A	---	01-Oct-14	N/A
Ickenham	R	31.00	N/A	STD	31.00	---	N/A	---	01-Oct-14	N/A
Ruislip Manor/Eastcote	R	30.00	N/A	STD	30.00	---	N/A	---	01-Oct-14	N/A
South Ruislip	R	33.00	N/A	STD	33.00	---	N/A	---	01-Oct-14	N/A
Northwood	R	27.00	N/A	STD	27.00	---	N/A	---	01-Oct-14	N/A
Northwood Hills	R	29.00	N/A	STD	29.00	---	N/A	---	01-Oct-14	N/A

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non Residents £	Increase %	Date of last change to charge	Effective Date
<b>41 Mortuary</b>										
Delayed collection of bodies (daily rate to be charged 5 days after coroner's decision to release body)		15.00	N/A		15.00	---	N/A	N/A	N/A	01-Apr-15
Defence post mortem		430.00	N/A		430.00	---	N/A	N/A	N/A	01-Apr-15
Post mortem from another mortuary		405.00	N/A		405.00	---	N/A	N/A	N/A	01-Apr-15

## Draft General Fund Capital Programme

Total Project Cost (incl. Prior Years) £'000	Current MTFP Proposal	Project	2015/16		2016/17		2017/18		2018/19		2019/20		Financed by:			
			Draft Budget	Budget	Draft Budget	Budget	Draft Budget	Budget	Draft Budget	Budget	Council Resources	Government Grants	Other Contributions			
		<b>Main Programme</b>														
4,458		Environmental Assets	170	0	0	0	0	0	0	0	0	0	0	0	0	0
7,742	UPDATE	Purchase of Vehicles	2,215	0	0	0	0	0	0	0	0	0	0	0	0	0
29		Natural England Fencing & Gating	30	0	0	0	0	0	0	0	0	0	0	0	0	0
32,624		Hillingdon Sports & Leisure Centre	862	0	0	0	0	0	0	0	0	0	0	0	0	0
487		CCTV	0	0	0	0	0	0	0	0	0	0	0	0	0	0
879		Sport & Cultural Projects	562	0	0	0	0	0	0	0	0	0	0	0	0	0
8,470		Yiewsley Health Centre	7,862	0	0	0	0	0	0	0	0	0	0	0	0	0
1,247		Eastcote House Buildings and Gardens	100	0	0	0	0	0	0	0	0	0	0	0	0	0
1,200		ICT Infrastructure	760	0	0	0	0	0	0	0	0	0	0	0	0	0
1,352		Harlington Road Depot Refurbishment	65	0	0	0	0	0	0	0	0	0	0	0	0	0
1,000		Uxbridge Cemetary Gatehouse & Chapel	850	0	0	0	0	0	0	0	0	0	0	0	0	0
4,681		Hayes Town Centre Improvements	2,113	2,568	0	0	0	0	0	0	0	0	0	0	0	0
2,802		Queenswalk	75	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>66,972</b>		<b>Total Main Programme</b>	<b>15,664</b>	<b>2,568</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Programme of Works</b>														
N/A		Leader's Initiative	200	200	200	200	200	200	200	200	200	200	200	0	0	0
N/A		Chrysalis Programme	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0	0	0
N/A	UPDATE	Civic Centre Works Programme	1,300	500	500	500	500	500	500	500	500	500	500	0	0	0
N/A		Highways Localities Programme	206	206	206	206	206	206	206	206	206	206	206	0	0	0
N/A		Highways Structural Works	2,760	760	760	760	760	760	760	760	760	760	760	0	0	0
N/A		Pavement Priority Growth	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0
N/A		ICT Single Development Plan	488	400	400	400	400	400	400	400	400	400	400	0	0	0
N/A		Property Works Programme	480	480	480	480	480	480	480	480	480	480	480	0	0	0
N/A		Road Safety	200	200	200	200	200	200	200	200	200	200	200	0	0	0
N/A		Street Lighting	144	144	144	144	144	144	144	144	144	144	144	0	0	0
N/A		Town Centre Initiatives	337	185	325	325	325	325	325	325	325	325	325	0	0	0
N/A	UPDATE	Transport for London	3,971	2,868	0	0	0	0	0	0	0	0	0	0	0	0
N/A		Private Sector Renewal Grant (PSRG) / HCA	762	762	762	762	762	762	762	762	762	762	762	0	0	0
N/A		Section 106 Projects	91	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>0</b>		<b>Total Programmes of Works</b>	<b>12,939</b>	<b>7,705</b>	<b>4,977</b>	<b>4,977</b>	<b>4,477</b>	<b>4,477</b>	<b>4,477</b>	<b>4,477</b>	<b>4,477</b>	<b>4,477</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Future Projects</b>														
1,000	NEW	Environmental and Recreational Initiatives	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0
1,000	NEW	Capital Priority Growth	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0

250	NEW	RAGC Car Park	250	0	0	0	0	0	0	0	0
250	NEW	Car Park Resurfacing	250	0	0	0	0	0	0	0	0
210	NEW	Ruislip Lido Boat house	210	0	0	0	0	0	0	0	0
700	NEW	Bowls Clubs Refurbishments	700	0	0	0	0	0	0	0	0
200	NEW	Harlington Bowls Club & Football Pavilion	200	0	0	0	0	0	0	0	0
530	NEW	Haste Hill Golf Club	530	0	0	0	0	0	0	0	0
2,155	NEW	Cedars & Granges Car Park Improvements	2,155	0	0	0	0	0	0	0	0
6,490		New Years Green Lane EA Works	0	3,245	3,245	0	0	0	0	0	0
44,000		New Theatre	14,050	27,600	2,200	0	0	0	0	0	0
5,000		New Museum	4,850	0	0	0	0	0	0	0	0
4,850	NEW	Battle of Britain Bunker Heritage Pride Project	4,850	0	0	0	0	0	0	0	0
<b>64,135</b>		<b>Total Future Projects</b>	<b>30,045</b>	<b>30,845</b>	<b>5,445</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

This page is intentionally left blank



## PUBLIC SPACES PROTECTION ORDER BRIEFING

**Contact officer:** Ed Shaylor  
**Telephone:** Ext. 7532

### REASON FOR ITEM

Cabinet, at its meeting on 23 October 2014, considered a report in relation to Public Spaces Protection Orders (PSPOs). As part of the consultation process, Committee Members are being asked to comment on the proposed PSPOs.

### OPTIONS OPEN TO THE COMMITTEE

To note and comment on the Public Spaces Protection Order Briefing report.

### INFORMATION

#### Background

The provisions in the Anti Social Behaviour Policing and Crime Act 2014 relating to Public Spaces Protection Orders came into effect on 20 October 2014.

Cabinet, on 23 October 2014, authorised the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Cabinet Member for Community, Commerce and Regeneration, to:

1. consult with the Borough Commander and Hillingdon Police and, if it is considered appropriate to do so, to also consult with those individuals specified in Part 4, Chapter 2 of the Anti-social Behaviour, Crime and Policing Act 2014; and
2. make a public spaces protection order if the statutory conditions are satisfied and to amend the Residents Services Enforcement Policy December 2013 accordingly.

It is proposed to make two Public Services Protection Orders (PSPOs) - one covering parks and open spaces specifically and one covering all land to which the public have access. The proposed orders are appended to this report.

A local authority must carry out the necessary consultation and the necessary publicity, and the necessary notification (if any), before making a public spaces protection order. The regulations published by the Government state that it is sufficient to publicise PSPOs with notices on the site in question and a message on the Council's website.

#### Summary

<b>Act</b>	Anti Social Behaviour Policing and Crime Act 2014 s.59
<b>Purpose</b>	Designed to stop individuals or groups committing ASB in a public space.
<b>Definition</b>	“public place” means any place to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission.
<b>Used by</b>	Councils issue a public spaces protection order after consultation with the police and other relevant bodies.
<b>Test</b>	Behaviour being restricted has to:

	<ul style="list-style-type: none"> <li>• Be having, or is likely to have, a detrimental effect on the quality of life of those in the locality;</li> <li>• Be persistent or continuing in nature; and</li> <li>• Be unreasonable.</li> </ul>
<b>General</b>	<ul style="list-style-type: none"> <li>• Restrictions and requirements set by the Council.</li> <li>• These can be blanket restrictions or requirements or can be targeted against certain behaviours by certain groups at certain times.</li> <li>• Can restrict access to public spaces (including certain types of highway) where that route is being used to commit ASB.</li> </ul>
<b>Penalty on breach</b>	<ul style="list-style-type: none"> <li>• Breach is a criminal offence.</li> <li>• A fine of up to level 3 on prosecution.</li> <li>• Enforcement officers can issue a Fixed Penalty Notice (FPN) of up to £100 if appropriate.</li> </ul>
<b>Enforcement</b>	<ul style="list-style-type: none"> <li>• Can be enforced by a police officer, PCSO and Council officers.</li> <li>• Can be enforced by persons designated by the Council, for example, the contractor NSL Ltd could issue FPNs on behalf of the Council.</li> </ul>
<b>Appeals</b>	<ul style="list-style-type: none"> <li>• Anyone who lives in, or regularly works in, or visits the area can appeal an order in the High Court within 6 weeks of issue.</li> <li>• Further appeal is available each time the order is varied by the Council.</li> </ul>
<b>Important changes/ differences</b>	<ul style="list-style-type: none"> <li>• More than one restriction can be added to the same PSPO, meaning that a single PSPO can deal with a wider range of behaviours that the orders it replaces.</li> </ul>
<b>Steps required</b>	<p>Before the PSPO is made:</p> <ul style="list-style-type: none"> <li>• Identify parks by name.</li> <li>• Identify open spaces as all land in the open air owned or managed by the Council.</li> <li>• Identify public land as any place in the Borough to which the public or any section of the public has access.</li> <li>• Consultation with the Police Borough Commander by letter.</li> <li>• Consultation with other relevant bodies like park user groups and residents associations.</li> <li>• Could be done through Hillingdon People with feedback on line.</li> </ul> <p>After the PSPO is made, the Council has to publish the draft order in accordance with regulations published by the Secretary of State, which include:</p> <ul style="list-style-type: none"> <li>• Order must be published on the Council's website.</li> <li>• Notices must be fixed near to the site in sufficient locations and numbers to draw attention to the Order and its effect.</li> </ul>
<b>Consultation</b>	<p>A local authority must carry out the necessary consultation and the necessary publicity, and the necessary notification (if any), before making a public spaces protection order:</p> <ul style="list-style-type: none"> <li>• “the necessary consultation” means consulting with the Borough Commander for the police area that includes the restricted area; whatever community representatives the local authority thinks it appropriate to consult; the owner or occupier of land within the restricted area.</li> <li>• “the necessary publicity” means publishing the text of it; in the case of a proposed extension or discharge, publicising the proposal.</li> </ul>

---

PART I – MEMBERS, PUBLIC AND PRESS

	The requirement to consult with the owner or occupier of land within the restricted area does not apply to land that is owned and occupied by the local authority; and applies only to the extent that it is reasonably practicable to consult the owner or occupier of the land.
<b>Definition</b>	“community representative”, in relation to a public spaces protection order that a local authority proposes to make or has made, means any individual or body appearing to the authority to represent the views of people who live in, work in or visit the restricted area.
<b>Effect on bye laws</b>	A byelaw that prohibits, by the creation of an offence, an activity regulated by a public spaces protection order is of no effect in relation to the restricted area during the currency of the order.
<b>Civil liberties</b>	Local Authority must have particular regard to the rights of freedom of expression and freedom of assembly set out in articles 10 and 11 of the Convention.
<b>Delegated authority</b>	Cabinet, on 23 October 2014, authorised the Deputy Chief Executive and Corporate Director of Resident Services, in consultation with the Cabinet Member for Community, Commerce and Regeneration, to: <ol style="list-style-type: none"> <li>1. Consult with the Borough Commander and Hillingdon Police and, if it is considered appropriate to do so, to also consult with those individuals specified in Part 4, Chapter 2 of the Anti-Social Behaviour, Crime and Policing Act 2014; and</li> <li>2. Make a public spaces protection order if the statutory conditions are satisfied and to amend the Residents Services Enforcement Policy December 2013 accordingly.</li> </ol>
<b>Proposal</b>	To make two PSPOs - one covering parks and open spaces specifically and one covering all land to which the public have access - the proposed orders have been appended to this report.



# HILLINGDON

LONDON

## Public Spaces Protection Order

### Anti Social Behaviour Policing and Crime Act 2014 s.59

Notice is hereby given that London Borough of Hillingdon ("the Council") has made the following Public Spaces Protection Order under section 59 of the Anti-Social Behaviour Policing and Crime Act 2014 ("the Act"):

1. The land described in the schedule below being land in the area of the Council is land to which the Anti-Social Behaviour Policing and Crime Act 2014 applies and will be protected by the making of this Order ("the restricted areas").

2. The Order may be cited as the (Parks and Open Spaces) Public Spaces Protection Order and came into force on \*\*\*\* for a duration of 3 years.

3. The effect of the Order is to impose the following conditions on the use of the land:

(a) In this area any person who continues to carry out activities from which they are prohibited commits an offence namely;

**Consuming alcohol (in a place other than a premises licensed for the sale of alcohol) in a manner causing or likely to cause harassment, alarm and distress**

**Use of powered vehicles such as motor-cycles without the express consent of the Council**

**The use of radio controlled model vehicles and aircraft in a manner likely to cause nuisance from noise, without the express consent of the Council**

**Camping (with or without a vehicle) without the express consent of the Council**

**Lighting fires or barbecues without the express consent of the Council**

**Feeding pigeons in a manner which causes or is likely to cause nuisance from the presence of pigeons**

**Having more than four dogs in the person's sole charge**

(b) In this area any person who fails to comply with any activity that they are required to undertake commits an offence namely;

**Removal forthwith of dog faeces left by any dog of which at the time the person was in charge or responsible for**

**Placing a lead on a dog when required to do so by an authorised officer**

**Ensuring that any dog (of which at the time the person is in charge or responsible for) which enters a childrens' play area leaves that play area forthwith**

**Leaving a park at the designated closing time or when required to do so by an authorised officer**

A person guilty of an offence under conditions (a) or (b) above, under section 67 of the Act is liable on summary conviction to a fine not exceeding level 3 on the standard scale or fixed penalty notice of a maximum £100.

In this area any person who continues drinking intoxicating liquor in the Order area when asked to desist by a Police Officer, Police Community Support Officer or authorised person from the Council under section 63 or fails to surrender any intoxicating liquor in his possession when asked to do so by a Police Officer, Police Community Support Officer or authorised person from the Council under section 63 commits an offence as follows:

Any person who fails without reasonable excuse to comply with this requirement is liable on summary conviction to a fine not exceeding level 2 on the standard scale or fixed penalty notice of a maximum £100.

**Schedule of the restricted areas**

To be inserted



# HILLINGDON

LONDON

## Public Spaces Protection Order

### Anti Social Behaviour Policing and Crime Act 2014 s.59

Notice is hereby given that London Borough of Hillingdon ("the Council") has made the following Public Spaces Protection Order under section 59 of the Anti-Social Behaviour Policing and Crime Act 2014 ("the Act"):

1. The land described by the map(s) below being land in the area of the Council is land to which the Anti-Social Behaviour Policing and Crime Act 2014 applies and will be protected by the making of this Order.

2. The Order may be cited as the (Public Land) Public Spaces Protection Order and came into force on ..... for a duration of 3 years.

3. The effect of the Order is to impose the following conditions on the use of the land:

(a) In this area any person who continues to carry out activities from which they are prohibited commits an offence namely;

**Consuming alcohol (in a place other than a premises licensed for the sale of alcohol) in a manner causing or likely to cause harassment, alarm and distress**

**Spitting saliva or any other product from the mouth onto the ground without making any attempt to collect the saliva or product**

**Feeding pigeons in a manner which causes or is likely to cause nuisance from the presence of pigeons**

(b) In this area any person who fails to comply with any activity that they are required to undertake commits an offence namely;

**Placing a lead on a dog when required to do so by an authorised officer**

**Placing a lead on a dog (of which at the time the person is in charge or responsible for) at any time when the dog is on a pavement by a road (within 3 metres of a carriageway)**

**Removal forthwith of dog faeces left by any dog of which at the time the person was in charge or responsible for**

A person guilty of an offence under conditions (a) or (b) above, under section 67 of the Act is liable on summary conviction to a fine not exceeding level 3 on the standard scale or fixed penalty notice of a maximum £100.

In this area any person who continues drinking intoxicating liquor in the Order area when asked to desist by a Police Officer, Police Community Support Officer or authorised person from the Council under section 63 or fails to surrender any intoxicating liquor in his possession when asked to do so by a Police Officer, Police Community Support Officer or authorised person from the Council under section 63 commits an offence as follows:

Any person who fails without reasonable excuse to comply with this requirement is liable on summary conviction to a fine not exceeding level 2 on the standard scale or fixed penalty notice of a maximum £100.

### **Schedule of the restricted areas**

This order applies to any place within the boundary of London Borough of Hillingdon to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission

This page is intentionally left blank



## SAFETY AT SPORTS GROUNDS

*Reporting Officer: Stephanie Waterford  
Licensing Officer  
Residents Services*

### SUMMARY

This is the annual report to inform the Committee of the action taken by Officers in respect of the Council's responsibilities under the Safety at Sports Grounds Act 1975 and the Fire and Safety at Places of Sport Act 1987. The Committee is asked to provide comments before submission to the relevant Cabinet Member for approval.

### RECOMMENDATION

**That the Committee notes and provides any comments on this report, which will then be sent to the Cabinet Member for Finance, Property and Business Services for approval.**

***NB. The Committee may wish to draw their attention to Appendices A & B. Following any comments, it will be recommended to the Cabinet Member that Officers maintain the same level of inspection of sports grounds during 2015, as was undertaken in 2014.***

### REASONS FOR OFFICER RECOMMENDATION

The Council is the enforcing authority under the Safety of Sports Grounds Act 1975 and the Fire Safety and Safety of Places of Sport Act 1987. Following the publication of the final report in respect of Hillsborough disaster, the Council reviewed its inspection and reporting regimes in respect of enclosed sports grounds located within the Borough. A meeting was then arranged with the other agencies involved with safety at sports grounds, (Metropolitan Police Service, the London Fire and Emergency Planning Authority and the London Ambulance Service). This group is collectively known as the Safety Advisory Group (S.A.G.). The S.A.G. identified the enclosed sports grounds detailed in Appendix A as premises that should be inspected at least once a year.

### Alternative options considered

To increase, decrease, or maintain, the same level of safety inspections in 2015 that were conducted in 2014.

### Information

1. Following Lord Justice Taylor's recommendations after the Bradford City fire and the Hillsborough Stadium disaster, local authorities were advised to review their arrangements for discharging their responsibilities under the Safety of Sports Grounds Act 1975 and the Fire Safety and Safety of Places of Sport Act 1987. In addition, local authorities were advised to ensure that a structure of accountability was in place, whereby the enforcing department/personnel were regularly and effectively supervised by Senior Officers who would then report direct to Elected Members on the action instigated. The object is to ensure that Senior Officers and Elected Members are fully aware of the action being instigated on their behalf in discharging the Authority's duties.

2. The principal instruments aimed at achieving a framework for safety of spectators at sporting events are:
  - a) Safety of Sports Grounds Act 1975
  - b) The Fire Safety and Safety of Places of Sport Act 1987
  - c) The Guide to Safety at Sports Grounds (5<sup>th</sup> edition Department of Culture, Media and Sport)
3. The Fire Safety and Safety of Places of Sport Act 1987 makes provision for the safety of spectator stands at sports grounds. It requires the local authority to issue a 'Safety Certificate' in respect of covered spectator stands which accommodate 500 or more people. There are currently no spectator stands which fall into this category within the Borough.
4. The Safety of Sports Grounds Act 1975 makes provision for safety at sports stadia and other sports grounds. It governs the issue of safety certificates in respect of "designated sports grounds". It is for the Secretary of State to set the criteria for designation and, in the case of football grounds, the trigger spectator capacity for designation is 5,000. For other sports stadia it is 10,000. The Act also empowers a local authority to issue a Prohibition Notice in respect of all or part of any sports ground, irrespective as to whether or not it is a "designated" ground, where it feels that spectators cannot be accommodated safely. The legislation also requires the local authority to consult the police and fire authorities in respect of safety at sports grounds within its boundaries. It also places a duty on the Council to conduct periodic inspections of any "designated" sports ground and at any sports ground at which there is a regulated spectator stand which is subject to a Safety Certificate.
5. None of the sports grounds listed in Appendix A are 'designated' and are therefore not subject to a safety certificate. However, if the Council or a member of the Safety Advisory Group were of the opinion that the unrestricted admission of spectators to a ground for a particular game or event could present a significant safety risk, then the Council would have a duty to use its powers under Section 10 of the Safety of Sports Grounds Act 1975 to serve a 'Prohibition Notice'. The Prohibition Notice would stipulate the number of people that the Council has determined that could be safely accommodated within the sports ground.
6. The Guide to Safety at Sports Grounds advises the managers/owners of sports grounds to consult with the Local Authority, the Fire Brigade, the Ambulance Service and the Metropolitan Police in regard to safety issues. In order to ensure good liaison between all the responsible authorities, the Council requires the Licensing Service to organise the Safety Advisory Group inspections and to co-ordinate the input, observations and advice from each authority, which is then to be transmitted in a single communication to the managers/owners of the sports grounds. The Senior Licensing Officer acts on behalf of the Council as the Senior Liaison Officer for the Safety Advisory Group.
7. Whenever the Licensing Service, or any member of the Safety Advisory Group, becomes aware of a particular game or event that may attract large numbers of spectators (normally in excess of 1,000), the Senior Licensing Officer contacts the club's officials to request that they submit their risk assessments, emergency contingency plans, etc, for

consideration and approval prior to the proposed event. If time permits, the Licensing Service will convene a meeting of the Safety Advisory Group at the ground to discuss the club's proposed safety plans/arrangements. The Licensing Service then, on behalf of the S.A.G, advises the club's management team of any additional safety precautions that they require to be implemented to ensure the safety of the spectators. In addition, the S.A.G informs the club's management team of the maximum number of persons who may be admitted into the stadium/ground.

8. If the Safety Advisory Group was concerned that the club's management was not going to follow its advice, the Senior Licensing Officer would be requested to issue a 'Prohibition Notice' on behalf of the Council. The Senior Licensing Officer would report back to the Deputy Director of Public Safety to seek instruction as to whether or not a notice under Section 10 of the Sports Grounds Act 1975 should be issued.
9. The procedures and inspections detailed in this report, and as set out in Appendix A, are considered as reasonable and correct in discharging the Council's responsibilities under the aforementioned legislation. These procedures and inspections were implemented in 2014.
10. The Cabinet Member for Finance, Property and Business Services can decide whether to maintain these procedures and inspections in 2015. Alternatively, the level of inspections can be increased, or decreased.

## **Conclusion**

The Cabinet Member for Finance, Property and Business Services will be advised that the inspection and reporting regimes, as detailed in Appendix A, would appear to comply with the recommendations and guidelines issued by the Department of Culture, Media and Sport.

## **Financial Implications**

The recommendation to approve the report and action taken has no direct financial implications beyond the existing budget allocations, given that previous levels of inspections are being maintained.

## **Legal Implications**

Members will note from the content of the report that the Council is responsible for regulating the safety of sports grounds. There are two pieces of legislation which govern this area. Both Acts impose a duty on the Council to carry out periodic inspections of the grounds to ensure that they are complying with the requirements of the legislation.

As indicated in the report, officers are required to advise Members of the inspections they carry out. This requirement stems from guidance which was issued following inquiries into the Bradford Stadium fire and the Hillsborough Stadium disaster.

If the Council failed to carry out inspections of the relevant sports grounds, it would be in breach of its statutory duties under these two pieces of legislation covering this area.

## **EXTERNAL CONSULTATIONS CARRIED OUT**

When required (as set out in Appendix A, see item 3), the following authorities are consulted:

- The Metropolitan Police Service
- The London Fire and Emergency Planning Authority
- The London Ambulance Service

## **BACKGROUND DOCUMENTS**

Safety of Sports Grounds Act 1975

Interim Report on Hillsborough Stadium Disaster

Final Report on Hillsborough Stadium Disaster

The Fire Safety and Safety of Places of Sport Act 1987

The Safety of Places of Sport Regulations 1988 (SI 1988/1807)

Home Office Circular 11/1990

The Guide to Safety at Sports Grounds (5<sup>th</sup> edition issued by the Department of Culture Media and Sport)

**Standard Procedures Currently In Place under The Safety of Sports Grounds Act 1975 and  
The Fire Safety And Safety Of Places Of Sports Act 1987**

1. The Safety of Sports Grounds Act 1975 defines Sports Grounds as; 'A place where sports or other competitive activities take place in the open air and where accommodation has been provided for spectators, consisting of artificial structures or of natural structures artificially modified for the purpose.'
2. The following enclosed sports grounds meet the above definition and are inspected once a year and recommendations are made to the management of each club on measures that they should implement to improve safety. Brief details of each club are set out in Appendix B:
  - AFC Hayes Football Club
  - Gaelic Athletic Stadium
  - Harefield Football Club
  - Hillingdon Athletics Stadium
  - Hillingdon Borough Football Club
  - Northwood Football Club
  - Uxbridge Football Club
  - Wealdstone Football Club
3. The Hayes & Yeading United FC site at Beaconsfield Road, Hayes is still under development and the club are seeking additional funding to continue the building works. Meanwhile, the team have relocated to a ground outside of the borough.
4. Whenever it becomes known that a larger than average number of spectator (normally over 1,000) may be attracted to a special game/event, then the Regulatory Services Manager contacts the S.A.G. to seek their requirements. The S.A.G.'s requirements/recommendations are then communicated to the club's management committee. If necessary, enforcement action is instigated to ensure the safety of the spectators who may be attracted to that particular game/event. This procedure is also implemented whenever Uxbridge Cricket Club is used for "special" matches that attract large numbers of spectators, e.g., when Middlesex County Cricket Club stage 20:20 games at the ground and the annual Gaelic Football matches at the Gaelic Athletic Club.
5. Whenever possible, an officer from the Licensing Service attends the special game/event to ensure that the Safety Advisory Group's requirements/recommendations are being implemented.

### **Reporting Procedures**

- a) The Council's Senior Licensing Officer is responsible for ensuring the matters detailed above are implemented and reports to the Regulatory Service Manager
- b) The report is submitted to the Residents Policy Overview Committee, for consideration and approval.
- c) Following scrutiny by RESPOC, the report is passed to the Cabinet Member for Finance, Property & Business Services for formal approval.

Guidance in regard to the safety of spectators at sports grounds is detailed in the publication **Guide to Safety at Sports Grounds** (Green Guide). This publication contains very detailed specific safety requirements. The following is just a very brief resume of each ground. If required, full detailed information on each ground can be obtained from the Licensing Service.

### **AFC Hayes Football Ground**

This ground is not suitable for large numbers of spectators in that it does not have:

- a) An emergency lighting system.
- b) A public address system with a secondary source of power.
- c) A suitable alternative means of escape route
- d) Crush barriers.

### **Gaelic Athletic Association's Sports Ground**

This ground does not have:

- a) An emergency lighting system.
- b) A public address system.
- c) A suitable purpose made alternative means of escape route.
- d) Crush barriers.

In addition to its normal weekly games the ground is usually used once a year for a "special" game between two professional Gaelic Football Clubs. Such games normally attract approximately 3,000 to 4,000 spectators. Prior to this "special" match, the club notifies the Senior Licensing Officer who then consults members of the Safety Advisory Group.

Following consideration of the club's safety proposals by the SAG, the Senior Licensing Officer notifies the club of any additional safety measures that may be required in order to safeguard the large numbers of spectators that are to be accommodated within the ground.

Whenever possible, a Licensing Officer attends the match to monitor the number of spectators present and to check that the S.A.G.'s safety requirements are being implemented.

### **Harefield Football Club**

This ground could accommodate about 1,000 spectators. However, additional safety measures should be implemented in the event of a game that would attract that number of people.

- a) The installed emergency lighting system is limited and does not cover all the public areas
- b) A public address system with a secondary source of power
- c) Crush barriers have not been installed.

It is currently understood that the average number of spectators for a home game does not exceed 50.

## **Hillingdon Athletics Stadium**

The stadium's public address system does not have a secondary source of power.

The stadium does not have a designated alternative means of escape route for spectators and participants should the main/exit route not be available (e.g. a suspect package in a car parked immediately in front of the main entrance to the stadium).

Note:- Whenever the stadium is used for an event that attracts a large number of participants and spectators, such as a combined schools sports meeting, then the Sports and Leisure Team and Fusion (the stadium managers) inform the Licensing Service who then meet to agree the maximum accommodation number and the additional safety provisions.

## **Hillingdon Borough Football Club**

Exit A and Exit B are located immediately adjacent to the main social club-house building, consequently a fire or suspect package would effectively take out those two exit routes.

Exit C is remote from the social club-house, however this alternative means of escape pathway is routed up to, and adjacent to, the social club-house.

The installed public address system does not have a secondary source of power.

The ground has not been provided with crush barriers.

The ground is in a general state of disrepair.

The Senior Licensing Officer has restricted the spectator capacity to 250 due to the state of the ground and the lack of emergency procedures.

It is currently understood that the average number of spectators for a home game does not exceed 50.

## **Northwood Football Club**

This ground is not suitable for large numbers of spectators in that it does not have:

- a) An emergency lighting system.
- b) A public address system with a secondary source of power.
- c) The main entrance/exit to the ground, and the alternative means of escape from the grounds are not clearly identified.
- d) Crush barriers.

Occasionally this ground is used for a "special" game that attracts many more spectators than the normal league games, for example, Northwood sometimes play a pre-season friendly match against a Championship side and such games attract large numbers of spectators. On being notified that such a match is to be played, the Senior Licensing Officer will contact the other members of the Safety Advisory Group in regard to what additional safety measures should be implemented and then those requirements are passed onto the club's management committee.

It is currently understood that the average number of spectators for a home game does not exceed 50.

### **Wealdstone Football Club**

Overall this ground could not permanently accommodate large numbers of spectators as it does not have:

- a) an emergency lighting system
- b) Crush barriers

A number of large games are played at this ground each year. When this occurs and in accordance with the agreed procedure between the club and the Licensing Service, the Regulatory Services Manager is notified and (if time permits) she will convene a meeting of the SAG to obtain their requirements/recommendations. At this meeting, a spectator capacity is set, usually around 2000.

If possible a Licensing Officer will attend the match to monitor the number of spectators admitted into the ground and to check to see if the S.A.G's recommendations are implemented.

### **Uxbridge Football Club**

This ground is not suitable for large numbers of spectators as it does not have:

- a) A comprehensive emergency lighting system
- b) The public address system does not have a secondary source of supply.
- c) Crush barriers have not been installed.

It is currently understood that the average number of spectators for a home game does not exceed 50.

### **Notes:**

The safe accommodation of spectators depends on all the factors, set out in the **Guide to Safety at Sports Grounds** document. Particular consideration must be to be given to each individual ground's infrastructure such as the pitch perimeter fence, the structural stability of walls and fences, the disposition and size of exits and the experience, competency and training of the management team and stewards.

All the above clubs are advised to consult with the Senior Licensing Officer/Safety Advisory Group before they stage any match that will attract more than the normal match day numbers.



## **MAJOR REVIEW – DIVERSIFYING THE STREET CHAMPIONS INITIATIVE – DRAFT FINAL REPORT**

**Contact Officer:** Ainsley Gilbert  
**Telephone:** 01895 250692

### **REASON FOR ITEM**

Following the Committee's consideration of this issue, a draft final report and recommendations have been produced. This report needs to be agreed by the Committee prior to consideration by Cabinet at its meeting on 19 March 2015.

### **OPTIONS OPEN TO THE COMMITTEE**

1. To consider the evidence that the Committee gathered during its review.
2. Highlight issues for further investigation.
3. To consider and agree the draft final report for the review.

### **INFORMATION**

1. Following three witness sessions, a full final report has been drafted collating the information gathered by Members during the process.
2. To reflect the themes that emerged throughout the review, the report has been divided into the following two areas:
  - § Raising Awareness and Improving Intelligence; and
  - § Diversifying Communication and Reporting Methods.
3. Officers have endeavoured to ensure that this report is as accessible as possible and, consequently, have only included information that was directly relevant to the final recommendations. However, there is a great deal of contextual information provided in the Background Reading section which should provide those reading the report with all of the evidence heard by the Committee itself. There are also links to the minutes from these sessions, should they be required.

### **PAPERS WITH THE REPORT**

Diversifying the Street Champions Initiative – Terms of Reference  
Draft final report

# DIVERSIFYING THE STREET CHAMPIONS INITIATIVE

## Terms of Reference

### Setting the context

1. To gain a comprehensive understanding of the current Street Champions initiative to include:
  - a. The current level of uptake across different areas of the Borough;
  - b. The volume and nature of the issues raised;
  - c. The remit and accountability of the role; and
  - d. The barriers to involvement and reporting issues.
2. To gain a comprehensive understanding of the Neighbourhood Watch Scheme to include:
  - a. The findings of the pilot project into linking the Street Champions Initiative and the Borough's Neighbourhood Watch Scheme;
  - b. The current level of uptake across different areas of the Borough;
  - c. A clear idea as to where schemes are located in the Borough; and
  - d. The barriers to involvement.

### Better Access and Reporting

1. To explore ways in which the Council could better use its current resources (e.g. its website) to increase the ease with which volunteers are able to report issues;
2. To assess the viability of using new forms of digital media in order to make reporting issues more accessible; and
3. To explore ways in which those volunteers who do not wish to use digital medias can better report issues.

### Street Champions and Neighbourhood Watch

1. To put forward recommendations on how the Street Champions initiative could be linked with Neighbourhood Watch Schemes in the Borough;
2. To explore ways in which Street Champions could be encouraged to engage more generally in the community safety agenda; and
3. To explore how these initiatives might be linked through the use of the technologies highlighted above.

# Report of the Residents' & Environmental Services Policy Overview Committee 2014/15

## Diversifying the Street Champions Initiative



### Members of the Committee

*Cllr Michael White (Chairman)*  
*Cllr David Yarrow (Vice Chairman)*  
*Cllr Lynne Allen*  
*Cllr Teji Barnes*  
*Cllr Mohinder Birah*  
*Cllr Peter Davis*  
*Cllr Patricia Jackson*  
*Cllr Kuldeep Lakhmana*  
*Cllr Carol Melvin*

# Contents

<b>Chairman's Foreword</b>	<b>3</b>
<b>Recommendations</b>	<b>4</b>
<b>Overview</b>	<b>5</b>
<b>Raising Awareness and Improving Intelligence</b>	<b>6</b>
<b>Diversifying Communication and Reporting Methods</b>	<b>8</b>
<b>Appendices</b>	<b>11</b>

DRAFT



## **CHAIRMAN'S FOREWORD**

*It is often the case that, when this Committee undertakes a review, it will investigate an area of the Council's services in which we consider there to be significant room for improvement. Recent reviews into cemetery regulations, water efficiencies and telecommunications, for instance, have sought to make quite substantial changes to existing service areas. However, this major review into diversifying the Street Champions initiative was very different. The Committee was keenly aware that it was dealing with an extremely successful and thriving scheme that could very well continue without our intervention for years to come. It was important from the outset, then, that the review did nothing to jeopardise the existing Street Champion model and, instead, sought to supplement and enhance it for a new, digitally aware generation of volunteers.*

*Consequently, the review left to one side the wider questions about the make-up of the scheme and focused on specific areas in which modernisations and efficiencies could be made. Members were aware that, since the scheme began in 2006, there have been monumental developments in digital technologies and methods of communication that could be used to enhance the Council's support of Street Champions and better reflect the current needs and preferences of volunteers. The backbone of the review, therefore, explored how this might be achieved and sought to put forward practical ways in which technology could be used to make the scheme easier, more efficient and more joined up.*

*Considering evidence on technology and communication also led us toward recommendations on how the reports and information provided by Street Champions might be better shared between volunteers and other active members of the community such as Ward Councillors and Neighbourhood Watch Co-ordinators. Our opinion was that the development of a stronger sense of community and shared experiences amongst these groups would encourage issues to be resolved and information disseminated much quicker and more efficiently.*

*To explore these areas the Committee heard from a wide range of witnesses both internal and external. The Council's officers provided valuable insights into the current support offered to the scheme and some of the challenges being faced in communications, awareness raising and digital reporting. Members were also eager that this be a review that not only focused on the high level issues facing the scheme but on the day-to-day experiences of volunteers who use the systems and see the outcomes 'on the ground'. Consequently, we heard from six active Street Champions who provided us with insights into the scheme as well as practical ideas as to how it might be improved. These insights enabled us to produce a valuable and timely report that constitutes a forward step for the Street Champions initiative. For this, the Committee is enormously grateful.*

**Councillor Michael White**

**Chairman of the Residents' & Environmental Services Policy Overview Committee**

# **RECOMMENDATIONS**

Following three witness sessions with representatives from various Council departments and from Street Champions themselves, the Residents' & Environmental Services Policy Overview Committee saw it fit to recommend:

- 1. That the Cabinet Member considers whether Street Champions be contacted to be thanked for their invaluable contribution to the Borough to date and asked to re-register for the Street Champions scheme.**
  
- 2. That, subject to recommendation 1, the Cabinet Member considers whether the process of re-registering Street Champions also be used to:**
  - a. Encourage and offer support for use of the Online Self-Service reporting facility;**
  - b. Ascertain whether those registering online would be willing for their data to be shared with their local Ward Councillors to encourage greater communication; and**
  - c. Promote the Neighbourhood Watch Scheme.**
  
- 3. In order to provide a greater awareness amongst residents of how to report issues online and to increase the understanding of the Council response, that the Cabinet Member considers the introduction of public information sessions and tours of the Contact Centre available to all current Street Champions.**
  
- 4. That the Cabinet Member asks officers to consider providing an additional facility on the online reporting system (for Street Champions only) that copies all reports into Ward Councillors via email unless otherwise specified.**
  
- 5. That, subject to the outcome of the Feel Proud of Your Neighbourhood pilot, the Cabinet Member asks officers to consider offering further celebration and community building events for Street Champions to ensure that they feel valued for the important contribution they make to the environment of the Borough.**
  
- 6. That, subject to the outcome of the Feel Proud of Your Neighbourhood pilot, the Cabinet Member asks officers to consider the diversification of the digital technologies used:**
  - a. To make Street Champions aware of the digital tools available for them to better engage with their neighbours in the reporting of local concerns; and**
  - b. How the Council could better communicate with volunteers to disseminate information relevant to their local areas.**

## OVERVIEW

From the outset of this review, the Committee was keenly aware that the Street Champions initiative has been a highly effective model since it began in 2006. It has encouraged in excess of 4,400 residents to engage in actively improving the Borough's environment through the reporting of a vast range of issues including fly tips, street lighting, abandoned vehicles and litter. Despite the Committee's grave concerns about a significant lack of engagement from current volunteers, it is not inaccurate to describe the active volunteers as the 'eyes and ears' of the Council given the significant individual and collective impacts that they have had by bringing the issues affecting their local environments to the Authority's attention. The efficacy of the scheme was affirmed by the numerous Street Champions who provided evidence to the Committee, all of whom noted that the role had a visible impact upon the safety and appearance of their local areas.

In the context of the scheme's success, the Committee was eager not to 'reinvent the wheel' in this review. The basic function and structure of the scheme itself was, therefore, not addressed and a focus instead was placed on ensuring that the Council's support of volunteers was relevant, up to date and reflective of the needs of current and future Street Champions. Consequently, many of the themes that arose throughout the witness sessions centred on the various forms of communication that take place between the scheme's major stakeholders; namely, the Council, Street Champions themselves and Ward Councillors. Consideration was given to the ways in which issues were reported, how progress / resolution was communicated and how residents were made aware of the opportunity to become involved in the scheme. Given the prevalence of digital technologies in daily life, this aspect of the review focused particularly on the use of both internal and external online systems.

The issue of awareness raising also became a theme more generally throughout the review as the Committee was eager that the Council took steps to ensure that it had a comprehensive understanding of who Street Champions were and, once this was known, that this information be shared with Ward Councillors. A better awareness of which Street Champions were still active and the fostering of stronger links with other active members of the community was seen as a significant step in diversifying and improving the initiative.

Finally, it should be stressed that the terms of reference (Appendix A) agreed at the beginning of the review identified the development of better links between Street Champions and local Neighbourhood Watches as a key area of enquiry. However, due to unforeseen circumstances, the Committee was able only to hear evidence from Neighbourhood Watch volunteers working at the local (street) level rather than from those who co-ordinated the scheme across the Borough. As will be seen from the body of this report, this meant that the area has not formed as integral a part of the review as Members would have liked. However, where possible, the feedback from Neighbourhood Watch volunteers has been used to suggest how the two schemes might work more productively together in the future.

Given the above themes identified in the findings of the review, the report has been structured to reflect the Committee's two main areas of concern:

1. Raising awareness and improving intelligence
2. Diversifying communication and reporting methods

Further information on the witnesses that presented evidence to the Committee and the agreed terms of reference of the review can be found at Appendix A.

## RAISING AWARENESS AND IMPROVING INTELLIGENCE

Throughout the witness sessions it became apparent that the data that the Council held on Street Champions needed to be better understood and updated and that there was scope for using the process of gathering better intelligence to make a raft of other improvements to the wider scheme. However, prior to going into detail on what these improvements might be, it is important to be clear on the state of the information that the Council currently holds, where the Committee considered there to be deficiencies in that data and how it could be better used in the future.

To avoid confusion it should be noted that the Council does have a wealth of information on Street Champions and can easily produce reports through the online system (Onyx) that set out the number of current volunteers, the number and types of reports that are being submitted, the breakdown of reports by Ward, and numerous other areas. Furthermore, it is possible to identify the exact reports that have been submitted by each volunteer and, with very little labour, to itemize each report against the resolution time of an issue. In this sense, then, the Council's records are up to date and dynamic and, as will be seen from the following section on communications, the Committee was impressed by the versatility of the current online system.

However, when Members were given the opportunity to interrogate this data, it was clear that there was a vast disparity within the number of reports that individual volunteers were submitting. Some were reporting on an almost weekly basis whereas others had not reported for several years. Officers advised that, at 2 December 2014, there was deemed to be 137 active Street Champions and that the remaining 4,000+ volunteers were not reporting at a high level for what could be a broad range of reasons.<sup>1</sup> It was thought that some volunteers might have forgotten that they were Street Champions, others may have moved from the Borough and still others may no longer be interested in being involved in the role.

Although the Committee was certainly not eager to discourage residents from remaining Street Champions based on the number of reports that they submitted, Members were keen that data be consolidated to ensure that it reflected the actual level of engagement with the scheme. This up-to-date information would allow for a clearer picture of the initiative as it stood, encourage 'dormant' volunteers to re-engage in the scheme and thank those who have been involved for their contribution to date. Consequently, the Committee recommended:

**1**

**That the Cabinet Member considers whether Street Champions be contacted to be thanked for their invaluable contribution to the Borough to date and asked to re-register for the Street Champions scheme.**

Clearly, if this course of action is pursued, it offers a rare and useful opportunity for the Council to engage more widely with Street Champions. The Committee was particularly keen that this contact be used both to influence how volunteers interact with the Council and to encourage a greater sense of community between them and other active members / groups within their local areas. As such, there were three additional areas that the Committee felt should also be taken forward as part of any re-registration process.

<sup>1</sup> Set out at Appendix B is further Street Champion activity data for the past 2 years.



As will be seen from the following section, the online registration of Street Champions is a shift that has significant cost and process benefits for the Council as well as often being more convenient for volunteers themselves. The Committee, therefore, felt that the re-registration process would provide the perfect opportunity to raise awareness amongst volunteers of how to access this tool and to promote the significant advantages that come along with it such as instant and 24 hour access.

Secondly, a theme that arose consistently throughout this review was that Councillors and Street Champions from the same wards were not aware of each other and had no method of communicating or working together. The most obvious and straightforward solution to this issue would, of course, be to share data between these two groups. However, although there was no issue with Street Champions being forwarded the contact details of their local Ward Councillors, officers advised that data protection meant that such data could currently not be passed the other way. This was due to the fact that the original registration process had not asked volunteers whether they agreed for their personal information to be shared in this way. Again, the re-registration process was seen to be an invaluable opportunity to address this issue.

Finally, the Street Champions who provided information to the Committee happened, in most cases, to be involved in Neighbourhood Watch and they almost unanimously agreed that the two roles could be undertaken together profitably without becoming too onerous. What also became clear was that Neighbourhood Watch in Hillingdon was currently struggling with a lack of resource and that little was being done to promote the scheme and increase the number of participants. Indeed, it appeared that the number of Neighbourhood Watches and the engagement with them was diminishing. Although the Council does not run the scheme and so must be careful not to interfere in its activities, Members saw that it did make an extremely valuable contribution to local communities and helped to make the Borough a safer place to live. It was considered that any way in which the Council could assist with the continuation of Neighbourhood Watch in the Borough should be taken up.

With these three points in mind, the Committee recommended:

**2**

**That, subject to recommendation 1, the Cabinet Member considers whether the process of re-registering Street Champions also be used to:**

- a) Encourage and offer support for use of the Online Self-Service reporting facility;**
- b) Ascertain whether those registering online would be willing for their data to be shared with their local Ward Councillors to encourage greater communication; and**
- c) Promote the Neighbourhood Watch Scheme.**

## DIVERSIFYING COMMUNICATIONS AND REPORTING METHOD

Since the launch of the Street Champions initiative in 2006, there has been an explosion in the use / range of digital technologies and methods of communication available to residents. When the scheme began, volunteers were given cheque books on which they could write the details of an issue and send it in hard copy to the Council. This later shifted to issues being reported directly to the Contact Centre and has now diversified to include issues being reported online using the online reporting system. This ongoing development has laudably been motivated by the Council's aspiration to keep the Street Champions initiative relevant and up to date with residents' preferred methods of communication. The Committee was eager that such diversification of communication methods continue and that volunteers are kept informed on the options available to them.

An important caveat that must be stressed and one that was kept in mind throughout this review, is that Hillingdon is made up of a diverse range of residents who want to engage with the Council in a variety of ways. An increasing proportion of residents wish to communicate digitally but there remains a sizable minority who wish to continue using traditional reporting methods. As the Council already has an impressive infrastructure surrounding such traditional methods of communication, the Committee did not put forward any recommendations on this area as such. However, the review was undertaken with an understanding that traditional methods of communication would remain in place and Street Champions would continue to be supported should they wish to use them.

Nonetheless, it was clear from the evidence provided by both officers and the Street Champions themselves that the online system was often not used because residents were not confident or comfortable in doing so. A range of reasons for this were noted but witnesses emphasised that, in most cases, a reluctance to report online was related to inexperience of computers and other digital devices. Given the significant benefits to moving online (no time 'on hold', instant / 24 hour access, the storing of personal details, etc.), the Committee was of the opinion that anything that could be done to educate residents on how to make better use of this tool would be of value.

**3**

**In order to provide a greater awareness amongst residents of how to report issues online and to increase the understanding of the Council response, that the Cabinet Member considers the introduction of public information sessions and tours of the Contact Centre available to all current Street Champions.**

It should be noted for completeness that the benefits to online reporting are not limited to volunteers. The Council also sees cost and process efficiencies as the system requires significantly less staffing to maintain than the Contact Centre would in order to deal with the same volume of reports. Furthermore, reports are distributed directly to relevant Council departments through the online system and can be progressed quicker and more efficiently a result. Providing education and encouragement to use these systems was, therefore, considered to be a practical and cost-saving intervention for both residents and the Authority.

A walk-through of the functionality of the system and how easy it was to submit a report directly to a department was provided to the Committee. Members were extremely impressed with how accessible the system was and how it managed to get the right level of information so that an issue could be resolved whilst not being onerous. The fact that the system could be accessed from computers, tablets and phones and was easy to use in

each these formats, was also commended and reassured Members that the development of an 'app' might not be necessary. Furthermore, the changes already being developed by ICT that would see the introduction of real-time updates on the progress of reported issues were commended and supported wholeheartedly by the Committee. Members felt that this would adequately address some of the issues raised by Street Champions regarding the lack of feedback which they believed to be a contributing factor to volunteers becoming disengaged.

Despite these positives concerning the online system, there was one major area that the Committee felt could be improved and have significant benefits for the efficacy of the wider scheme. As noted elsewhere in this report, there was a strong belief that steps should be taken to link the various volunteers throughout the Borough and make sure that they had opportunities to communicate and begin to foster a greater sense of community. Specifically, this centred on Street Champions and Ward Councillors working closer together and being more aware of how their distinct roles could complement one another. However, the Committee felt that it should also entail Ward Councillors being aware of the exact issues that were being reported within their own wards. Reports were currently filtered to Council departments and were progressed from there without any oversight from Ward Councillors.

Having had an opportunity to review the full list of recent reports submitted by Street Champions set against the resolution time for each issue, there was no doubt that the system generally worked well at receiving and resolving reports in an efficient manner. However, there was a proportion of reports that took a significant period of time to resolve and there were also themes evident in the data suggesting that the same problems were arising persistently in particular localized areas. Members felt that this presented an interesting opportunity for better links to be fostered between volunteers and Ward Councillors. If the latter were kept up to date on the issues in their wards, they would be in a position both to gain a more comprehensive understanding of residents' concerns and, where necessary, to add their voice in order to bring matters to a speedier resolution. The simple way to achieve this was seen to be the introduction of an additional function on the online system that automatically reported issues to the ward in which they were located. Consequently, the Committee recommended:

**4**

**That the Cabinet Member asks officers to consider providing an additional facility on the online reporting system (for Street Champions only) that copies all reports into Ward Councillors via email unless otherwise specified.**

Anticipating concerns that implementing this recommendation might amount to too many emails being sent to Councillors, the Committee highlighted that even the wards with the highest levels of reports would amount to less than 60 emails a month. On average, Ward Councillors could expect to receive far less than this. Although it is not part of the above recommendation, it was also suggested that the Cabinet may also wish to ask officers to provide headline reports for each ward for all issues being reported by residents as well as Street Champions. This would ensure that the reports received directly from volunteers could be placed in a wider context.

Another important theme that arose under the umbrella of communication was just how integral 'feeling valued' by the Council was to Street Champions. Every one of the volunteers that came to speak to the Committee confirmed that one of the major motivations for them continuing to undertake the role was receiving acknowledgement that

what they were doing was worthwhile and appreciated. Historically, the Council has expressed this appreciation by providing celebration events and further local meetings between Street Champions. These had temporarily been stopped whilst a Feel Proud of Your Neighbourhood Pilot was underway and the intention was that they would be brought back in one form or another in 2015.

Although the events were set to make an imminent return, officers did note that they were considering what form meetings would take and whether it might be appropriate to replace them, in part, with a digital equivalent. Members sought not to predetermine the outcome of the research being undertaken for the pilot project but, based on the unanimous feedback that they received from volunteers, they did wish to place on record their strong preference for regular events to be organized with a view to celebrating important work of Street Champions. With this in mind, the Committee recommended:

**5**

**That, subject to the outcome of the Feel Proud of Your Neighbourhood pilot, the Cabinet Member asks officers to consider offering further celebration and community building events for Street Champions to ensure that they feel valued for the important contribution they make to the environment of the Borough.**

As can be seen from the agreed terms of reference to this review, the original intention was for the Committee to put forward a series of recommendations on better utilising new forms of digital media to support the scheme. The Committee did hear evidence on this theme and considered the implementation / utilisation of bespoke Facebook pages and Twitter as well as external websites such as fixmystreet.com. However, what became apparent through the witness sessions was that there was currently insufficient intelligence about the make-up of Street Champions and their preferred methods of communication.

It did not seem wise, therefore, to put forward recommendations on how digital technologies might be better used as any such proposals would be speculative and unevidenced. However, the Committee was informed that officers were gathering intelligence on what technologies and forms of communications Street Champions would most value as part of the pilots mentioned above. In the light of this work, it seemed that the most expedient course of action would be to await the findings of the pilot prior to making any potentially costly decisions on the matter. This led the Committee to recommend:

**6**

**That, subject to the outcome of the Feel Proud of Your Neighbourhood pilot, the Cabinet Member asks officers to consider the diversification of the digital technologies used:**

- a) To make Street Champions aware of the digital tools available for them to better engage with their neighbours in the reporting of local concerns; and**
- b) How the Council could better communicate with volunteers to disseminate information relevant to their local areas.**

# APPENDIX A – TERMS OF REFERENCE AND WITNESSES

## TERMS OF REFERENCE

### Setting the context

1. To gain a comprehensive understanding of the current Street Champions initiative to include:
  - a. The current level of uptake across different areas of the Borough;
  - b. The volume and nature of the issues raised;
  - c. The remit and accountability of the role; and
  - d. The barriers to involvement and reporting issues.
2. To gain a comprehensive understanding of the Neighbourhood Watch Scheme to include:
  - a. The findings of the pilot project into linking the Street Champions Initiative and the Borough's Neighbourhood Watch Scheme;
  - b. The current level of uptake across different areas of the Borough;
  - c. A clear idea as to where schemes are located in the Borough; and
  - d. The barriers to involvement.

### Better Access and Reporting

1. To explore ways in which the Council could better use its current resources (e.g. its website) to increase the ease with which volunteers are able to report issues;
2. To assess the viability of using new forms of digital media in order to make reporting issues more accessible; and
3. To explore ways in which those volunteers who do not wish to use digital medias can better report issues.

### Street Champions and Neighbourhood Watch

1. To put forward recommendations on how the Street Champions initiative could be linked with Neighbourhood Watch Schemes in the Borough;
2. To explore ways in which Street Champions could be encouraged to engage more generally in the community safety agenda; and
3. To explore how these initiatives might be linked through the use of the technologies highlighted above.

## WITNESSES

<b>SESSION 1 – 25 SEPTEMBER 2014</b>
Street Champion – Eastcote and East Ruislip Ward Street Champion – Pinkwell Ward Ed Shaylor – ASB and Investigations Team Louise Forster – Access Channel Manager
<b>SESSION 2 – 16 OCTOBER 2014</b>
Street Champion – Uxbridge South Ward Street Champion – Townfield Ward Street Champion – Pinkwell Ward Charlotte Stamper – Communications Manager Helena Webster - Community Engagement & Town Centres Team Leader
<b>SESSION 3 – 20 NOVEMBER 2014</b>
Street Champion – Cavendish Ward Charlotte Stamper – Communications Manager Helena Webster - Community Engagement & Town Centres Team Leader

## APPENDIX B – STREET CHAMPIONS ACTIVITY DATA

- No. of Street Champions currently registered (as at 03/12/2014): **4,459**
- Report run for 2 years from 01/12/12 - 30/11/14 for Street Champion activity; out of the 4,459 registered Street Champions, only 1,267 have reported once or more in the last 2 years, broken down as follows:
  - 0 reports in last 2 years: 3,192 Street Champions
  - 1 report in last 2 years: 521 Street Champions
  - 2-10 reports in the last 2 years: 609 Street Champions
  - 11-100 reports in the last 2 years: 127 Street Champions
  - 100-250 reports in the last 2 years: 9 Street Champions
  - 1 Street Champion has reported more than 250 in the last 2 years (786 reports in total)
- Therefore, officers deem that the Council has 10 highly active Street Champions and 127 moderately active Street Champions.
- Number of reports by Street Champions over the last 2 years broken down by Ward:

Ward	Incident Count
Brunel	1076
Pinkwell	798
West Drayton	540
Yeading	496
Uxbridge South	464
Eastcote	437
Botwell	431
Cavendish	400
Heathrow Villages	392
Uxbridge North	386
Townfield	384

Ward	Incident Count
Barnhill	337
Harefield	290
Northwood Hills	284
South Ruislip	251
Ickenham	221
Yiewsley	216
Manor	195
Charville	187
Hillingdon East	173
West Ruislip	129
Northwood	112



## HILLINGDON

LONDON

### Policy Overview Committee Review Scoping Report 2014/15

#### **Review of the Cleaning and Maintenance Schedule for Hillingdon's Footpaths and Bridleways**

##### **Aim of review**

There have been a number of reports to the Council from residents in relation to the condition and cleanliness of the footpaths and bridleways in certain parts of the Borough. Although this does not appear to be a Borough-wide issue, it is still an issue of concern for those residents that are affected as it can prohibit use of the affected bridleways and footpaths.

Given the impact that the cleanliness of the Borough has on residents' enjoyment of Hillingdon's green spaces, this single meeting review proposes to evaluate the cleaning and maintenance arrangements currently in place.

To meet this aim, the following Terms of Reference are proposed:

##### **Terms of Reference**

1. To gain a comprehensive understanding of the arrangements currently in place with regard to the cleaning and maintenance of footpaths and bridleways in the Borough;
2. To gather evidence in order to gain an understanding of the effectiveness of the current cleaning and maintenance arrangements;
3. To identify any improvements that could be made to the current cleaning and maintenance arrangements whilst being mindful of resource restraints;
4. To review the reporting process available to residents who have identified areas to be cleaned or maintained; and
5. To identify alternative human resources that could be utilised on a routine basis to improve the cleanliness of footpaths (e.g., Street Champions, Neighbourhood Watch).

##### **INFORMATION AND ANALYSIS**

The public right of way network is 69 miles long and includes 366 footpaths, 11 bridleways and 10 byways open to all traffic. Bridleways and footpaths provide residents with an opportunity to exercise and enjoy Hillingdon's amenity space at no cost. However, this enjoyment can be impacted by the proliferation of litter along the routes and poor maintenance which makes them difficult to access and/or negotiate.

Currently, the Council does not have a standardised cleaning and maintenance regime with regard to its footpaths and bridleways. Instead, the Council is reliant on reports being made about specific incidents by officers and residents and responsive action is then taken to remedy the issue once it has been identified. Although it is accepted that it would be far too resource intensive to instruct officers to undertake routine checks of all of the footpaths and bridleways in the Borough, consideration could be given to how targeted work could be undertaken without additional cost implications and within existing budgets.

The Committee will hear evidence on the current procedures that are in place and the challenges being faced. This single meeting review will offer Members the opportunity to comment on these procedures and help to identify possible improvements.

## **EVIDENCE & ENQUIRY**

### **Witnesses and timeframes**

This is a single meeting review meaning that the Committee will base its recommendations on the findings of a single witness session. Unfortunately, it would not be possible to expand the review any more than this as its final report must be considered by Cabinet prior to the end of this municipal year. The timeline set out below will ensure that the Committee's report will be considered by Cabinet on 23 April 2015.

The suggested witnesses for these sessions and the suggested dates are set out below:

<b>Session Information</b>	<b>Suggested Witnesses</b>
<b>Agree Scoping Report</b> <i>(20 January 2015)</i>	Officers will be present at the meeting to present the scoping report
<b>Witness Session</b> <i>(25 February 2015)</i>	<ul style="list-style-type: none"> <li>§ Green Spaces, Sport and Leisure Senior Manager</li> <li>§ Waste Division Manager</li> <li>§ Service Manager Street Scene &amp; Traffic Manager</li> <li>§ Tidy Harefield Group</li> <li>§ Ramblers Society</li> </ul>
<b>Consideration of Draft Final Report</b> <i>(25 March 2015)</i>	The draft final report will be presented by the Democratic Services Officer.

In addition to formal witness sessions, the Committee may wish to consider undertaking a site visit. This will ensure that Members are able to get a full understanding of the issues that are experienced by residents using the footpaths and bridleways in the Borough. In addition, given the impact that off-road vehicles can have on the state of footpaths and bridleways (and the inconvenience this can cause residents), the Committee may want to consider the associated maintenance implications.

### **Risk Assessment**

Relevant officers have been advised that this review is proposed and are aware of the possible implications on their workload.



## **FORWARD PLAN**

**Contact officer:** Ainsley Gilbert  
**Telephone:** 01895 250692

## **REASON FOR ITEM**

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision maker on key decisions that relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

## **OPTIONS OPEN TO THE COMMITTEE**

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

## **INFORMATION**

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider and comment on these items.
2. Committee Members are requested to send in any questions they have regarding the attached Forward Plan or on any reports going to the next meeting of Cabinet, and to notify any officers that they would like to attend to give advice.

## **SUGGESTED COMMITTEE ACTIVITY**

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision making.

This page is intentionally left blank

Ref	Decision	Further information	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
-----	----------	---------------------	---------	--------------------------------	-------------------------------	---	------------------------------	----------	-------------------

Council Departments: RS = Residents Services CYPs =Children and Young People's Services ASCS= Adult Social Care Services AD = Administration FD= Finance

## Cabinet meeting - 22 January 2015

49	Town Centre Improvement Schemes and Crossrail update	Cabinet will receive an update on the Borough's popular and successful Town Centre Improvement Schemes along with associated improvements from the Crossrail project, nearing completion across the Hayes/West Drayton corridor.	Various		Cllr Douglas Mills	RS - Jales Tippell / Helena Webster	Various stakeholders		
SI	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		TBC	AD - Democratic Services			

## Cabinet meeting - 12 February 2015

0380 SI	The Council's Budget - Medium Term Financial Forecast 2015/16 - 2018/19 <b>BUDGET &amp; POLICY FRAMEWORK</b>	Following consultation, this report will set out the Cabinet's proposals for the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2015/16 for consultation, along with indicative projections for the following three years. This will also include the HRA rents for consideration. Subject to Cabinet's decision, the budget will then be referred to Full Council for approval.	All	19 February 2015 (reserve date 26 February 2015)	Cllr Ray Puddifoot MBE & Cllr Jonathan Bianco	FD - Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers		
SI	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	AD - Democratic Services			

## Ref Decision Further information

Ward(s)

Council Departments: RS = Residents Services CYPs =Children and Young People's Services ASCS= Adult Social Care Services AD = Administration FD= Finance

## Cabinet meeting - 19 March 2015

Ref	Decision	Further information	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
057	Update on the Borough's environmental, commercial, cultural and leisure initiatives	Cabinet will receive an information report, detailing the benefits to residents, businesses and communities during 2013/14 from Hillingdon's popular external funding initiatives, e.g. Chrysalis, Shop Front Grants, Ward Budgets, Sports Fund.	All		Cllr Douglas Mills	RS/AD - Jales Tippell / James Rodger / Mark Braddock		<b>NEW</b>	
SI	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	AD - Democratic Services		<b>NEW</b>	

## CABINET MEMBER DECISIONS - LIST OF STANDARD ITEMS CONSIDERED EACH MONTH

SI	Local Safety Schemes and Parking Revenue Account funded schemes	To consider petitions received and decide on future action			Cllr Keith Burrows	RS - David Knowles	Traffic Liaison Group		
SI	Pedestrian Crossings	To approve schemes to provide crossing facilities			Cllr Keith Burrows	RS - David Knowles			
SI	Transport - Local Implementation Programme	Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.			Cllr Keith Burrows	RS - David Knowles			
SI	Erection and Renewal of Street Furniture	Following Cabinet's decision on 24th September, final sign-off of any expenditure against this term contract must be made by the Leader of the Council and Cabinet Member for Finance and Business Services.	All		Cllr Ray Puddifoot MBE and Cllr Jonathan Bianco	RS - John Fern			

# Agenda Item 11

## RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE 2014/15

Contact Officer: Ainsley Gilbert  
Telephone: x0692

### REASON FOR REPORT

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of each agenda.

### OPTIONS OPEN TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and reviews.

### WORK PROGRAMME

<b>26 Jun 2014</b> <b>Venue: CR5</b>	Major Review 1 – agree potential review topic for first major review
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions
<b>30 Jul 2014</b> <b>Venue: CR6</b>	Major Review 1 – consideration of scoping report
	Consideration of Budget Planning Report for Residents Services 2015/16
	Work Programme – review the annual work programme Cabinet Forward Plan – review forthcoming decisions
<b>25 Sep 2014</b> <b>Venue: CR5</b>	Major Review 1 – First witness session
	Report on road safety in areas surrounding schools - <i>on hold following circulation of previous paper on same topic</i>
	Work Programme – review the annual work programme Cabinet Forward Plan – review forthcoming decisions
<b>16 Oct 2014</b> <b>Venue: CR5</b>	Major Review 1 – Second witness session
	Consideration of Byelaws for Parks
	Work Programme – review the annual work programme Cabinet Forward Plan – review forthcoming decisions
<b>20 Nov 2014</b> <b>Venue: CR5</b>	Major Review 1 – Third witness session
	Review 2 – agree potential review topic for single meeting review
	Update on the Council's and other bodies' responses to flooding in the Borough
	Work Programme – review the annual work programme Cabinet Forward Plan – review forthcoming decisions

<b>20 Jan 2015</b>  <b>Venue: CR5</b>	Review 1 - consideration of draft final report
	Review 2 - consideration of scoping report on the cleaning of footpaths and Bridleways in the Borough
	Annual Safety at Sports Grounds Report
	Public Spaces Protection Orders
	Budget Report for consideration
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions

<b>25 Feb 2015</b>  <b>Venue: CR5</b>	Review 2 - witness session
	Update on the enforcement on Cemetery Regulations
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions

<b>25 Mar 2015</b>  <b>Venue: CR5</b>	Review 2 - consideration of draft final report
	Update on implementation of recommendations from past reviews
	Report on Fly tipping in the Borough and the use of CCTV as a method of surveillance
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions

<b>29 Apr 2015</b>  <b>Venue: CR4</b>	Consideration of topics for major reviews for the next Municipal Year
	Update on the Council's and other bodies' responses to flooding in the Borough
	Work Programme – review the annual work programme
	Cabinet Forward Plan – review forthcoming decisions

**\*All Committee meetings will begin at 5.30 p.m.**